

WEST WINCH PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING HELD ON 15th FEBRUARY 2018 IN THE VILLAGE HALL, WILLIAM BURT CENTRE, WATERING LANE, WEST WINCH

PRESENT: Cllr P Foster, Cllr Mrs M Summers, Cllr P Burt, Cllr Mrs J Leamon, Cllr J Lamb, Cllr Dell, Cllr Burke, Mrs S Watts (Clerk), County Councillor Ms A Kemp and Borough Councillor P Gidney,

1. **REPORTS FROM OUTSIDE REPRESENTATIVES**

County Councillor Ms A Kemp – Reported on: NCC Budget – Including stopping cuts to road gritting and bus services, DIY concession has come to an end, cuts to Children Centres and getting money put back into the housing related budget. Transport Study – To try to improve congestion and air quality around Kings Lynn idea for bus lanes and mini park and rides put forward. Foster Carers – more are needed and support is given, CCG, A10 – Setchey Problems, hedge has not been cut and grit bin not moved at the Loreals. Setchey would need to be included in the bypass.

Cllr Foster asked a question about the budget being cut for social care but the precept has been put up, so budget for social care has stayed the same, a discussion took place. CCllr Ms A Kemp will pass on comments to Chief Financial Officer.

Cllr Mrs Leamon informed everyone of a community engagement meeting on 22nd anyone welcome.

Borough Councillor P Gidney – Feasibility study has not been completed. There is no news on the grant application.

Cllr Foster asked a question, how many houses will be allowed to be built before the relief road will be put in. BCllr Gidney will try to find more information.

Item of interest - Heacham new roundabout is a poor design.

Infrastructure in West Winch meeting on 21/02/18 no invites to Parish Council.

There may be a £9M rotating loan for the relief road, if relief road was built the Dualling of A47 and the Hardwick roundabout would also have to be completed at a cost of £40 – £50M. There were no Police present.

2. **PUBLIC PARTICIPATION**

No Public Participation

3. **TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Thrower and Cllr Gibson.

4. **COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

None

5. **TO CONFIRM MINUTES OF THE MEETING HELD ON 18th JANUARY 2018**

The Chairman drew attention to a spelling mistake and Cllr Mrs Leamon suggested the value of the precept to be added, these were updated. It was proposed by Cllr Foster that the minutes of the Meeting held on 18th January 2018 be signed as a true copy. This was seconded by Cllr Burt. This was agreed by all those who had been present. The minutes were duly signed by the Chairman.

6. **TO REPORT MATTERS ARISING**

- a) Co-option of residents onto the Parish Council – None.
- b) Skate Park and Children's Play Area – H&S
 - i) New skate boards waiting fixing – Waiting for the weather to improve
 - ii) Fencing in play areas and r/o Hall need welding to make theft proof – Cllr Thrower agreed to weld when the weather improves
 - iii) Automatic closer on children's play area requires a spring ordering – Specialist Spring needed Cllr Burt to research
 - iv) Soft play surface needs filler – Handyman will fill when weather improves, also discussed purchasing of a pressure washer to remove green and dirt for playground surfaces. Cllr Burt will look into and discuss at next meeting.
- c) Fence r/o Hall – Waiting welding (see ii) above) and then will be painted by Hall Committee
- d) Rights of Way Working Group – Nothing to report.
- e) Changing room electrics – Cllr Foster and Clerk to meet with Mr Keens and the electrician on Monday 19/02/18 at 9.30.

- f) Tree surveys – waiting Cllrs to meet Chris Hodson to determine which trees need surveying. Have asked Cllr Burt to contact Chris.
- g) Complaint re. Condition of football pitch – The Pitch is not in a very good condition with the rain and cold weather and at times is not fit to play on. The pitch will need reseeded in the spring. Clerk to email Football Club and ask for suggestions on how to keep the pitch in a better condition.
- h) SAM2 Speed Device - Cllr Foster/Burt to look which posts the sign could go on.
- i) Annual Residents Meeting
 - i) Publicity – a list of groups has been made and invitations have been sent out, posters have been put up on notice boards. CCllr and BCllr to be invited and posters to be put on school notice board in post office, church and William Burt Social Club.
 - ii) Setting out and putting away Chairs/tables – Whichever Cllrs are there on the night will do this.
 - iii) Refreshments – Clerk to buy tea, coffee, biscuits, milk and sugar. Cllr Mrs Summers and Cllr Mrs Leamon will serve refreshments on the night.
 - iv) Microphone – microphone will be tested at the Parish Council meeting on the 15th March.
 - v) Draft Agenda – Clerk will look at previous Annual Resident Meeting Agendas to find examples. Suggested Q & A session no more than 20 minutes long.

7. CORRESPONDENCE RECEIVED

eighteen items of correspondence had been received.

Item 6 - Street Lighting and Grass cutting tenders to be discussed.

Action: moved to closed session to discuss.

Item 15 – email regarding future extension to village hall

Action: Cllr Foster, Cllr Mrs Summer and Cllr Burke to meet with Mr Shearn to discuss, clerk to email Mr Shearn with suitable dates.

8. CORRESPONDENCE SENT

All correspondence sent by letter/email/telephone was listed in the Agenda Notes for the meeting and this was noted by councillors.

9. ACCOUNTS & FINANCE

a) To note Balance of accounts as 2nd February 2018

Community Account	£19,038.99
Business Saver Account	<u>£60,829.00</u>
	£79,867.99

The balance was noted

b) To consider payment of invoices

103556	Mrs J Close – January Mentoring	£206.25
103557	Mr J Pressling – Groundsman February 2018	£159.30
103558	Mr A Hara – Handyman February 2018	£209.08
103559	Mrs S Watts – Clerk Salary December 2017 & February 2018 (includes 2 nd half Dec pay)	£625.18
103560	Mrs S Watts – Clerk Expenses	£56.13
103561	Mr A Hara – mileage	£10.80
DD	HMRC January deductions DD	£58.00
DD	E-ON – January Electricity DD	£121.94
103562	Westcotec – Street light maintenance February 2018	£120.92
103563	CGM Ltd – Slitting Playing Field 16/11/18	£60.00
103567	NPFA – Annual Subscription to 31/03/19	£25.00
103564	NALC – Training course S Watts	£132.00
103565	Hodson Office Supplies	£80.19
103566	Lingo Design – Neighbourhood Plan Graphic Design	£120.00

It was proposed by Cllr Foster that all the above invoices be paid and this was seconded by Cllr Lamb with all others in agreement.

c) To note monies received

02/02/18	Village Hall Dec gritting inv17/25	£354.48
31/01/18	Social Club AW inv 17/19	£273.34
31/01/18	Social Club Gritting Nov inv 17/23	£199.29
01/02/18	Barclay interest	£12.50

The income was noted.

10. **PLANNING CONSULTATION**

- a) New Planning Application Consultations received from Borough Council/NCC
18/00157/F – Variation of C2 of 15/01053/FM at the Winch, 70 Main Road, West Winch.
– Technical drainage plan Cllr Thrower to explain.
17/01514/F – APPEAL AGAINST REFUSAL. Change of use to siting of Caravans at 84 Main Road, West Winch – Big House wanting to change to Caravan site Cllr Mrs Summers sent email
- b) Notices of Decision by Borough Council / County Council

Registered to planning portal

11. **WORKING GROUP CHAIR REPORTS**

	Planning	IDP still outstanding
	Finance	Nothing to report
	Playing Fields	Hedge Cutting down Long Lane very messy still a lot of branches on the floor – Clerk to email CGM to find out if they had completed this work
	Street Lighting	Nothing to report
	Consultation	Nothing to report
	Health & Wellbeing	Nothing to report

12. **MEMBERS' MATTERS**

- a) Stephen Walker Cup – a discussion and decision took place about the Stephen Walker Cup nominations. The presentation will take place next month at the annual residents meeting.

13. **ITEMS FOR NEXT MEETING**

Councillors were asked to contact the Clerk with items for the next meeting in writing, at least 14 days in advance of the meeting date.

14. **DATE OF NEXT MEETING** – Thursday 15th March 2018 at 7.30pm.

15. **CLOSE OF OPEN MEETING** - the meeting closed at 20.40 hours.

16. **CLOSED SESSION**

a discussion took place regard quote received for the street lighting and grass cutting and a decision was made.

Signed _____

Date _____