

WEST WINCH PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING HELD ON 16TH MARCH 2017 IN THE VILLAGE HALL, WILLIAM BURT CENTRE, WATERING LANE, WEST WINCH

PRESENT: Cllr Foster, Cllr Dell, Cllr Burt, Cllr Burke, Cllr Lamb, Mrs Close (Clerk), County Cllr Miss Kemp. There was no members of the public present.

1. REPORTS FROM OUTSIDE REPRESENTATIVES

County Councillor Miss Kemp – Miss Kemp reported that North Runcton Fire – still problems has spoken to the Borough Council and the Environment Agency. Gravel Hill Lane – residents have seen people measuring the field. Buses direct to the QEH – she has made representations to get a direct bus service to the hospital. NCC say that the QEH staff have had a bus survey but this did not include patients. Children's' Services - she has spoken to NCC about problems in Norwich. She also spoke about the budget and road safety courses (roadsafety@norfolk.gov.uk).

2. PUBLIC PARTICIPATION

None

3. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Thrower, Cllr Mrs Summers and the 2 Borough Councillors.

4. COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None

5. TO CONFIRM MINUTES OF THE MEETING HELD ON 16TH FEBRUARY 2017

It was proposed by Cllr Dell that the minutes of the Meeting held on 16th February 2017 be signed as a true copy. This was seconded by Cllr Lamb. This was agreed by all those who had been present. The minutes were duly signed by the Chairman.

6. TO REPORT MATTERS ARISING

- a) Co-option of residents onto the Parish Council – The Clerk reported that there were no applications.
- b) Table Tennis - Cllr Burke reported no meetings had taken place with the club.

7. CORRESPONDENCE RECEIVED

16 items of correspondence had been received and the Clerk read out an email from Cllr Thrower which had been received after the agenda had been issued. Cllr Thrower had asked the PC to write to David Skerritt and thank him for all his help and assistance whilst serving as a parish councillor in West Winch. Cllrs present at the meeting said they were saddened by his leaving and felt he had served the village well.

Action: Clerk to write to Mr Skerritt

The Clerk reported that the PC Solicitor had informed her that they had emailed Mr Shearn on 3rd March. They had not heard anything from him or his solicitors.

8. CORRESPONDENCE SENT

All correspondence sent by letter/email/telephone was listed in the Agenda Notes for the meeting and this was noted by councillors with no queries raised.

9. ACCOUNTS & FINANCE

a) Balance of accounts as 10th March 2017

Community Account	£10,108.23
Business Saver Account	£60,688.76
	£70,796.99

The balance was noted

b) To Consider change of signatories on bank account. Because of the resignation of Mr Skerritt, a third signatory was required for the bank accounts. It was proposed by Cllr Dell that Cllr Lamb, Chairman of the Finance Working Group be added and this was seconded by Cllr Burt with all in favour. The Clerk passed Cllr Lamb the paperwork for him to complete and handover to the bank.

c) To Consider payment of invoices at this meeting

103423	A A Fencing UK Ltd – fence for r/o Hall. Delivery to Contractor	£ 1723.73
103424	Mr J Pressling – Groundsman March 2017	£ 153.80
103425	Mr A Hara – Handyman March 2017 – part sick pay	£ 478.73
103426	Mrs J Close – Clerk Salary March 2017	£ 474.37
103427	Mrs J Close – Clerk Expenses	£ 82.36
DD	HMRC – February deductions DD.	£ 140.80
DD	E-ON - March Electricity DD	£ 100.70
103428	Westcotec – Street light maintenance March 2017	£ 120.92
103429	NCC – gritting January 17	£ 1276.81
DD	Anglian Water - Oct to Jan water / sewerage.	£ 497.66
103430	Social Club – car park electricity 2/11/16 – 1/2/17	£ 157.48
103431	Hodson Office Supplies – stationery for year-end / new year	£ 27.71
103432	Hodson Office Supplies – stationery	£ 62.38
103433	CGM – scartrac football pitches	£ 60.00
103434	BCKLWN – dog bins emptied Feb 16 – Feb 17	£ 853.32
103435	NCC – gritting February 17	£ 440.28

The Clerk advised of two late invoices received from the Borough Council for the emptying of dog bins and from NCC for gritting in February (both shown above). It was proposed by Cllr Dell that all the above invoices be paid and this was seconded by Cllr Burt with all in favour.

d) To note monies received

16/2/17	NCC – recycling credits Oct – Jan 17 BACS	£ 276.15
20/2/17	Senior Football Club Inv 16/24 pitch hire PIB100248	£ 383.30
20/2/17	Junior Football Club Inv 16/25 pitch hire PIB 100248	£ 441.00
21/2/17	Social Club Inv 16/23 gritting Nov 16 BACS	£ 158.99
1/3/17	Barclays interest	£ 11.29

The receipts were noted

10. PLANNING CONSULTATION

- a) New Planning Application Consultations received from Borough Council/NCC
None
- b) Notices of Decision by Borough Council / County Council
16/02220/F construction of new entrance roadway from Westland Chase at 15 Westland Chase, West Winch. **BC DECISION - Permitted**

11. WORKING GROUP CHAIR REPORTS

a)	Planning	The Clerk reported details of a meeting at the BC she had attended earlier in the day on behalf of Cllr Mrs Summers. The meeting with officers from the BC, the Neighbourhood Plan Steering Group, Northern Trust, Alan Baxter, Curtis and Maddox showed a proposal for approximately 500 homes in West Winch in the “centre” of the village. They did not include Mrs Russell’s land nor improvements at the shop. It was pointed out at the meeting that this development appeared premature, that traffic management was crucial and the relief road should be in place before any development requiring access/egress onto the A10. The developers had suggested a list of priority parish needs should be prepared by the PC in West Winch. The Clerk asked the parish councillors to consider a sub working group to meet and discuss this and perhaps invite comments from village organisations. Cllr Lamb and Cllr Burke agreed to form this and contact organisations e.g. Hall (repair/extension), car park repairs, Bowls Club possible extension, Church?, tennis courts.
b)	Finance	None
c)	Playing Fields	Cllr Burt reported that the storm had resulted in some branches/ivy down on the playing field which he would remove.
d)	Street Lighting	None
e)	Consultation	None
f)	Health & Wellbeing	None

12. **MEMBERS' MATTERS**

Cllr Burke asked if it would be possible to cancel the lease agreement and have a new agreement which stated that the PC own the Hall but the Hall Management run it. Cllr Foster said the PC would have to take legal advice as would the Hall as he thought that if a "charity" folded or changed a lease already in place then the Charity Commission could in theory ask for all the money in the accounts to be handed over to them. He was aware of this happening to another charity. Cllr Foster added that if the Hall wanted to talk about this then the PC was willing to meet with them. He suggested the Hall come back to the PC and say what they wanted to do. He suggested they spoke to the Charity Commission though about the finance. Cllr Dell reported that a bush on the A10 between Watering Lane and the Post Office needed cutting back.

Action: Clerk to contact NCC Ref No ENQ900074265

13. **ITEMS FOR NEXT MEETING**

Councillors were asked to contact the Clerk with items for the next meeting in writing, at least 14 days in advance of the meeting date.

Stephen Walker Cup

14. **DATE OF NEXT MEETING** – Thursday 20th April 2017 at 7.30pm.

15.. **CLOSE OF OPEN MEETING** - the meeting closed at 8.28pm.

Signed _____

Date _____