

WEST WINCH PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING HELD ON 19TH MAY 2016 IN THE VILLAGE HALL, WILLIAM BURT CENTRE, WATERING LANE, WEST WINCH

PRESENT: Cllr P Foster, Cllr D Burke, Cllr B Thrower, Cllr J Lamb, Mrs J Close (Clerk), Borough Cllr Gidney (arrived late) and County Councillor Miss A Kemp (arrived late), There were 5 members of the public present.

1. **REPORTS FROM OUTSIDE REPRESENTATIVES**

County Councillor Miss Kemp – Was not present at this point in the proceedings
Borough Councillor Gidney – Was not present at this point in the proceedings

2. **PUBLIC PARTICIPATION**

None

3. **TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Dell and Cllr Skerritt.

4. **COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

None

5. **TO CONFIRM MINUTES OF THE MEETING HELD ON 21ST APRIL 2016**

It was proposed by Cllr Burke and seconded by Cllr Foster that the minutes of the Meeting held 21st April 2016 be signed as a true copy. This was agreed by all those who had been present and the minutes were duly signed by the Chair.

6. **TO REPORT MATTERS ARISING**

- a) Co-option of residents onto the Parish Council – The Clerk reported that no-one had come forward. Information is on the website and the noticeboards.
- b) Tennis bank account – Cllr Burke reported that the Badminton Secretary said there is some money available from the Tennis Club. He reported that he had looked at purchasing a table and prices vary between £1200 and £4500. He will know more next month.

7. **CORRESPONDENCE RECEIVED**

The Clerk had received some late correspondence from:

- a) a resident asking if they could use the outdoor area at rear of hall for wedding reception on 27/08/16. This was agreed subject to the Clerk receiving a copy of the PLI for the band/music in advance of the reception.

Action: Clerk to email resident

- b) The Village Hall Secretary asking a similar question for a resident for 30/07/16. This was agreed subject to the Clerk receiving a copy of the PLI for the band/music in advance of the reception.

Action: Clerk to email Village Hall Secretary

- c) The Church had asked if they could use the outdoor area at rear of hall for their Spring Fete on the 29th May. This was agreed.

Action: Clerk to email Church (L Shearn)

- d) An email had been sent to councillors and a copy then sent to the Clerk as no response from councillors. The Village Hall would like to hold an informal meeting with a few councillors/village hall committee to discuss the future of the village hall. It was agreed that Cllrs Foster, Burt, Burke and Thrower would attend.

Action: Clerk to email VH Chairman and copy in those councillors so a date/time could be determined by email.

Sixteen items of correspondence were listed on the agenda and the following items were discussed:

Item 2 - The Social Club had asked the PC to reconsider their decision to not provide financial support for the Village Fun Day this current year. Councillors discussed this matter and said a decision was made last month not to fund this because it was felt the Fun Day did not include activities for the older residents all of whom contribute to the parish precept. The PC is still contributing to the event: with the event being advertised as "in conjunction with the PC" so that their public liability insurance will cover the day, free use of the water/electricity in the changing rooms, free use of the field and changing rooms. It was suggested that Tai Chi, Bee keeping (Barry Thrower) were a couple of demonstrations that may make the event more inclusive. If the Social Club could let the PC know what events there will be for the older generation then the PC would look at a financial contribution again.

Action: Clerk to write to WBSC Secretary with this information.

Item 11 – It was reported that youngsters are kicking footballs against the Village Hall walls and windows as well as the changing rooms. It was suggested that a suitable kick wall be placed near the soil bund to encourage them to keep off the car park.

Action: Clerk to look at prices for putting a 3-walled kick board back on the playing field.

Item 14 – A resident had asked for a dog bin to be placed near the emergency barrier on the playing field so dog owners could clean up and bin the rubbish before leaving the field.

Action: Clerk to order a new bin and arrange for the BC to empty it on a weekly basis.

8. CORRESPONDENCE SENT

All correspondence sent by letter/email/telephone was listed in the Agenda Notes for the meeting and this was noted by councillors with no queries raised.

9. ACCOUNTS & FINANCE

a) Balance of accounts as of 5th May 2016

Community Account	£ 43,885.40
Business Saver Account	<u>£ 50,509.07</u>
	£ 94,394.47

b) To consider approval of payment of invoices at this meeting

103312	Kenneth Bush Solicitors – Registration fee re Land Registry	£ 400.00
103313	Mr J Pressling – Groundsman May 2016	£ 156.00
103314	Mr A Hara – Handyman May 16	£ 160.65
103315	Mrs J Close – Clerk Salary May 16	£ 469.71
103316	Mr A Hara –expenses (travel)	£ 4.50
103317	Mrs J Close – Clerk Expenses May 16	£ 66.50
DD	HMRC – April deductions DD	£ 157.60
DD	E-ON May Electricity DD	£ 92.90
103318	Westcotec – April SL Maintenance	£ 120.92
103319	BCKLWN – NP Printing of leaflets	£ 215.60
DD	Anglian Water –DD	£ 452.51
103320	West Winch Village Hall – refund sewer repair contribution	£ 472.50
103321	William Burt Social Club – refund sewer repair contribution	£ 472.50
103322	LATE ITEM CGM grass cuts Mar/April	£ 477.36

The above invoices were discussed including the late CGM invoice for £477.36. It was proposed by Cllr Burke that all these invoices be paid and this was seconded by Cllr Thrower with all in favour.

12/04/16	Social Club – Inv 16/02 – gritting (incl credit note re previous invoice paid twice)	£ 465.60
18/04/16	Social Club – Inv 16/05 – Waste Container	£ 297.65
22/04/16	Junior FC – Inv 15/28 – additional keys for changing rooms	£ 31.66
22/04/16	WW Village Hall – Inv 16/84 Waste Container, Inv 16/01 – gritting, and refund of hall fee for 21/4/16	£ 859.63
26/04/16	Mr Hilden Inv 16/03 – Meadow rent	£ 5.00
27/04/16	HMRC – VAT refund	£ 2644.28
28/04/16	AW – sewer repair refund	£ 1845.00
03/05/16	Barclays – interest	£ 22.13

10. PLANNING CONSULTATION

a) New Planning Application Consultations received from Borough Council

16/00662/F - Extension bungalow, 29 Common Close, West Winch. **PC SUPPORTED**

16/00586/F – change use of part rear garden to site mobile home at 6 Grange Bungalows, Lynn Road, Setchey (to be discussed after meeting) **PC OBJECTED – in countryside, highway issues, flood zone issues**

16/00803/F – extension at Brook Meadow, 159 Main Road, West Winch. **PC SUPPORTED**

b) Notice of Decision by Borough Council

None

11. WORKING GROUP CHAIR REPORTS

a)	Planning	As Cllr Mrs Summers was not present the Clerk reported that they had had a very successful public event attended by approximately 125
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		residents, the EDP and Lynn News. There were a lot of comments on the LDF consultation site. A couple of other councillors had attended the event. We now have to wait and see what the Inspector thinks. The PC has submitted its own objections to Gravel Hill Lane and a joint letter from the PC/NPSG has gone to the Inspector commenting on problems they and residents have had with the online comments form.
b)	Finance	None
c)	Playing Fields	Cllr Burt had had a call from a play equipment company touting for business. The football season has finished.
d)	Street Lighting	none
e)	Consultation	none
f)	Health & Wellbeing	The Village games take place on Sunday 26 th June at Lynnsport.

12. **MEMBERS' MATTERS**

Cllr Thrower offered his thanks to Cllr Mrs Summers for all the exemplary work she has done/is doing regarding the neighbourhood plan. All were in agreement with his comments.

The Village Hall representative said that at the Hall Committee Meeting it was raised that members were not happy with the response from the PC regarding the lease and for not having a meeting arranged. There are H&S concerns about the Hall which need discussing and an Agreement drawn up and agreed by both parties.

It was reported that the verge outside the Bowls Club needs cutting.

Action: Clerk to email highways

At this point in the proceedings, County Councillor Miss Kemp and Borough Councillor P Gidney arrived.

The County Councillor gave thanks to the Parish Council for all their work regarding Gravel Hill Lane. Henry Bellingham MP wanted to meet parish councillors regarding Gravel Hill Lane. The lost petition containing 500 names objection has been "found" by the BC. There is a need for buses on Sundays and later into the evening. She asked that if anyone has any suggestions to contact her. The second consultation re modifications runs until 22nd June.

The proposed wind farm at Clenchwarton was refused by Planning Committee but an appeal is being heard on 14th June.

Borough Councillor P Gidney then addressed the meeting. The Heacham planning appeal had begun. It is a test case for the 5 year land supply. Brian Long is now the Leader of the Borough Councillor. The funeral of the late Cllr Mike Tilbury had been held earlier that day. Borough Councillor Anota is awaiting a reply from Sarah Moore, BC regarding Special Expenses. The Chair responded that he was waiting for Maintenance Agreements regarding the Opens Spaces around West Winch. Cllr Gidney promised to look into this.

13. **ITEMS FOR NEXT MEETING**

Councillors were asked to contact the Clerk with items for the next meeting in writing, at least 14 days in advance of the meeting date.

14. **DATE OF NEXT MEETING** – Thursday 16th June 2016 at 7.30pm

15. **CLOSE OF OPEN MEETING** - the meeting closed at 8.18pm.

Signed _____

Date _____