

WEST WINCH PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING HELD ON 15TH JUNE 2017 IN THE VILLAGE HALL, WILLIAM BURT CENTRE, WATERING LANE, WEST WINCH

PRESENT: Cllr P Foster, Cllr B Thrower, Cllr Mrs M Summers, Cllr J Lamb, Mrs J Close (Clerk), one resident and County Councillor Ms A Kemp .

1. REPORTS FROM OUTSIDE REPRESENTATIVES

County Councillor Miss Kemp – Willows update – new Head of Property at NCC who thinks land should be sold to Centrica. Miss Kemp has prepared a press statement asking residents for ideas about what the land should be used for. She has asked Tom McCabe what on earth is going on with the Willows Site. Surely industrial units are a good idea. She has also spoken to DCLG. Highways England are responsible for the A47 and roadworks. No consultation regarding the proposed works to the A47 and diversions onto the A10. Kilham Way PDC is being closed, again with no consultation. Matt Dunkley is the Acting Head of Social Services. Cllrs agreed we need to write to him and object.

Action: Clerk to contact Matt Dunkley, NCC and object to the closure of the PDC.

Care Line Pendants – Freebridge Housing have allegedly taken away pendants and put in pull cords in some of their properties. They have also taken out the intercom system. Vulnerable people may now be in danger of falling away from the pull cord and won't have the pendant around their neck or wrist to contact Care Line.

Action: Alex to speak to the Lynn News

2. PUBLIC PARTICIPATION

Mrs Leamon gave background to previous bypass routes. She was shocked by the suggested closure of the PDC as a lot of meetings are held there.

3. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Burke, Dell and Burt and Borough Councillors Gidney and Anota.

4. COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None

5. TO CONFIRM MINUTES OF THE MEETING HELD ON 18TH MAY 2017

It was proposed by Cllr Mrs Summers that the minutes of the Meeting held on 18th May 2017 be signed as a true copy. This was seconded by Cllr Lamb. This was agreed by all those who had been present. The minutes were duly signed by the Chairman.

6. TO REPORT MATTERS ARISING

- a) Co-option of residents onto the Parish Council – The Clerk reported that there were no applications.
- b) Table Tennis – Nothing to report
- c) Football Changing Rooms – problems getting showers hot enough. This matter is still outstanding. Cllr Foster will contact Cllr Dell.
- d) Skate Park – H&S issues – see next item
- e) Children's Play Area – Fencing problems and Skate Park H&S - Rivets will be fixed to skate park board in the next few days. Need to hire a generator for the fencing repairs. The original fence had not been fixed properly. It is assumed that someone was trying to steal the fence for scrap. The Clerk reminded councillors that they must ring the Police on 101 if they find any vandalism or theft has taken place on PC land.

Action: Working Group to sort out fence and Skate Park rivets.

- f) Fence r/o Hall – Cllr Lamb had been in contact with Ben and he is looking at the photographs taken of the problems and will be in touch.
- g) Rights of Way Working Group – No meeting has taken place. This is probably a task for the autumn months.
- h) Speed Watch – As we had a few residents complaining about speeding vehicles at last month's meeting, the councillors were hopeful that a training session could take place. Cllr Lamb will email Clerk the contact details for the Police liaison officer.

Action: Cllr Lamb to email Clerk Police contact details. Clerk to contact Police for information including details for parish newsletter/noticeboards/house leaflet drops or those who expressed an interest.

7. CORRESPONDENCE RECEIVED

20 items of correspondence had been received. No comments or questions.

8. CORRESPONDENCE SENT

All correspondence sent by letter/email/telephone was listed in the Agenda Notes for the meeting and this was noted by councillors. .

9. ACCOUNTS & FINANCE

a) Balance of accounts as 1st June 2017

Community Account	£34,017.58
Business Saver Account	<u>£60,727.02</u>
	£94,744.60

The balance was noted

b) To Consider payment of invoices

Clerk has queried with Payroll the HMRC payment taken in May of £126.60 as this appears too high – expected zero. Now entered full amount in financial spreadsheet to balance books.		
103459	Mr J Pressling – Groundsman June 2017	£ 159.30
103460	Mr A Hara – Handyman June 2017 – half pay	£ 103.39
103461	Mrs J Close – Clerk Salary June 2017	£ 494.68
103462	Mr P Jackson – temporary Handyman June 2017	£ 209.08
103463	Mrs J Close – Clerk Expenses	£ 43.84
103464	Mr P Jackson – mileage	£ 9.00
DD	HMRC May deductions DD.	£ 0.00
DD	E-ON - June Electricity DD	£ 121.94
103465	Westcotec – Street light maintenance June 2017	£ 120.92
103466	CGM – grass cuts May	£ 221.40
103167	CGM – grass cuts April	£ 45.54
CR	CGM – grass cuts overpayment	£ 2.16CR
DD	Anglian Water – corrected invoice 24/1 – 24/4	£ 339.53
103468	Society of Local Council Clerks – subscription 1/7/17 – 30/6/17	£ 108.00
103469	URM – bottle bank	£ 16.02
103470	Hodson Stationers	£ 191.17

Cllr Mrs Summers proposed that the above amounts be paid including the Hodson invoice which had been received late. This was seconded by Cllr Lamb with all in favour.

c) To note monies received

17/5/17	NCC – recycling credits	£ 127.03
1/6/17	Barclays interest	£ 12.48
9/6/17	Bowls Club – AW invoice PIB 100328	£ 42.84

The income was noted.

10. PLANNING CONSULTATION

- a) New Planning Application Consultations received from Borough Council/NCC
C/2/2016/2010 Land off Setch Road, NR (NR Parish) – clay pit (amended information)
PC No observations
17/01058/F 3 Moughton Court, WW – 2 storey rear extension including demolition of existing conservatory **PC – No comments**
17/00858/F 35 Hall Lane, WW – single storey extension **PC No objections**
- b) Notices of Decision by Borough Council / County Council
None

11. WORKING GROUP CHAIR REPORTS

a)	Planning	Cllr Mrs Summers reported that the <u>Neighbourhood Plan</u> Examiner had agreed that it was sound. Some amendments proposed. The BC will take the Report to Cabinet then need to give 28 days' notice of a Referendum. Steering Group will meet in the next couple of weeks to discuss advertising Referendum.
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b)	Finance	Cllr Lamb had some questions to ask of our Internal Auditor but the email had failed to be delivered. He will email the Clerk who will forward the email.
c)	Playing Fields	All items had been covered in 6 C - E
d)	Street Lighting	Nothing to report
e)	Consultation	Nothing to report
f)	Health & Wellbeing	Nothing to report

12. **MEMBERS' MATTERS**

There were no matters to report.

13. **ITEMS FOR NEXT MEETING**

Councillors were asked to contact the Clerk with items for the next meeting in writing, at least 14 days in advance of the meeting date.

14. **DATE OF NEXT MEETING** – Thursday 20th July 2017 at 7.30pm.

15. **CLOSE OF OPEN MEETING** - the meeting closed at 20.20hours..

16. **CLOSED SESSION**

Signed _____

Date _____