

MINUTES OF THE ORDINARY MEETING HELD ON 19TH MARCH 2015 IN THE VILLAGE HALL, WILLIAM BURT CENTRE, WEST WINCH

PRESENT: Cllr P Foster, Cllr D Skerritt, Cllr P Burt, Cllr G Dell, Cllr J Lamb, Cllr S Watts, Cllr Mrs M Summers, Cllr D Burke, Cllr R Shearn, Mrs J Close (Clerk), County Councillor Miss A Kemp, Borough Councillor Mrs J Leamon. There were 2 members of the public present.

Cllr Foster was late due to an earlier meeting and Cllr Mrs Summers took the Chair until he arrived.

1. REPORTS FROM OUTSIDE REPRESENTATIVES

Police – No Police representative attended the meeting but the Clerk had been sent a list of calls and crimes which she read out. There had been 15 calls plus an antisocial behaviour complaint and 3 crimes had been reported.

County Councillor Miss Kemp – Reported that nine million pounds was available for grants to run or develop small businesses. She had attended a Waste Conference. Silica sand is present in West Winch. Apprenticeship pack will be available at the Corn Exchange on 9th July between 6.30 and 8.30pm. Care of Elderly – care navigator scheme has been set up. There will be a Foster Carers Review by the county council.

At this point in proceedings Cllr Foster took the Chair.

Borough Councillor Mrs Leamon – reported that she had attended a SNAP meeting the previous evening and went through a list of Borough wide events. The care navigator scheme had to go through a medical practitioner. A question was raised about progress of Material Works but she did not have an update.

Borough Councillor Foster – reported that he felt Material Works was a smoke screen for incineration. Money is available in an account. Both he and Cllr Leamon had objected to an increase in Borough Councillors allowances. He had objected to the siting of a wind farm and it had unanimously been turned down.

2. PUBLIC PARTICIPATION

None

3. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Thrower and Cllr Lockwood

4. COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Cllr Burt declared an interest in a Finance item and Cllr Shearn declared an interest in items relating to the Hall. The book was duly signed.

5. TO CONFIRM MINUTES OF THE MEETING HELD ON 19TH FEBRUARY 2015

It was proposed by Cllr Skerritt and seconded by Cllr Lamb that the minutes of the Meeting held on 19th February 2015 be signed as a true copy. This was agreed by all those who had been present and the minutes were duly signed by the Chair.

6. TO REPORT MATTERS ARISING

a) Coronation Meadow. A report had been received regarding the new housing drainage. There would not be any more run off onto the drains crossing the PC land. The current flooding is slowly clearing but it is likely to be summer before the land is dry again.

b) Football – The JFC had agreed they are happy with Potters to have a new adult team. The rate will be the same as Lynnsport with no discount as the players are not from the village. This will cover the cost of cleaning the changing rooms after the adult matches. There may well be a reserve team as well. It was proposed by Cllr Lamb that the Contract be issued to them and this was seconded by Cllr Dell with all but one councillor being in favour.

Action: Clerk to issue Contract

c) Football – Container and Water Supply – Cllr Burt could not see any problem with a new container subject to them getting planning permission. He thought the water supply pipe was capped off and buried. The PC need to see what storage they need and why their current storage is not enough.

Action: Clerk to contact the JFC and get them to meet with Cllrs Foster, Burt and Watts and discuss.

d) Handyman – A Handyman had been appointed. He had been cleaning the Mill Lane bus shelter earlier in the day. Cllr Burt had shown him around the sites. He is doing the litter picking as well this month. The Clerk has purchased hi-vis vest and gloves and will put them in the Handyman Room for him.

7. CORRESPONDENCE RECEIVED

Twenty three items of correspondence had been received. The Clerk read out 4 late items. Item 18 – JFC Football tournament request for it to be held on 12th July. All councillors were happy for this to go ahead. Also happy for the JFC to approach NCC re road closure.

Item 19 – JFC holding presentation day on Saturday May 16th. Request to hold friendly and have BBQ on PC land. All councillors were happy for this to go ahead subject to them holding sufficient insurance.

Action: Clerk to advise JFC of decisions.

8. CORRESPONDENCE SENT

All correspondence sent by letter/email/telephone was listed in the Agenda Notes for the meeting. It was noted that the gas boiler had been relit and the Clerk had removed paint etc. from that room and had emailed the JFC to ask they don't deposit items in that room again. Cllr Shearn referred to the gas meter in the changing rooms. The gas is paid for by the Hall. Cllr Foster stated that if the Hall submitted details of gas expenditure to the PC it would be looked at. Formal letter required from the Hall.

Action: Hall to write formally to PC re this matter.

A question was asked about the outcome of a possible contamination of the Puny Drain at Garage Lane. The Clerk was pleased to inform everyone that no contamination had been found by the IDB who had acted extremely quickly.

9. ACCOUNTS & FINANCE

a) Balance of accounts as of 9th March 2015

Community Account	£ 6,105.13
Base Rate Reward	<u>£50,213.85</u>
	£56,318.98

b) To consider approval of payment of invoices at this March 15 meeting

103142	Mr J Pressling – Groundsman Salary March 15. On holiday March, but should have been half pay last month. Adjustments made to March salary	£ 70.42
103143	Mrs J Close – Clerk Salary March 15.	£ 406.39
103144	Mrs J Close – Clerk Expenses March 15	£ 63.03
DD	HMRC – income tax for February 15 (to be taken 22/04/15)	£ 101.60
DD	E-ON electricity for street lighting February 15	£ 62.82
103145	Berryman – Bottle banks – February 15	£ 5.52
103146	Pearce & Kemp – Street Lighting contract - February 15	£ 117.92
103147	NCC – Gritting in January 2015 actions	£ 503.18
103148	The Community Heartbeat Trust – defibrillator cabinet / signs	£1206.00
103149	BCKLWN – dog waste collection April 14 to Feb 15	£ 681.00
103150	CGM Landscapes – scari-tracking field on 18 th Feb	£ 57.14
103151	P Burt – works at WBC	£ 190.00
103152	WB Social Club – car park electricity 1/4/14 – 30/6/14	£ 193.20

The last item on the list was a late invoice and the Clerk expressed concern about the delay in the Social Club invoicing for the electricity. Cllr Burt left the room whilst his payment was discussed. It was proposed by Cllr Dell that this payment be made and this was seconded by Cllr Skerritt with all in favour. Cllr Burt returned to the meeting. It was proposed by Cllr Shearn that all the other invoices be paid and this was seconded by Cllr Lamb with all in favour.

c) To Note monies received since the last meeting

02/03/15	Barclays interest on Base Rate Reward a/c	£ 19.25
06/03/15	CDF – final NP Grant payment	£ 480.42

The income was noted

10. PLANNING CONSULTATION

a) New Planning Application Consultations received from Borough Council

15/00284/F Replacement dwelling/garage, 145 Main Road, West Winch. This application would be considered by the Planning Committee after the PC meeting.

b) Notice of Decision by Borough Council/County Council

C/2/2013/2017 (County) Change of use of HGV maintenance and service yard/building to a waste recycling centre with associated storage at Riverside Farm, Garage Lane, Setchey for Skippy Skip Hire. **PC SUPPORTED WITH OBSERVATIONS. NCC APPROVED WITH CONDITIONS.** The Clerk had emailed NCC to ask if appropriate schemes have been received and the conditions discharged for this consent. The Clerk is still waiting a reply from NCC.

15/00070/F – dwelling with single garage and new double garage to serve 17 Hall Lane, at land adjacent 17 Hall Lane, West Winch. **PC SUPPORTED WITH COMMENTS**

11. COMMITTEE CHAIR REPORTS

a)	Planning	Neighbourhood Plan. The BC has acknowledged comments made by the PC and Neighbourhood Plan Group. Cllr Mrs Summers is attending weekly meetings with the BC LDF Team to line up the NP with LDF and national legislation
b)	Finance	Cllr Lamb reported that grants are available but need to work with the other party. Need to find out what the youngsters want. Cllr Foster advised that Middleton PC had sent a questionnaire to all households. It was noted that the skate park needs upgrading to BMX standard. Cllr Foster suggested this be deferred to new PC term and it go on the June agenda.
c)	Playing Fields	Cllr Burt reported that the playing field had had its first cut. The goal mouth is still waiting repair and the Committee will determine the best date for this work to be carried out. Cllr Shearn advised that ivy is still growing on trees. <i>Action: Clerk to contact Contractor</i>
d)	Street Lighting	Cllr Dell reported that the new maintenance contract would commence on 1 st April. The SLs would be numbered when the weather improves. The Clerk was advised of 3 SLs needing repair. <i>Action: Clerk to contact Contractor</i>
e)	Consultation	Nothing to report
f)	Health & Wellbeing	Cllr Burke had attended a Lynnsport meeting. Active Norfolk are willing to provide equipment and coaches for children if we supply a venue. Small fee for participants. They will do the advertising/leaflet drops. It was agreed that Cllr Burke liaise with Hall to book dates in August. Cllr Foster suggested that the PC could pay for village children to attend to ensure that all children could come along. Cllr Burke will take this idea on board when he contacts Active Norfolk again.

12. MEMBERS' MATTERS

Potholes at Hardwick roundabout/A10 junction – North Runcton parish.

Action: Clerk to email NR Clerk/Chair.

The Clerk advised that School Homelink had asked for advice re getting the speed limit reduced outside the primary school. She had suggested they contact their MP, Borough and County Councillors as well as Highways and PCSOs. She had suggested they get some of the children involved to do a speed check based on length of time for a car to cover a certain distance, which would involve the children working out the speed of the vehicle. She was sure the MP and councillors would be impressed with this work. She had also suggested getting some parents to volunteer to be trained as Speedwatch co-ordinators. A resident has already volunteered and is waiting to be trained. Cllr Shearn expressed an interest. Six people are required.

Action: Cllr Lamb to submit some wording for the Clerk to put a piece in the parish magazine.

It was reported that the Clappers footpath has litter building up on it.

Action: Clerk to contact NCC.

13. ITEMS FOR NEXT MEETING(S)

April Meeting – Councillors to email items to the Clerk. Cllr Dell gave his apologies for the next meeting. Cllr Thrower will not be able to attend either.

May Meeting – (3 meetings) including new Parish and Borough Councillors, Year End Accounts

June Meeting – Skate Park

14. DATE OF NEXT MEETING – Thursday 16th April 2015

15. CLOSE OF OPEN MEETING - the meeting closed at 8.45pm.

Signed _____

Date _____