



WEST WINCH PARISH COUNCIL

28 Oak Avenue, West Winch, King's Lynn PE33 0QJ

Email: clerk.westwinchpc@gmail.com

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend an Ordinary Meeting of the West Winch Parish Council to be held at the Village Hall, William Burt Centre on **THURSDAY 17TH MAY 2018** at 7.45pm (or straight after the Annual Meeting) for the purpose of transacting the following business.
Sarah Watts, Clerk/RFO

AGENDA

1. Reports from County Councillor, Borough Councillors and Police representative
2. Public Participation
3. To Accept Apologies for Absence
4. To Accept Declarations of Interest in Items on the Agenda
5. To Confirm the Minutes of the Ordinary Meeting held on 15th March 2018
6. To Report Matters Arising including:
 - a) Co-option of residents onto the Parish Council
 - b) Skate Park and Children's Play Area – H&S
 - i) New skate boards waiting fixing
 - ii) Fencing needs welding to make theft proof
 - iii) Automatic closer on children's play area requires part ordering and old spring removing/replacing
 - iv) Soft play surface needs filler
 - v) Pressure Washer
 - c) Fence r/o Hall – Working group to update regarding welding
 - d) Rights of Way Working Group – Cllr Thrower to update
 - e) Changing room – electrician contacted
 - f) Tree surveys– Awaiting quote
 - g) Condition of football pitch – Clerk is monitoring grass cutting and condition
 - h) Changing Room Toilets
 - i) Football Club would like to slab area of grass outside changing rooms
 - j) SAM2 speed device - councillors to update
 - k) Annual Residents Meeting
 - i) Attendees
 - ii) Attendance and participation
 - iii) Review of the meeting, is it something to continue with next year
 - iv) Matters arising
 - Village directory
 - Proposal for Draft minutes for August and December with a draft watermark on them
 - l) Outdoor Table Tennis Table – Cllr Burke to update.
 - m) Village Hall Extension – Cllr Burke to update.
 - n) Allotments
 - o) Proposal to change the day of the meeting
 - p) Willaim Burt Car Park – litter and unsocial behaviour
 - q) Proposal for three new litter bins
 - r) Grass verge outside of bowls club
 - s) Cleaning of the war memorial
7. Correspondence Received
 - 12) Area adjacent to bowling green
 - 30) Norfolk Age UK
 - 15) Village fete use of field 26/05/18
 - 22) Fete use of field 26/08/18
8. Correspondence Sent
9. Accounts & Finance including:
 - a) To note Balance of Accounts
 - b) Quarterly financial projection
 - c) To note payment of invoices in April
 - d) To consider Payment of Invoices

- e) To Note money received in April
- f) To Note money received in May
- g) To Note Petty Cash Spent
- 10. Planning Consultations
 - a) New Planning Application Consultations
 - 18/00464/F – Proposed detached double garage with home office – 159 Main Road, West Winch
 - 18/00632/F – Loft conversion of garage roof to provide office/study – 4 The Paddocks, Setchey
 - b) Notices of Decision by Borough Council and County Council
 - c/2/2018/2009 – change of use from commercial vehicle sales to a waste transfer site – 2, Roy Peeling Commercials, Garage Lane, Setchey
- 11. Working Group Reports
 - a) Planning
 - b) Finance
 - c) Street Lighting
 - d) Consultation
 - e) Playing Fields and Maintenance
 - f) Health and Wellbeing
- 12. Members' Matters
- 13. Items for next meeting
- 14. Date of Next Meeting – Thursday 21st June 2018
- 15. Close of Open Meeting
- 16. Closed Session if relevant
 - One Matter