

MINUTES OF THE ORDINARY MEETING HELD ON 18TH JUNE 2015 IN THE VILLAGE HALL, WILLIAM BURT CENTRE, WEST WINCH

PRESENT: Cllr P Foster, Cllr P Burt, Cllr J Lamb, Cllr Mrs M Summers, Cllr D Burke, Cllr B Thrower, Cllr D Skerritt, Mrs J Close (Clerk), Borough Councillors Gidney and Aota. There were 4 members of the public present.

Before the meeting formally commenced councillors visited the adjacent Football Changing Rooms and were shocked by the items being stored in there. Particular areas of concern included the gas bottle which the Hall had also complained to the PC about as it was a health and safety risk. There were empty cardboard boxes, a BBQ, items washed but left in the kitchen area, rubbish including food lying about, a blue bin on a locker, and other items lying around. The referee's room was still full of nets and other football material. In the hallway there was still the items the Clerk had removed from the boiler room a couple of months ago, which formed an evacuation hazard despite the Clerk asking the JFC to remove these from the building.

The Clerk will email the Secretary of the JFC and ask him to sort out all these problems by Sunday 28th June. If not removed they will be disposed of.

The JFC had asked if they could site a second container unit in the grounds and the Clerk had suggested they arrange a meeting with councillors but they would probably need planning consent. Photographs were taken of the problems.

Action: Clerk to email JFC Secretary

1. REPORTS FROM OUTSIDE REPRESENTATIVES

Police – No Police representative attended the meeting and no apology or written report received.

County Councillor Miss Kemp – Did not attend.

Borough Councillor Aota – stated there was not a lot to report on. He felt the Transport report about Hardwick roundabout was confusing.

Borough Councillor Gidney – reported he had attended one Cabinet meeting. He mentioned the Inquiry regarding the BC Local Plan and noted that a representative from the Neighbourhood Plan Steering Group would be speaking on behalf of both parish councils and the Steering Group.

2. PUBLIC PARTICIPATION

None

3. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Dell and County Councillor Miss Kemp. No apologies had been received from Cllr Watts.

4. COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None

5. TO CONFIRM MINUTES OF THE MEETING HELD ON 21ST MAY 2015

It was proposed by Cllr Burt and seconded by Cllr Lamb that the minutes of the Meeting held on 21st May 2015 be signed as a true copy. This was agreed by all those who had been present and the minutes were duly signed by the Chair.

6. TO REPORT MATTERS ARISING

a) Update on new football team. The Clerk reported that AMA Lynn FC had not been successful in promotion to the new league.

b) Football Changing Rooms – replacement boiler. The Clerk reported that despite trying to get plumbers interested in the boiler, and to actually turn up on site, she had received only one tender. The price was £1580 plus VAT. To remove the redundant tank would be an additional £50 plus VAT. It was decided to look at the options for a timer on the boiler rather than a replacement especially as the new football club would not be coming to the village.

c) Skate Park – John Lamb reported that he thought the current structure wasn't strong enough for the BMX bikes. The Clerk had emailed everyone a link to a website which produced BMX material. Cllr Mrs Summers thought we could have low concrete forms for the BMX and there was room for them on the field away from the football pitches. Councillors felt the skate park was still fit for purpose as a skate park and was a good facility for a small village. Cllr Lamb still felt there may be funding available.

Action: BMX facilities to go on next agenda. Playing Fields Committee to look at suitable suppliers and Cllr Lamb to look at funding.

d) Co-option of residents onto Parish Council – The Clerk reported that no-one had come forward. Notices are on the parish noticeboards and on the front page of the website.

- e) Barrier for Playing Field. The Clerk reported that 3 quotations had been received. Prices including VAT were: £576.00, £562.50 and £360.00. The third price was cheaper as it was a local firm. It was proposed by Cllr Skeritt that we purchase the barrier from the cheapest source and this was seconded by Cllr Burt with all in favour.

Action: Clerk to raise Official Order for Dodd & Co.

- f) Councillor's request for dispensation. The Clerk reported that 2 such dispensations had been received and the 2 councillors left the room whilst this item was discussed. Cllr Mrs Summers took the chair for this item. Cllr Foster had asked for dispensation for items relating to the William Burt Social Club and asked for a 4 year dispensation. Cllr Burke had asked for dispensation for items relating to the William Burt Social Club and West Winch Badminton Club, again for 4 years. All councillors present were in favour of granting dispensation to Cllrs Foster and Burke. The two councillors re-joined the meeting.

7. CORRESPONDENCE RECEIVED

23 items of correspondence had been received.

The Clerk had received a number of late items:

1. Cllr Lamb had asked to join the Playing Fields Committee and those present agreed to this request.
2. CGM had invited Clerk/Councillors to their opening on Friday 10th July – BBQ and refreshments.
3. Kerrie Beale asked if a charity event could use a pitch for 11 a –side football match for charity. Councillors agreed subject to a £53.75 charge. They would need to agree date with JFC and Social to ensure no overlap of use of field. Clerk would need a copy of the PLI in advance, The posts are down for the summer so they would have to speak with JFC to arrange for posts to be erected, nets to be borrowed and lines to be painted.

Action: Clerk to contact her.

4. Steve Perrin from the Social Club had asked if he could borrow the PC stakes for the Fun Day. No objection was raised to this.
5. NCC – delivering local highway improvements in partnership with Town and Parish Councils. They are willing to fund schemes on a 50/50 basis. Bids to be submitted by 15 December 2015.

Action: To go on next agenda.

6. The Planning Inspectorate had written to the PC regarding notification of second round of questions regarding Palm Paper.
7. The JFC had asked if they could use the waste container for their event on Sunday 12th July. The BC would empty the bin the day before and the day after and the JFC would pay the additional £30.

Action: No objection. Make sure cardboard is flattened and put in the paper container and not in the waste container. Bottles and cans to go in the recycling bins.

8. The Hall Chairman had notified the Clerk that the Waste Container lock was broken (Clerk has organised for a replacement bin to be delivered). The Hall were concerned about electricity from the changing rooms not being charged to the PC but the Clerk has shown him the electric MCB in the boiler room which is linked to a meter and clearly shows the Changing Rooms listed on the MCB. The kitchen area has a separate meter which could be read as does the gas in the changing room boiler area.

No questions were raised regarding any other item of correspondence received.

8. CORRESPONDENCE SENT

All correspondence sent by letter/email/telephone was listed in the Agenda Notes for the meeting. No questions were raised.

9. ACCOUNTS & FINANCE

a) Balance of accounts as of 1st June 2015

Community Account	£ 50,276.47
Business Saver Account	<u>£ 31,514.47</u>
	£ 81,790.94

The balance was noted

b) To consider pay rise for Handyman as he has completed 3 month probationary period.

This item was moved to the closed session

c) To consider approval of payment of invoices at this meeting

103181	Mr J Pressling – Groundsman June 2015	£ 140.83
103182	Mr A Hara – Handyman June 15	£ 121.27
103183	Mrs J Close – Clerk Salary June 15	£ 502.29
103184	Mr A Hara – May expenses (travel)	£ 11.25

103185	Mrs J Close – Clerk Expenses June 15	£ 67.24
DD	HMRC – April deductions DD. See note below in red	£ 138.80 £ 145.60
DD	E-ON May Electricity DD	£ 96.00
103186	Berryman Bottle bank May	£ 6.70
103187	Mrs J Close – additional expenses – wet grab, rope for basketball nets, refuse sacks, sealant, bleach	£ 35.77
103188	CBM Landscapes – grass cuts 12, 13, 26, 27 May	£ 193.14

It was proposed by Cllr Lamb that all invoices be paid and this was seconded by Cllr Burt with all in favour. The wrong payment taken by HMRC was noted.

d) To Note monies received since the last meeting

22/5/15	West Winch JFC – second invoice re 14/15 season- Inv 15/04	£ 378.93
28/5/15	Bowls Club – Anglian Water Oct 14 – April 15 - Inv 15/07	£ 41.61
01/06/15	Barclays interest	£ 21.34
26/06/15	WBSC – Anglian Water Oct 14 – April 15 - Inv 15/05	£ 393.58
3/6/15	Village Hall – Anglian Water Oct 14 – Apr 15 – Inv 15/06	£ 286.84

The income was noted

10. PLANNING CONSULTATION

- a) New Planning Application Consultations received from Borough Council
15/00712/F 2 storey extension, 66 Coronation Avenue, West Winch

PC SUPPORTED

15/00827/F Revised application re replacement dwelling and garage at 145 Main Road, West Winch **PC SUPPORTED**

- b) Notice of Decision by Borough Council

None

It was noted that the Clerk had received a complaint relating to some properties in Archdale Close whose rear gardens backed on to the primary school. They allegedly had extended their boundaries to incorporate the old dyke. The Clerk had passed the information to the BC Planning Enforcement Team to deal with.

The PC Chair reported that a licencing application had been received by the Borough Council for a Sex Shop which wanted to operate in the same building already with planning consent for a meeting place. He believed the opening times were different to those approved for the meeting place. Only one councillor had concerns and felt it out of the way of the houses in Garage Lane. The only concerns were if either business operated out of the granted 6pm to 2am approved times. The Chair asked the Borough Councillors if they had any comments. Cllr Gidney said the law allowed them to apply for a licence.

11. COMMITTEE CHAIR REPORTS

a)	Planning	Neighbourhood Plan. Cllr Mrs Summers reported that the NP had gone to the graphic designers. It will be printed next week. She explained the legal planning process and the need to consult certain bodies. The deadline for comments is 1 st September 2015. A leaflet will go to all households. It was suggested that a Press Notice go in the Lynn News to cover ourselves. All agreed it was alright to go ahead with the consultation process. There will be public drop-in sessions on Saturday 1 st August (NR Village Meeting Place) and on Sunday 2 nd August (WW Village Hall). The Chair and Clerk will approach 2 residents to see if they are willing to leaflet drop. 2 members of the NP Group are drafting the leaflets. Cllr Mrs Summers explained the NP then goes to the BC who have to carry out a similar process, then an Inspector is appointed and the document examined. It then goes to a referendum. Cllr Mrs Summers then reported on the WWPC website. The provider is uncontactable. The Clerk has arranged for a new website to be set up by NALC and a new gmail email address should the worst happen and the website server be turned off.
b)	Finance	Nothing to report
c)	Playing Fields	Cllr Burt reported that the Coronation Meadow has dried out and Anglian Water have cleared up the spilt sewage. Play equipment matting has been repaired. He is concerned that the Playing Field has grass cuts on different days. The children's play area is outstanding {but has since been cut}. It was reported that there had been a water leak in the car

		park but the Clerk and Ray Shearn had found a contractor who had quickly repaired the leak. Anglian Water had shown them both where the water meter for the Complex was.
d)	Street Lighting	Nothing to report
e)	Consultation	Nothing to report
f)	Health & Wellbeing	Cllr Burke reported that the village games take place on 28 th June. He is trying to find some more residents to stand in for certain sports. Cllr Skerritt agreed to play bowls and will find a suitable partner.

12. MEMBERS' MATTERS

It was reported that the village sign is still in excellent condition.

Although some of the A10 manhole covers surrounds have been repaired the last one before Gravel Hill Lane travelling from Hardwick is outstanding.

A councillor volunteered for Speedwatch.

Action: Clerk to place another notice in Parish News saying there are a couple of vacancies.

There has been problems with speeding vehicles along Hall Lane, Long Lane and Watering Lane, often in daylight hours when children are still out playing.

Action: Clerk to report to Police.

13. ITEMS FOR NEXT MEETING(S)

Skate Park/BMX; Changing Rooms update; Highway Improvement Grant

14. DATE OF NEXT MEETING – Thursday 16th July 2015 at 7.30pm

15. CLOSE OF OPEN MEETING - the meeting closed at 8.45pm.

The Closed Session Meeting then took place and it was agreed that the Handyman's rate of pay be increased to £8 per hour from 1st July 2015 and to be looked at again in 6 months' time. (January 2016).

This meeting closed at 9.02pm.

Signed _____

Date _____