



WEST WINCH PARISH COUNCIL

28 Oak Avenue, West Winch, King's Lynn PE33 0QJ

Email: clerk.westwinchpc@gmail.com

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend the Annual Council Meeting of the West Winch Parish Council to be held at the Village Hall, William Burt Centre on **THURSDAY 17TH MAY 2018 at approximately 7.30pm** for the purpose of transacting the following business.

Sarah Watts – Clerk

AGENDA

1. Election of Chairman
 2. Signing of the Acceptance of Office
 3. To Accept Apologies for Absence
 4. Election of Vice Chairman
 5. Co-option of Residents to vacant Councillor Seats
 6. Signing of the Acceptance of Office of Vice-Chairman and Residents co-opted
 7. To Confirm the Minutes of the last Annual General Meeting held on 18th May 2017
 8. To Report Matters Arising
 9. To Discuss new model standing orders proposed by NALC
 10. To Discuss the current Financial Regulations and any changes required.
 11. To Discuss the current Terms of Reference for the 6 Working Groups (see below) and any changes required.
 12. To Appoint four Councillors (including a Chair) onto each of the following Parish Council Working Groups:
 - a) Planning Working Group
 - b) Finance Working Group
 - c) Street Lighting Working Group
 - d) Playing Fields and Maintenance Working Group
 - e) Consultation Working Group
 - f) Health and Wellbeing Working Group
 13. To Discuss the Appointment of Parish Council Representatives onto the following groups
 - a) Hall Management Committee
 - b) Neighbourhood Plan Group (West Winch/North Runcton)
 - c) Internal Drainage Board
 14. To Discuss the Annual Financial Report
 15. Close
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