

MINUTES OF THE ORDINARY MEETING HELD ON 18TH MAY 2017 IN THE VILLAGE HALL, WILLIAM BURT CENTRE, WATERING LANE, WEST WINCH

PRESENT: Cllr P Foster, Cllr P Burt, Cllr G Dell, Cllr B Thrower, Cllr Mrs M Summers, Cllr S Watts, Mrs J Close (Clerk), eleven residents, County Councillor Ms A Kemp and Borough Councillor P Gidney.

1. REPORTS FROM OUTSIDE REPRESENTATIVES

County Councillor Miss Kemp – Miss Kemp reported that she had been contacted by the EDP who thought that the Willows Site had been sold. Further investigation revealed that it was an adjacent site. She suggested to the Leader that the Willows Site be used as an employment site for industrial units and he agreed it was a good idea.

Gravel Hill Lane site – she reported that upon looking at the BCKLWN website she found part of the Common is shown as “could be built on” i.e. is in the Local Plan. She has spoken to them about this.

Setchey laurel hedge remains overgrown. Should have been dealt with late last year. Will be contacting the Highway Engineer again.

Bus direct to the QEH – has been requested by many residents. The hospital surveyed staff but not hospital users.

Cllr Watts congratulated Miss Kemp on her election success.

Borough Councillor Gidney – reported he knew that North Runciton residents would be keen to have a better bus route as well.

He thought the inclusion of land near Gravel Hill Lane was part of The Housing and Economic Land Availability Assessment (HELAA) - formerly known as the Strategic Housing Land Availability Assessment (SHLAA). This lists all vacant land which the BC believe could in theory be built on.

The Borough Council has a new Mayor and Deputy Mayor.

At R&D Committee he is hoping to get them to ask Parish Councils to nominate Special Sites/places worthy of protection, for example barns.

Police – Were not in attendance. Following a comment from a resident it was pointed out that they were invited each month but were unable to attend. They sent a monthly newsletter out containing crime information and important telephone numbers. Following another comment the Clerk confirmed a copy was placed on both PC noticeboards but not on the website.

2. PUBLIC PARTICIPATION

Mr Shearn sought clarification regarding the proposed Hall Draft Agreement he had sent the PC. It would be discussed in closed session as it was a contract and councillors needed to discuss the content together. Councillors would then arrange a meeting with representatives from the Hall Committee to discuss it.

A resident commented that the A10 was getting busier, trains will be every 30 minutes eventually. The A10 was the only way out of the village. She asked what are we going to do? There are no buses on Sundays so, for example, Heritage Day in King's Lynn meant non-drivers cannot attend. The Chairman said the Borough Council's Transport Plan should address this matter before housing is built. Cllr Mrs Summers pointed out that the Neighbourhood Plan Steering Group had included a relief road and also safety measures for the existing A10 through the village. The Borough Council's Infrastructure Plan and Transport Plan should deal with the A10 problems.

3. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Burke, Cllr Lamb and resident David Skerritt.

4. COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None

5. TO CONFIRM MINUTES OF THE MEETING HELD ON 20TH APRIL 2017

It was proposed by Cllr Burt that the minutes of the Meeting held on 20th April 2017 be signed as a true copy. This was seconded by Cllr Mrs Summers. This was agreed by all those who had been present. The minutes were duly signed by the Chairman.

6. TO REPORT MATTERS ARISING

a) Co-option of residents onto the Parish Council – The Clerk reported that there were no applications. She told the residents present at the meeting that this was an ideal time for some of them to come forward and represent the parish.

- b) Table Tennis – The Clerk reported that Cllr Burke had been due to visit the Table Tennis Club last Friday to discuss funding but had not turned up.
- c) New Fence rear of Hall. – Cllr Lamb was not at the meeting but he had not heard from the company.

Action: Clerk to email Cllr Lamb with contact details of the company so he can arrange a suitable date/time for a visit from them.

- d) Neighbourhood Plan Wish List – to go on next agenda.
- e) Legionella testing of Changing Room showers – Cllr Foster and Cllr Dell would meet with the temporary Handyman to look at the shower mixer unit.

Action: Cllrs Foster and Dell to meet with temporary Handyman before next meeting

7. CORRESPONDENCE RECEIVED

17 items of correspondence had been received. Item 17 – King's Lynn Soccer School had requested to run another session on 30th May and 1st June. All agreed this was a good idea.

Action: Clerk to email the School agreeing to request.

8. CORRESPONDENCE SENT

All correspondence sent by letter/email/telephone was listed in the Agenda Notes for the meeting and this was noted by councillors. .

9. ACCOUNTS & FINANCE

a) Balance of accounts as of 2nd May 2017

| | |
|------------------------|-------------|
| Community Account | £ 35,842.39 |
| Business Saver Account | £ 60,714.54 |
| | £ 96,556.93 |

b) To consider approval of payment of invoices at this meeting

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| 103447 | Mr J Pressling – Groundsman May salary | £ 159.30 |
| 103448 | Mr A Hara – Handyman May salary (Half pay – sick) | £ 106.84 |
| 103449 | Mrs J Close – Clerk May salary | £ 494.88 |
| 103450 | Mr P Jackson – Temporary Handyman salary (includes 2 weeks in April plus all of May) | £ 305.58 |
| 103451 | Mrs J Close – expenses | £ 73.84 |
| DD | HMRC £126.60 for April but in credit due to tax refund still outstanding from HMRC. £36.00CR remains | £ 0.00 |
| DD | E-ON – May 17 electricity | £ 118.00 |
| 103452 | Westcotec – May 17 street light maintenance contract | £ 120.92 |
| 103453 | Chris Hotson – O/N 16/66 – tree work around 3 street adjacent playing field | £ 120.00 |
| 103454 | Social Club – electricity 2/2 – 1/5 | £ 119.78 |
| 103455 | URM – bottle bank | £ 10.80 |
| 103456 | CGM - grass cuts | £ 73.80 |
| 103457 | CGM – grass cuts | £ 47.70 |
| 103458 | CGM – grass cuts | £ 73.80 |

The Clerk reported that 2 late invoices had been received from CGM (shown above). It was proposed by Cllr Mrs Summers that all the invoices be paid and this was seconded by Cllr Dell with all in favour.

c) To note monies received since last meeting

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|----------|--|-----------|
| 27/04/17 | HMRC – VAT refund for 16/17 | £ 2553.88 |
| 02/05/17 | Village Hall – Inv 17/02 – Waste Bin annual charge | £ 341.06 |
| 02/05/17 | Barclays – interest | £ 12.06 |

The receipts were noted.

10. PLANNING CONSULTATION

- a) New Planning Application Consultations received from Borough Council/NCC
17/00759/F four dwellings, Mille Chicken Farm, 80 Main Road, West Winch
PC Objected
17/00858/F single storey rear extension 35 Hall Lane, West Winch
PC No Objections

- b) Notices of Decision by Borough Council / County Council
None

11. **WORKING GROUP CHAIR REPORTS**

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|----|--------------------|--|
| a) | Planning | Cllr Mrs Summers reported that the <u>Neighbourhood Plan</u> was with the Examiner who had delayed her inspection but was now emailing questions to the BC and Steering Group. |
| b) | Finance | Nothing to report |
| c) | Playing Fields | Nothing to report |
| d) | Street Lighting | Nothing to report |
| e) | Consultation | Nothing to report |
| f) | Health & Wellbeing | Nothing to report |

12. **MEMBERS' MATTERS**

It was reported that:

Cllrs Thrower, Foster and Burt to set up a Rights of Way Working Group

Speed Watch – needs to be advertised in Parish Magazine, on website and on noticeboards again.

It was agreed to arrange for CGM to cut the grass verge between the WBC entrance and the first property beyond the Bowls Club at a cost of £14 + VAT each 4 weeks.

13. **ITEMS FOR NEXT MEETING**

Councillors were asked to contact the Clerk with items for the next meeting in writing, at least 14 days in advance of the meeting date.

14. **DATE OF NEXT MEETING** – Thursday 15th June 2017 at 7.30pm.

15. **CLOSE OF OPEN MEETING** - the meeting closed at 9.32pm.

16. **CLOSED SESSION** This session was opened and a discussion took place about the Draft Agreement submitted by the Hall Committee. Cllr Foster will amend the document as per comments by councillors and a meeting with representatives from Hall and PC will be arranged after the Clerk returns from holiday.

Signed _____

Date _____