

WEST WINCH PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING HELD ON 18th JANUARY 2018 IN THE VILLAGE HALL, WILLIAM BURT CENTRE, WATERING LANE, WEST WINCH

PRESENT: Cllr P Foster, Cllr Mrs M Summers, Cllr P Burt, Cllr Mrs J Leamon, Cllr J Lamb, Cllr Thrower (arrived late), Mrs S Watts (Clerk), Borough Councillor P Gidney, Resident (T Gibson arrived late).

1. **REPORTS FROM OUTSIDE REPRESENTATIVES**

Borough Councillor P Gidney

Key landholders and developers were invited to a meeting regarding IDP draft which is due end January 18. Bid for £9.6 million submitted. Results mid-February 2018, a long discussion took place. It was pointed out that the A10 cannot take any more development before the relief road.

Gayton Road Appeal – the BC is going to the High Court as the inspector agreed there was a 5 year land supply but still allowed development as 'windfall'. A question was asked about feasibility of bypass. If not feasible would this mean there was no 5 year land supply and no houses could be built, Hopkins looking to start development at A10 with no infrastructure in place. A47 needs duelling according to highways England. It was mentioned that a lot of new building is prefabricated.

There were no County Councillors or Police present.

2. **PUBLIC PARTICIPATION**

No Public Participation

3. **TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from G. Dell, D Burke, County Cllr Miss Kemp.

4. **COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

None

5. **TO CONFIRM MINUTES OF THE MEETING HELD ON 16th NOVEMBER 2017** It was proposed by Cllr Foster that the minutes of the Meeting held on 16th November 2017 be signed as a true copy. This was seconded by Cllr Burt. This was agreed by all those who had been present. The minutes were duly signed by the Chairman.

Councillor Thrower and Mr Gibson joined the meeting.

6. **TO REPORT MATTERS ARISING**

- a) Co-option of residents onto the Parish Council – Terry Gibson was co-opted on to the PC the forms were duly signed.
- b) Skate Park and Children's Play Area – H&S
 - i) New skate boards waiting fixing – Waiting for the weather to improve
 - ii) Fencing in play areas and r/o Hall need welding to make theft proof – Cllr Thrower agreed to look at it when the weather improves
 - iii) Automatic closer on children's play area requires a spring ordering – Specialist Spring needed Cllr Burt to research
 - iv) Soft play surface needs filler – quotation from Fenland Leisure, Cllr Burt will do a walk round with the Handyman
- c) Fence r/o Hall – Waiting welding (see ii) above) and then will be painted by Hall Committee
- d) Rights of Way Working Group – Cllr Thrower updated those present. Regarding the history group there are now 7 members.
- e) Changing room electrics – Clerk wrote to Mr Keens re problems. (Message - he is speaking to electrical sub-contractor) Then Electrical test is required by Electrician with Commercial insurance cover and NICEIC qualified (Clerk has details of the Electrician the Hall uses for PC to contact at suitable time). Clerk to write to Mr Keens again.
- f) Tree surveys – waiting Cllrs to meet Chris Hodson to determine which trees need surveying. Have asked Cllr Burt to contact Chris.
- g) Complaint re. Condition of football pitch – Cllrs believe there is no problem.
- h) SAM2 Speed Device – Partnership Bid form to be completed and returned to NCC by 11 December by Cllrs Foster/Burt

7. **CORRESPONDENCE RECEIVED**

nineteen items of correspondence had been received.

Item 6 - Soft play surface filler

Action: Cllr Burt to walk round with the Handyman who could possibly do some.

Item 7 – Road junction at Setchey - Cllr Mrs Summers could not update as CC was not present

Item 19 – West Winch and Setchey Churchyard maintenance Grant.

Action: To pay amount previously agreed

8. CORRESPONDENCE SENT

All correspondence sent by letter/email/telephone was listed in the Agenda Notes for the meeting and this was noted by councillors.

Cllr Burt required a copy of the grass cutting tender as meeting with a contractor

9. ACCOUNTS & FINANCE

a) To note Balance of accounts as 28th December 2017

Community Account	£25,500.91
Business Saver Account	<u>£60,803.17</u>
	£86,304.08

The balance was noted

b) To consider the quarterly financial projections (31st December)

The projections were noted.

c) To set the 2018/19 Parish Precept

The Precept was agreed at £29,059.00

d) To consider Adoption of the Financial Risk Assessment

Financial Risk Assessment agreed to adopt

e) To consider payment of invoices

103539	Michele Summers Printer	£126.99
103540	Mr J Pressling – Groundsman January 2018	£159.30
103541	Mr A Hara – Handyman January 2018	£209.08
103542	Mrs J Close – Holiday pay in lieu of taking holiday in December	£218.88
103543	Mrs S Watts – Clerk Salary December 2017 & January 2018 (Feb salary will include 2 nd half Dec pay)	£625.18
103544	Mrs S Watts – Clerk Expenses	£160.57
103545	Mr A Hara – mileage	£2.70
	HMRC December deductions DD	£127.00
	E-ON – January Electricity DD	£121.94
103546	Westcotec – Street light maintenance January 2018	£ 120.92
103547	Mrs J Close Expenses	£21.74
103548	NCC Gritting November	£717.44
	Anglian Water Aug – Nov (previous invoice cancelled)	£778.15
103549	Mr A Hara – Handyman December replacement cheque	£193.00
103550	William Burt SC Electricity May – Dec	£537.76
103551	Mr A Hara – Expenses	£26.43
103552	PCC Maintenance Grant	£600.00
103553	NCC – Gritting – Dec 2017	£1276.13
103554	URM – Bottle bank emptying	£34.20
103555	Mrs S Watts – Petty Cash	£200.00

It was proposed by Cllr Foster that all the above invoices be paid and this was seconded by Cllr Lamb with all others in agreement.

f) To note monies received

06/11/17	Senior football fees to date (payment 2)	£153.32
15/12/17	NCC Recycling credit	£174.08
01/12/17	Barclay interest	£ 12.49
04/01/18	Village Hall Gritting Nov 17	£199.29
04/01/18	Village Hall Anglian Water Aug – Nov	£416.14
04/01/18	Bowls Club Anglian Water Aug – Nov	£26.59
01/01/18	Barclay interest	£12.49

The income was noted.

g) To note invoices paid in December

103531	Mrs M Summers – Curry's PC World invoice for laptop for new Clerk (agreed at November meeting)	£ 572.97
103532	Mr J Pressling – Groundsman December 2017	£ 159.30
103533	Mr A Hara – Handyman December 2017	£ 193.00
103534	Mrs J Close – Clerk December 2017	£ 494.68
103535	Mr P Jackson – Handyman December 2017	£ 20.65
103536	Mrs J Close – December 2017 expenses	£ 118.74
DD	HMRC November 2017 deductions DD	£ 126.80
DD	E-ON – December 2017 Electricity DD	£ 118.00
103537	Westcotec – Street light maintenance December 2017	£ 120.92
DD	Anglian Water – 22/8 – 21/11 estimated meter reading	£ 344.98
103538	West Winch Village Hall – contribution towards new windows in Hall (amount agreed in closed session 20/7/17)	£1600.00

10. PLANNING CONSULTATION

- a) New Planning Application Consultations received from Borough Council/NCC
C/2/2017/2023 Variation of condition 2 to allow extraction of clay until 31st December 2018, land north of Setchey road Middleton
- b) Notices of Decision by Borough Council / County Council
17/01969/F retention of canopy at Coolstak, Lynn Road, West Winch **PC decision – no comments. BC decision – Permitted**

11. WORKING GROUP CHAIR REPORTS

	Planning	IDP still outstanding
	Finance	Nothing to report
	Playing Fields	Handyman back after sick leave and on light duties. Vacuum cleaner needs PAT Testing. Quotes received for grass cutting and street lighting and will be presented to next meeting. It was noted that tree roots were lifting up the tarmac Cllr Burt to rectify.
	Street Lighting	Nothing to report
n	Consultation	Cllr Mrs Leamon attended Power Station Meeting and gave a short report.
H	Health & Wellbeing	Nothing to report

12. MEMBERS' MATTERS

The Chairman asked the new Councillor to look at the different Working Groups and decide which ones he would like to join.

Over hanging hedge/trees along Long Lane. It was agreed to accept CGM' s quotation for £250 + VAT to do this work.

- a) Tree on common at Willow Drive. Tree covered in Ivy. Agreed Clerk will write to The Commoners and ask for tree to have Ivy removed.
- b) Pot holes Willow Drive – Clerk will write to the Plymouth Brethren Church and ask them if they could do work.
- c) Village sign for Setchey- Cllr Thrower reported the Villages would like a proper sign. It was agreed that Cllr Thrower would investigate funding. It was proposed to erect it in the layby by the Church.

13. ITEMS FOR NEXT MEETING

Councillors were asked to contact the Clerk with items for the next meeting in writing, at least 14 days in advance of the meeting date.

14. DATE OF NEXT MEETING – Thursday 15th February 2018 at 7.30pm.

15. CLOSE OF OPEN MEETING - the meeting closed at 20.50 hours.

Signed _____

Date _____