

WEST WINCH PARISH COUNCIL
MINUTES OF ANNUAL COUNCIL MEETING HELD ON 19TH MAY 2016

The above meeting was held at the Village Hall, William Burt Centre, commencing at 7.35pm

PRESENT: Cllr P Foster, Cllr P Burt, Cllr J Lamb, Cllr D Burke, Cllr B Thrower, Mrs J Close (Clerk), six residents (a further resident had left after the Annual Residents' meeting)

At the Annual Residents' Meeting (which is not minuted) the outgoing Chair had given a verbal report. He said that in June last year the PC had reported to the BC that the car park at Leete Way was untidy. To date the BC has not taken any action. The PC had successfully negotiated with Anglian Water on behalf of the Social Club and Village Hall their adoption of the sewer system. A new boiler had been installed in the football changing rooms. He remarked on the BC wanting to allow up to 6,000 houses being built in the area and how it could change the whole of West Winch. He asked that all residents do their duty to protect West Winch and oppose this mass destruction of our countryside.

1. ELECTION OF CHAIRMAN

It was proposed by Cllr Burt that Cllr Foster be elected as Chairman for the forthcoming year and this was seconded by Cllr Lamb. There were no other nominations and all those present were in favour of Cllr Foster being elected.

2. SIGNING OF THE ACCEPTANCE OF OFFICE

Cllr Foster duly signed the Acceptance of Office which was countersigned by the Clerk.

3. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Skerritt (holiday) and Cllr Dell (illness)

4. ELECTION OF VICE-CHAIRMAN

It was proposed by Cllr Thrower that Cllr Mrs Summers be elected as Vice Chairman for the forthcoming year and this was seconded by Cllr Foster. There were no other nominations and all those present were in favour of Cllr Mrs Summers being elected.

5. CO-OPTION OF RESIDENTS TO VACANT COUNCILLOR SEATS

The Clerk reported that although three vacancies remained on the Parish Council no-one had come forward to volunteer their services.

6. SIGNING OF THE ACCEPTANCE OF OFFICE OF VICE-CHAIRMAN

The Vice-Chairman was unable to attend the meeting due to personal reasons. The signing of the Acceptance of Office would be carried out at the next available meeting.

7. TO CONFIRM MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 21ST MAY 2015

Cllr Foster proposed and Cllr Burt seconded with everyone who had been present at the previous Annual Meeting in favour of the minutes being a true and correct record and were duly signed.

8. TO REPORT MATTERS ARISING

There were no matters arising.

9. TO DISCUSS THE CURRENT STANDING ORDERS AND FINANCIAL REGULATIONS AND ANY CHANGES REQUIRED

There were no amendments or requirements for amendments to the Standing Orders or Financial Regulations.

10. TO CONSIDER THE CURRENT TERMS OF REFERENCE FOR THE SIX WORKING GROUPS

Planning Working Group – It was agreed no change was required

Finance Working Group – It was agreed no change was required

Street Lighting Working Group – It was agreed no change was required

Playing Fields and Maintenance Working Group – It was agreed no change was required

Consultation Working Group – It was agreed no change was required

Health & Wellbeing Working Group – It was agreed no change was required

11. TO APPOINT AT LEAST FOUR COUNCILLORS (INCLUDING A CHAIR) ONTO EACH PARISH COUNCIL WORKING GROUPS

Each Council Working Group was discussed and it was agreed that the current membership of the Working Groups remained.

- a) Planning Working Group Cllr Mrs Summers (Chair), Cllr Burt, Cllr Dell, Cllr Thrower.
- b) Finance (and Grants) Working Group Cllr Lamb (Chair), Cllr Thrower, Cllr Skerritt, Cllr Watts
- c) Street Lighting Working Group Cllr Dell (Chair), Cllr Burke, **vacancy and vacancy**
- d) Playing Field Working Group Cllr Burt (Chair), Cllr Skerritt, Cllr Thrower, Cllr Lamb
- e) Consultation Working Group Cllr Foster (Chair), Cllr Dell, Cllr Watts, **vacancy**
- f) Health and Wellbeing Working Group Cllr Burke (Chair), Cllr Burt, Cllr Thrower, Cllr Skerritt

12. TO APPOINT PARISH REPRESENTATIVES ONTO OUTSIDE GROUPS

- a) Hall Management Committee. Cllr Burke agreed to continue as PC representative.
- b) Neighbourhood Planning Steering Group (West Winch/North Runcton) Cllr Mrs Summers (Vice Chair of Group)
- c) Internal Drainage Board Cllr Thrower will continue in this role representing the PC.

13. ACCOUNTS & FINANCE

The Clerk explained the statement of accounts for year ending 31st March 2016 and that the accounts had been to internal audit and had been found in order and duly signed by the auditor. Cllr Lamb proposed that the accounts and annual governance statement be approved for the previous year and Cllr Burt seconded with everyone in favour. The paperwork was duly signed by the Chairman and Clerk. These accounts will now be sent to the external auditor, Mazars. The Chairman commented on the fact that the Parish Council had spent 105.84% of the budgeted expenditure figure and had received in income of 123.32% of budget. Part of the additional income was because the Social Club had paid one invoice twice.

14. The meeting closed at 7.55 pm.

Signed _____

Dated _____