

WEST WINCH PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING HELD ON 20TH JULY 2017 IN THE VILLAGE HALL, WILLIAM BURT CENTRE, WATERING LANE, WEST WINCH

PRESENT: Cllr P Foster, Cllr Mrs M Summers, Cllr J Lamb, Cllr P Burt, Cllr G Dell, Mrs J Close (Clerk), two residents and County Councillor Ms A Kemp.

1. REPORTS FROM OUTSIDE REPRESENTATIVES

County Councillor Miss Kemp – Spoke about Bypass Funding and the fact a NCC Officer thought the A10 was a rural road, Gravel Hill Lane, Willows Site – cannot be removed from Waste Plan until October 2019, Health/Children's Mental Health, GP Surgery – proposed re-location from Lynn town centre to North Lynn, Fire Service – cuts including limited flood rescue funding. It was noted that a Traffic Study had shown the A10 as busier than the A47. Further discussion took place regarding Gravel Hill Lane and The Willows site. It was noted that there is a 32 week waiting time for children's mental health cases.

2. PUBLIC PARTICIPATION

Mr Young complained about speeding in Oak Avenue with some cars allegedly travelling at 50mph. More 30 mph signs were suggested. The Clerk drew Mr Young's attention to Speed Watch which the PC were trying to set up with a limited response from residents. Mr Young agreed to put his name down for training. He also raised dog waste and grass cutting issues. Regarding the dog waste it was suggested that any resident who saw dog waste on the pavement should email cleanup@west-norfolk.gov.uk giving location and a contact name/number and the Borough Council would deal with it quickly.

County Cllr Ms Kemp was thanked "for fighting our corner". It was noted that the library has a section on long term health issues. The Borough Council were discussing changing the format of the Disabled Forum and engaging a disabled champion. There are local events and meetings which have mental health on the agenda. A CQC public consultation is ongoing.

3. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr B Thrower.

4. COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Cllr Dell (Finance) – he signed the declaration book

5. TO CONFIRM MINUTES OF THE MEETING HELD ON 15TH JUNE 2017

It was proposed by Cllr Mrs Summers that the minutes of the Meeting held 15th June 2017 be signed as a true copy. This was seconded by Cllr Burt. This was agreed by all those who had been present. The minutes were duly signed by the Chairman.

6. TO REPORT MATTERS ARISING

- a) Co-option of residents onto the Parish Council – The Chairman asked Mrs J Leamon if she would be willing to be co-opted. All councillors were in favour of this. She agreed and the Clerk will send her paperwork to read and sign.
- b) Table Tennis – Nothing to report
- c) Football Changing Rooms – problems getting showers hot enough – Cllrs Dell and Foster had put a bypass valve into the showers which meant the showers can be run at over 60°. We need an electrician to put in a press button outside the locked boiler cupboard to allow football users to put the heat on for 2 hours whilst games are being played.

Action: Clerk to organise works to go ahead. H&S issue

- d) Skate Park – H&S issues – see next item
- e) Children's Play Area – Fencing problems and Skate Park H&S – Boards have been received. Waiting for George Barlow to carry out repairs. Some final welding is required to the fences
- f) Fence r/o Hall – Cllr Lamb had contacted Ben on numerous occasions but no site visit had taken place.

Action: Write to Ben by recorded delivery stating that we assume he no longer wants to go ahead with the repairs. If we don't hear from him by 14th August we shall assume the contract has been completed and no invoice will follow from him to the Parish Council.

- g) Rights of Way Working Group – No meeting has taken place.
- h) Speed Watch – ongoing. Letters sent to interested parties and list of names of those requiring training is being kept.

7. CORRESPONDENCE RECEIVED

28 items of correspondence had been received. The Chairman was dealing with the 2 Consultation Working Group matters. Cllr Mrs Summers had emailed Bidwells the ZAL Agent about Giant Hogweed adjacent to the PC Playing Field. No reply had been received.

Action: Clerk to chase Bidwells for update.

The Clerk reported a late item regarding problems the Borough Council and residents had encountered at Mill Lane regarding house numbering. She will write to the residents of 2 properties who are displaying incorrect house numbers as these properties should only have house names.

Action: Clerk to write to 2 property owners.

8. CORRESPONDENCE SENT

All correspondence sent by letter/email/telephone was listed in the Agenda Notes for the meeting and this was noted by councillors. Following a question regarding an invoice reminder to the Social Club the Clerk stated that once the Treasurer returned from her holiday the invoice would be paid in full.

9. ACCOUNTS & FINANCE

a) Balance of accounts as 9th July 2017

Community Account	£33,040.62
Business Saver Account	<u>£60,740.33</u>
	£93,780.95

The balance was noted

b) To Note the Quarterly Financial Projections

The financial projections were noted.

c) To Consider payment of invoices

	Note that last month's HMRC payment was expected to be £90.80 but they only took £6.60. Have discussed with payroll	
103471	Mr J Pressling – Groundsman July 2017	£ 159.30
103472	Mr A Hara – Handyman July 2017 – half pay 21 days then no pay	£ 72.38
103473	Mrs J Close – Clerk Salary July 2017	£ 494.88
103474	Mr P Jackson – temporary Handyman July 2017	£ 209.08
103475	Mrs J Close – Clerk Expenses	£ 116.67
103476	Mr P Jackson – mileage	£ 21.60
DD	HMRC June deductions DD	£ 127.00
DD	E-ON - July Electricity DD	£ 118.00
103477	Westcotec – Street light maintenance July 2017	£ 120.92
103478	Mr G Barlow – welding play area and skate park railings	£ 245.00
103479	RoSPA – playground and skate park inspection	£ 168.00
103480	King's Lynn Signs – warning children playing	£ 19.51
103481	CGM – grass cuts 12 and 26 June	£ 147.60
103482	G Dell – parts for water system in Changing Rooms	£ 58.88

The Clerk explained about the Children Playing sign which had been purchased as a result of H&S concerns due to youngsters driving fast into the WBC car park. Cllr Dell left the room whilst the payments including the last item (his late invoice of £58.88) were discussed. Cllr Lamb proposed that the above amounts be paid. This was seconded by Cllr Mrs Summers with all in favour. Cllr Dell returned to the room

d) To note monies received

19/6/17	Mr Hilden – Inv 17/03 . field rent PIB 100329	£ 5.00
27/6/17	Village Hall – Inv 17/05 – AW PIB 100330	£ 279.46
30/6/17	Bowls Club – Inv 17/07 – Ground Rent PIB 100331	£ 95.63
3/7/17	Barclays interest	£ 13.31

The income was noted.

e) To Consider allowing the Finance Working Group to approve payment of invoices during August when there is no Parish Council meeting.

It was agreed by those present that the Finance Working Group approve payments during August.

10. PLANNING CONSULTATION

- a) New Planning Application Consultations received from Borough Council/NCC
17/00759.F Dwellings at Miller Chicken Farm, 80 Main Road, West Winch (amended planning application) Now 2 dwellings **PC strongly objects – surface water drainage, transport/traffic**
17/00999/F Variation of condition 2 of permission 15/01053/FM at The Winch, 70 Main Road, West Winch **PC expressed strong concerns about surface water drainage**
- b) Notices of Decision by Borough Council / County Council
None

11. WORKING GROUP CHAIR REPORTS

a)	Planning	Cllr Mrs Summers reported that we are waiting for the referendum date. It goes to the BC Cabinet meeting on 1 st August.
b)	Finance	Cllr Lamb reported that he was working on the Financial Risk Assessment. Our internal auditor had sent advice/links. He will send draft document to all councillors in the next few days.
c)	Playing Fields	Cllr Burt reported that the football tournament went okay. He has looked at the paper bank and can't work out how the children got inside it.
d)	Street Lighting	Nothing to report
e)	Consultation	Nothing to report. The PC Chairman invited Cllr Mrs Leamon to join this working group.
f)	Health & Wellbeing	Nothing to report

12. MEMBERS' MATTERS

Leak in Watering Lane, Right hand side half way down from A10 and first bend.

Action: Clerk to contact Anglian Water [Job No 53939492]

Trade Waste bin overflowing. The Chairman explained the problems that had happened the previous week in that the bin had remained unlocked and random dumpers appeared to have taken advantage of the facilities. The bin will now be permanently locked. Hirers at all venues have been reminded to take their own rubbish home. The Social Club, Hall and PC are keeping a list of numbers of bags they place in the bin.

13. ITEMS FOR NEXT MEETING

Councillors were asked to contact the Clerk with items for the next meeting in writing, at least 14 days in advance of the meeting date.

14. **DATE OF NEXT MEETING** – Thursday 21st September 2017 at 7.30pm.

15. **CLOSE OF OPEN MEETING** - the meeting closed at 20.34hours..

16. CLOSED SESSION

In the closed session Councillors agreed to the wording of the Draft Agreement between the Trustees of the Village Hall and Parish Council regarding financing major improvements or repairs required to the Hall. Following a request by the Trustees regarding the fitting of new windows to the Hall, it was noted that a Grant had not been applied for. The PC agreed to contribute £1600 towards the work. Both matters were proposed by Cllr Dell and seconded by Cllr Mrs Summers with all in agreement.

Signed _____

Date _____