

## WEST WINCH PARISH COUNCIL

### MINUTES OF THE ORDINARY MEETING HELD ON 16<sup>TH</sup> JULY 2015 IN THE VILLAGE HALL, WILLIAM BURT CENTRE, WEST WINCH

**PRESENT:** Cllr P Foster, Cllr P Burt, Cllr J Lamb, Cllr D Burke, Cllr B Thrower, Cllr D Skerritt, Cllr S Watts, Cllr G Dell, Mrs J Close (Clerk), Borough Councillors Gidney and Anota, County Councillor Miss Kemp. There were 6 members of the public present.

#### 1. **REPORTS FROM OUTSIDE REPRESENTATIVES**

Police – No Police representative attended the meeting and no apology or written report received.

County Councillor Miss Kemp – Reported that the county council cuts would be determined after the “settlement” in December. Concerned about the ageing population and is writing to the government. Report has been delivered to Health. There is a shortage of GPs and nurses. She is trying to ensure that NHS England encourages the College to hold nursing courses. Waste disposal needs smaller solutions and there are lots of options. There will be a waste amnesty on Saturday 26<sup>th</sup> and Sunday 27<sup>th</sup> September at the Recycling Centre in King’s Lynn between 9am and 6pm.

Borough Councillor Gidney – reported that the Local Plan (LP) Inquiry had been adjourned for more information, probably until after September.

Borough Councillor Anota – reported that he had been contacted by Cllr Skerritt regarding a car park at Leete Way. He had spoken to 2 BC Officers and had written to Persimmon regarding the untidy land as they are still the owners. He also informed those present that there will be only 3 SNAP areas with West Winch falling into the Downham Market area.

The PC Chairman asked Cllr Gidney questions about the LP and 5 year supply especially in relation to the lost judicial review at Clenchwarton. The Chairman was particularly concerned about the new planning applications for 17 dwellings at West Winch. Cllr Gidney felt the matter had to go higher and will discuss this with a Senior Planning Officer.

#### 2. **PUBLIC PARTICIPATION**

A resident reported she had contacted the Clerk regarding garden rubbish dumped on the edge of the playing field opposite 11 – 14 Long Lane. The Clerk will write to all four houses explaining that this is fly tipping which may result in a fine and that there are brown bins available to rent annually.

#### 3. **TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Mrs Summers.

#### 4. **COUNCILLORS’ DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

Cllr Skerritt declared an interest in one item under Finance and signed the declarations book.

#### 5. **TO CONFIRM MINUTES OF THE MEETING HELD ON 16<sup>TH</sup> JUNE 2015**

It was proposed by Cllr Thrower and seconded by Cllr Burt that the minutes of the Meeting held 16<sup>th</sup> June 2015 be signed as a true copy. This was agreed by all those who had been present and the minutes were duly signed by the Chair.

#### 6. **TO REPORT MATTERS ARISING**

- a) Co-option of residents onto the Parish Council – The Clerk reported that no-one had come forward
- b) Councillor’s Request for Dispensation – The Clerk reported that no requests had been received
- c) Skate Park / BMX Park – Councillors had no further information to discuss
- d) Changing Rooms update – Cllr Skerritt had inspected the building and although the majority of equipment had been removed there was white lining paint over the floor.

*Action: Clerk to write formally to the Football Club and ask them to clean the paint off the floor.*

- e) Highway Improvement Grant – Cllr Thrower reported that he felt continental gates – 5 bar gate with speed limit on it would be useful at both ends of the village as it does tend to slow vehicles down. The PC Chairman said that the application for 17 dwellings was a typical example of how the PC could ask for the developer to fund this type of scheme.
- f) Children’s Play Area – Cllr Burt reported that the Handyman had satisfactorily repaired the play area soft surfaces and thanked him for his hard work.

#### 7. **CORRESPONDENCE RECEIVED**

18 items of correspondence had been received.

The Clerk had received a number of late items:

She read out the letter from the resident regarding the fly tipping on Long Lane.

A letter had been received from the Pensions Regulator reminding the PC that they have to choose a pension scheme and tell them by 1<sup>st</sup> October. The Clerk had emailed our Payroll

Team who had supplied 3 different schemes the PC could join. All information had been forwarded to Cllr Lamb. Cllr Lamb needs more time to investigate this information.

*Action: To go back to September meeting.*

The Clerk reported that she had received an email from Rev Riaz who wants to start holding table tennis sessions for youngsters. She is meeting him next week. Cllr Burke has emailed the BC to see if they can lend the Church a table tennis table.

No questions were raised regarding any other item of correspondence received.

## 8. CORRESPONDENCE SENT

All correspondence sent by letter/email/telephone was listed in the Agenda Notes for the meeting. No questions were raised but the Chairman pointed out that we need an official opening of the defibrillator.

## 9. ACCOUNTS & FINANCE

### a) Balance of accounts as of 2<sup>nd</sup> July 2015

Community Account	£ 50,297.13
Business Saver Account	£ 30,025.74
	£ 80,322.87

### b) To Consider the quarterly financial projections

The document had been sent out with the agendas and no questions or queries were raised.

### c) To Consider approval of payment of invoices at this meeting (16<sup>th</sup> July 2015)

103189	NJC Utilities – repair to burst water pipe	£ 498.00
103190	Mr D Skerritt – purchase paint etc for Handyman	£ 45.25
103191	Mr J Pressling – Groundsman July 2015	£ 140.83
103192	Mr A Hara – Handyman July 15	£ 157.93
103193	Mrs J Close – Clerk Salary July 15	£ 502.49
103194	Mr A Hara – June expenses (travel)	£ 11.80
103195	Mrs J Close – Clerk Expenses July 15	£ 142.98
DD	HMRC – June deductions DD.	£ 156.00
DD	E-ON June Electricity DD	£ 92.90
103196	Berryman Bottle bank June	£ 29.94
103197	William Burt Social Club – contribution towards Fun Day	£ 300.00
103198	Westcotec – fire damage to street light	£ 354.00
103199	Westcotec – new LED at fire damaged street light	£ 129.60
103200	Fenland Leisure Products – wet pour/binder for play area	£ 81.60
103201	West Winch Village Hall Management Committee – hire of Hall on 2 August for NP consultation	£ 54.00
103202	CGM Landscapes – grass cutting 2/6	£ 45.54
103203	Mr C Demoore – leaflet distribution re NP	£ 115.00
103204	Westcotec – April/May Street light maintenance contract	£ 241.84
103205	Westcotec – June Street light maintenance contract	£ 120.92

Cllr Skerritt left the room whilst the second item on the list was discussed. It was proposed by Cllr Watts and seconded by Cllr Lamb that this payment be made. All present were in favour. Cllr Skerritt returned to the meeting. The Clerk reported that the last 3 invoices on the list had been received after the agenda had been distributed. It was proposed by Cllr Watts and seconded by Cllr Foster that all items on the list be paid. All present were in favour.

### d) To note monies received since last meeting

15/6/15	NCC – recycling credits Feb/Mar 15	£ 87.77
6/7/15	Social Club – Ground Rent Inv 15/08	£ 2871.01
10/7/15	Dan Maskell – hire of football pitch 16/8/15 Inv 15/13 (cash to be paid in on 13/7/15)	£ 53.75

The income was noted and an error on the Agenda Notes was pointed out regarding the Ground Rent which is £2871.01 and not the amount shown with an erroneous “2”.

### e) To Consider Agreeing that the Finance Committee can Approve Payment of Invoices for August in the Absence of a Parish Council Meeting

Approval was proposed by Cllr Burt and seconded by Cllr Dell with all in favour.

## 10. PLANNING CONSULTATION

- a) New Planning Application Consultations received from Borough Council  
15/00973/F car park extension, landscaping, canopy etc, Downham Gospel Hall Trust, West Winch. **PC SUPPORTED**  
15/01019/F demolish conservatory and erect 2 storey extension, Wincote, 68 Back Lane, West Winch. **PC NO OBJECTIONS**  
15/01044/F loft conversion and garage extension, 20 Back Lane, West Winch  
15/1049/O Outline – demolition of dilapidated dwelling and replacement dwelling, Coldstream Lodge, 84 Main Road, West Winch  
Two late planning applications had also been received –  
15/01021/F Garage block and annex accommodation, 19 Watering Lane, West Winch  
15/01053/FM 19 dwellings, new access at The Winch, 70 Main Road, West Winch  
The PC Chairman asked that an extraordinary meeting be arranged and the 17 dwellings application be considered at a public meeting. This was arranged for Thursday 30<sup>th</sup> July.

*Action: Clerk to arrange an special meeting to discuss this application in public*

- b) Notice of Decision by Borough Council  
15/00721/F Two storey extension, 66 Coronation Avenue, West Winch – **PC SUPPORTED, BC GRANTED**

## 11. COMMITTEE CHAIR REPORTS

a)	Planning	Neighbourhood Plan. The NP pre-submission document is out for consultation and there will be 2 drop-in sessions for the residents to view and comment on the document. The dates are NR – Saturday 1 <sup>st</sup> August 10.30am to 3.30pm and WW – Sunday 2 <sup>nd</sup> August 10.30am to 3.30pm in the Village Hall. Teas/Coffees will be served. Parish Councillors are invited to attend and meet the public.
b)	Finance	Nothing to report
c)	Playing Fields	Cllr Burt reported the grass to the right hand side of the entrance to the William Burt Complex has not been cut. <i>Action: Clerk to report to NCC again – ref no 512844</i>
d)	Street Lighting	Cllr Dell reported that the Street Lights will be numbered on 3 <sup>rd</sup> August.
e)	Consultation	Nothing to report
f)	Health & Wellbeing	Cllr Burke reported that the village came 6 <sup>th</sup> in the Village Games, but he had problems with getting teams together. He asked the PC to formally thank Wendy Galley for organising the teams on the day. Cllr Burke is thinking about holding a tennis tournament in the village. The PC Chair said the PC could supply balls and a prize. Cllr Burke reported that he has emailed Alive Leisure to see if they will loan the Church a table tennis table

## 12. MEMBERS' MATTERS

It was reported that urgent action is needed to sort out the microphones

It was reported that the drains were cleaned out in the village followed by grass cutting which went straight into the cleaned drains.

It was reported that the new LED lights in Sandover Close are not as bright as the old lights.

*Action: Clerk to email NCC street light contractor*

It was reported that Cllr Burt has been contacted by the Junior Football Club regarding the planned container.

## 13. ITEMS FOR NEXT MEETING(S)

Councillors were asked to contact the Clerk with items for the next meeting.

## 14. DATE OF NEXT MEETING – Thursday 17<sup>th</sup> September 2015 at 7.30pm with the additional meeting for the planning application planned for Thursday 30<sup>th</sup> July.

## 15. CLOSE OF OPEN MEETING - the meeting closed at 8.42pm.

Signed \_\_\_\_\_

Date \_\_\_\_\_