

WEST WINCH PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING HELD ON 16TH JUNE 2016 IN THE VILLAGE HALL, WILLIAM BURT CENTRE, WATERING LANE, WEST WINCH

PRESENT: Cllr P Foster, Cllr B Thrower, Cllr J Lamb, Cllr D Skerritt, Cllr P Burt, Mrs J Close (Clerk).
There were no members of the public present.

1. REPORTS FROM OUTSIDE REPRESENTATIVES

County Councillor Miss Kemp – Had sent her apologies, but in an email had reported that she had responded to the second LDF consultation, that she had concerns that there are no school places for 4 year olds in the West Winch School, and that she believes Gravelhill Lane site may be an old tip area.

Borough Councillors Gidney and Anota – Had sent their apologies but reported via email that: Special expenses – still waiting information from the BC. Abandoned vehicle in Leete Way – waiting instructions from the BC.

2. PUBLIC PARTICIPATION

None

3. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Dell, Burke and Mrs Summers, The County Councillor and two Borough Councillors.

4. COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None

5. TO CONFIRM MINUTES OF THE MEETING HELD ON 19TH MAY 2016

It was proposed by Cllr Thrower and seconded by Cllr Burt that the minutes of the Meeting held 19th May 2016 be signed as a true copy. This was agreed by all those who had been present and the minutes were duly signed by the Chair.

6. TO REPORT MATTERS ARISING

- a) Co-option of residents onto the Parish Council – The Clerk reported that no-one had come forward. Information is on the website and the noticeboards.
- b) Tennis bank account – ongoing

7. CORRESPONDENCE RECEIVED

The Clerk had received some late correspondence from:

- a) Kenneth Bush Solicitors – regarding the Village Hall, has reviewed Title Deeds and prepared application for first registration and submitted to the Land Registry. Has obtained Land Charge Searches and Leasehold Title and the Lease re the Social Club. Expects fee will be £700 – 800 plus Vat along with the cost of the Searches and documents.
- b) BCKLWN have verified the property of 31 Archdale Close following a renumbering years ago.
- c) Complaint by a resident re conditions of the playing field and roadside verges. The Clerk reported she had replied to this email and had already asked the grass cutting contractor to sort out the verge alongside the playing field

Twenty-eight items of correspondence were listed on the agenda and the following items were discussed:

Item 24 - JFC requesting permission to hold football tournament on Sunday 10th July. This was agreed subject to copy of PLI being sent to Clerk in advance of tournament.

Action: Clerk to reply to JFC

Item 25 – Cats Protection – tentative enquiry re event next spring and what the PC's views are on having animals on the field – pony rides/birds of prey. Would be fully insured. It was agreed that this is too vague an enquiry and more details would be required including date, number of attendees, car park numbers.

Action: Clerk to reply to Cats Protection asking for more details of date, attendees, car park numbers.

8. CORRESPONDENCE SENT

All correspondence sent by letter/email/telephone was listed in the Agenda Notes for the meeting and this was noted by councillors with no queries raised.

9. ACCOUNTS & FINANCE

- a) **Balance of accounts as at 31st May 2016**

Community Account	£37,637.30
Business Saver Account	£50,529.14
	£88,166.44

These figures were noted

- b) **To Note Clerk's National Salary Award of 1% for both 1/4/16 and 1/4/17 as per contract of employment**

This was noted.

- c) **To Consider Payment of invoices at this meeting**

103323	Mr J Pressling – Groundsman June 2016	£ 149.40
103324	Mr A Hara – Handyman June 2016	£ 202.05
103325	Mrs J Close – Clerk Salary June 2016	£ 483.89
103326	Mr A Hara – expenses (travel)	£ 4.50
103327	Mrs J Close – Clerk Expenses	£ 82.96
DD	HMRC – May deductions DD.	£ 157.60
DD	E-ON June Electricity DD	£ 96.00
103328	Westcotec – Street light maintenance May 16	£ 120.92
103329	NCC – Gritting March to 1/5/16	£ 619.56
103330	SLCC – Clerk membership subscription	£ 118.00
103331	URM/Berryman – glass bottle bank emptied	£ 50.40
103332	CGM Group – grass cuts 16 & 20 May	£ 178.74

The payment of these invoices was proposed by Cllr Skerritt and seconded by Cllr Lamb with all in favour.

- d) To note monies received since last meeting

19/5/16	Social Club Inv 16/07 AW invoice Jan – April BACS	£ 190.95
1/6/16	Barclays interest	£ 20.07
1/6/16	Bowls Club – Inv 16/08 AW invoice Jan – April PIB 100318	£ 44.62

These receipts were noted.

10. PLANNING CONSULTATION

- a) New Planning Application Consultations received from Borough Council/NCC
16/00029/F - conversion of swimming pool annexe to residential annexe at Homelands, 28 Back Lane, West Winch – *PC requested further information re noise, group bookings, parking recycling/refuse, external lighting and subdivision of outside areas. No Traffic Impact Assessment, surface water drainage and sewerage concerns.*
16/00500/F - installation of dropped kerb, 333 Lynn Road, West Winch
16/00961/F – single storey extension, 33 Gravelhill Lane, West Winch
C/2/2016/2009 – variation of condition on C/2/2006/2032 to allow clay extraction to continue until 31/12/17 – land north Setchey Road, Middleton (only part of road is in WW parish)
- b) Notices of Decision by Borough Council
16/00662/F extension and refurbishment, 29 Common Close, West Winch. **PC SUPPORTED, BC PERMITTED**

11. WORKING GROUP CHAIR REPORTS

a)	Planning	The BC is not sending out hard copies of planning consultations now and a discussion took place about paying for the printing of plans. The Clerk will ask the BC for costs, how long would it take to get copies for one-off applications.
b)	Finance	None
c)	Playing Fields	None
d)	Street Lighting	None
e)	Consultation	None
f)	Health & Wellbeing	None

Action: Clerk to contact BC re plan printing.

12. **MEMBERS' MATTERS**

Still problems with the Setch Road, C57 visibility. Cllr Thrower has strimmed one side of the road.

Action: Clerk to contact highways. Reported by email

Watering Lane – one way system's road surface has pot holes

Action: Clerk to contact highways ENQ900021196

Kick wall – this will be discussed with the JFC.

The Clappers – school trees are overhanging footpath and are planted too close to the fencing.

Action: Clerk to contact highways or education department. Reported by email

Chapel Lane – land between A10 and layby is overgrown and dangerous.

Action: Clerk to contact highways Reported by email

It was reported and noted that in Coronation Avenue some children had been terrorising the horses. FCH were aware of the situation.

13. **ITEMS FOR NEXT MEETING**

Councillors were asked to contact the Clerk with items for the next meeting in writing, at least 14 days in advance of the meeting date.

14. **DATE OF NEXT MEETING** – Thursday 21st July 2016 at 7.30pm

15. **CLOSE OF OPEN MEETING** - the meeting closed at 8.03pm.

Signed _____

Date _____