

MINUTES OF THE ORDINARY MEETING HELD ON 16TH APRIL 2015 IN THE VILLAGE HALL, WILLIAM BURT CENTRE, WEST WINCH

PRESENT: Cllr P Foster (arrived late), Cllr D Skerritt, Cllr P Burt, Cllr G Dell, Cllr J Lamb, Cllr S Watts, Cllr Mrs M Summers, Cllr D Burke, Mrs J Close (Clerk), County Councillor Miss A Kemp, Borough Councillor Mrs J Leamon (arrived late). There were no members of the public present.

Cllr Mrs Summers took the Chair until Cllr Foster arrived.

1. REPORTS FROM OUTSIDE REPRESENTATIVES

Police – No Police representative attended the meeting but the Clerk had been sent a list of calls and crimes which she read out. There had been 15 calls and 2 crimes had been reported. It was also reported that PCSO Jane Edwards was moving on and the Clerk had emailed her to send best wishes on behalf of the Parish Council. At this point in proceedings Cllr Foster took the Chair.

County Councillor Miss Kemp – Reported that money is still available for small business start-up. There will be an event in July at the Corn Exchange regarding Apprentices. The numbers of children in care are going down. The Environmental Agency had submitted a report to the NCC regarding prevention of flooding but had not mentioned surface water drainage. She finally reported that recycling must remain a priority especially now all the additional items can go in the green bin. A question was raised about recycling and if some of it still went to Lincolnshire. She was not sure but promised to find out.

Borough Councillor Foster – reported that he felt strongly about the proposed access road at Lynnsport and had been helping residents in their fight. “If the BC doesn’t listen to King’s Lynn residents, will the BC listen to West Winch residents about the proposed housing here?” He also spoke of King’s Lynn’s lack of long-term development and that he believed the Government had not invested in West Norfolk.

2. PUBLIC PARTICIPATION

None

3. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Thrower, Cllr Lockwood and Cllr Shearn.

4. COUNCILLORS’ DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Cllr Dell declared an interest in a Finance item and the book was duly signed.

5. TO CONFIRM MINUTES OF THE MEETING HELD ON 19TH MARCH 2015

It was proposed by Cllr Skerritt and seconded by Cllr Lamb that the minutes of the Meeting held on 19th March 2015 be signed as a true copy. This was agreed by all those who had been present and the minutes were duly signed by the Chair.

6. TO REPORT MATTERS ARISING

a) Coronation Meadow. The land was slowly drying up. Access was available via Coronation Avenue and Anglian Water still need to clear up the sewage when it was dry enough to get on the land.

b) Football – The Agreement had been sent to the new team from Potters and they had emailed to say they were happy with content. The Clerk had replied and suggested they keep in touch with Gary from the JFC to ensure posts, nets and line marking was organised. She had also asked them to ensure she gets a fixture list as soon as it becomes available.

c) Football – Container and Water Supply – Nothing further to report.

d) Defibrillator Cabinet – Cllr Dell had worked with Steve Perrin from the Social Club and the Cabinet is fixed on the wall and connected. Cllr Skerritt reported that the Bowls Club also had a defibrillator. Thanks was given to both Cllr Dell and Steve Perrin for all their hard work. The Clerk will arrange with Steve Perrin to get the paperwork in order and the defibrillator in the cabinet and working within the next week or so.

7. CORRESPONDENCE RECEIVED

Fifteen items of correspondence had been received. The Clerk had not received a reply from NCC re planning conditions needing discharging on the Skippy Skips site and will write to them again.

Action: Clerk to write to NCC

8. CORRESPONDENCE SENT

All correspondence sent by letter/email/telephone was listed in the Agenda Notes for the meeting. The Chair reported that he had inspected the Coronation Avenue field entrance and felt that it was acceptable.

9. ACCOUNTS & FINANCE

a) Balance of accounts as of 31st March 2015

Community Account	£ 4,084.73
Base Rate Reward	<u>£48,817.85</u>
	£52,902.58

b) To consider approval of payment of invoices at this meeting

103153	Mr J Pressling – Groundsman Salary April 15.	£ 140.83
103154	Mr A Hara – Handyman Salary April 15 + back pay for hours worked in March (normal pay will be £151.67)	£ 177.47
103155	Mr A Hara – Handyman travel claim 18/3/15 – 6 miles	£ 2.70
103156	Mrs J Close – Clerk Salary March 15.	£ 406.59
103157	Mrs J Close – Clerk Expenses March 15	£ 55.99
DD	HMRC – income tax for March 15 (to be taken 22/04/15) DIRECT DEBIT	£ 101.60
DD	E-ON electricity for street lighting March 15 – DIRECT DEBIT	£ 71.17
103158	Berryman – Bottle banks – March 15	£ 24.83
103159	Pearce & Kemp – Street Lighting contract - March 15	£ 117.92
103160	NCC – Additional invoice - Gritting in January 2015 25 actions carried out but only charged for 11 on previous invoice	£ 545.50
103161	NCC – Gritting in February – 18 actions	£ 701.35
103162	NALC – annual subscription 2015/16	£ 385.78
103163	BCKLWN – Refuse hire and empty and transfer note fee	£ 885.00
103164	CGM Landscapes – Football field – grass cut 10/12 & 20 March	£ 118.80
103165	CGM Landscapes – Football field – grass cut 31 March	£ 59.40
103166	Jo Raby – Internal audit for year ending 31/3/15	£ 90.00
103167	Hodson Office Supplies - stationery	£ 123.11
103168	Mr G Dell – plate/sealant for Defibrillator Cabinet fixing	£ 21.00

Cllr Dell left the room whilst the last item was discussed. It was proposed by Cllr Burt that the payment be made and this was seconded by Cllr Mrs Summers with all in favour. Cllr Dell returned. The remaining payments including the Hodson late invoice were proposed for payment by Cllr Dell and this was seconded by Cllr Skeritt with all in favour.

c) To Note monies received since the last meeting

20/3/15	NCC – Recycling credits Nov 14 – Jan 15	£ 241.82
1/4/15	Barclays interest	£ 20.64
10/4/15	BCKLWN – parish precept 15/16	£ 29,659.00

The income was noted

10. PLANNING CONSULTATION

- a) New Planning Application Consultations received from Borough Council
15/00284/F Replacement dwelling/garage, 145 Main Road, West Winch.
PC – supported application

- b) Notice of Decision by Borough Council/County Council
15/00035/F Extension to car parking area, fencing, hall and associated works/landscaping at Downham Gospel Hall Trust, Lynn Road, Setchey.
PC – supported with conditions. BC PERMITTED with conditions.

11. COMMITTEE CHAIR REPORTS

a)	Planning	Neighbourhood Plan. Cllr Mrs Summers reported that the NP was being re-written. The Chair thanked her for all hard work on this. It is a very complex document compared to other Neighbourhood Plans. All those present also offered their thanks, including Borough Councillor Mrs Leamon.
b)	Finance	Cllr Lamb had nothing to report
c)	Playing Fields	Cllr Burt reported that the goal mouth could be re-seeded now. <i>Action : Clerk to contact Mr Yaxley</i>
d)	Street Lighting	Cllr Dell had nothing to report
e)	Consulta-tion	Nothing to report

f)	Health & Wellbeing	Cllr Burke had nothing to report. The Chair asked about the Taster Day progress and proposed that the money put aside for Elections of £1600 be used towards the West Winch children having free access to the Taster Day. Cllr Burke will take this proposal forward
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12. MEMBERS' MATTERS

Borough Councillor Mrs Leamon – reported that the main issues of the Police SNAP meeting were speeding and dog fouling. Highways had put forward proposals regarding traffic solutions which she had opposed. The Grand East Anglian Run is taking place on the 3rd May and she informed those present of other Borough wide events.

The defibrillator and cabinet need to go on the Asset Register with a price of £2,000 replacement cost. Cllr Dell is approaching a paramedic officer to see if he will run a seminar in the Club regarding the use of the machine.

The post/gate at the Bowls Club entrance to the field will be discussed at the next meeting.

Hardwick roundabout potholes were raised as a problem. This was reported to North Runcton PC who had already spoken to the Highways Agency.

Cllr Lamb had sent the Clerk information regarding Speedwatch which she will disseminate and put in the Parish Magazine and send to the School link representative.

Cllr Burt reported that at the bottom end of Long Lane the road edge needs lifting adjacent to the playing field.

Action: Clerk to report to NCC (ref No 509854)

Cllr Foster, the Parish Chairman thanked all councillors for all their hard work since the last election. He felt the PC was more proactive than others, and at BC and CC level this does not happen either.

Those present gave their thanks to the Clerk and Chairman.

13. ITEMS FOR NEXT MEETING(S)

May Meeting – (3 meetings) including new Parish and Borough Councillors, Year End Accounts, Paperwork for new councillors, co-options if relevant, Football updates, Defibrillator updates, post/gate near Bowls Club,
June Meeting – Skate Park

14. DATE OF NEXT MEETING – Thursday 21st May 2015

15. CLOSE OF OPEN MEETING - the meeting closed at 8.21pm.

Signed _____

Date _____