

MINUTES OF THE ORDINARY MEETING HELD ON 21ST JUNE 2018 IN THE VILLAGE HALL, WILLIAM BURT CENTRE, WATERING LANE, WEST WINCH

PRESENT: Cllr P Foster, Cllr P Burt, Cllr Mrs J Leamon, Cllr J Lamb, Cllr T Gibson, Cllr B Thrower, Mrs S Watts (Clerk/RFO), Borough Councillor P Gidney and 1 Resident,

1. REPORTS FROM OUTSIDE REPRESENTATIVES

Borough Councillor Report –The Borough Council has a New mayor, divert of high pressure water main Nar Ouse. Discounted business rates will be offered to new businesses, survey on dog fouling and littering open until end of July, Mintlyn crematorium open day on Saturday 7th July, Band stand in the walks - music will be on every Sunday over the summer 2-4pm. Still awaiting transport plan.
There were no County Council or Police reports.
There were no Police present.

2. PUBLIC PARTICIPATION

A resident complained about there being no bus no a Sunday which makes it difficult for people who can't drive to enjoy all the activities which happen in the town centre on a Sunday such as the Heritage Day, also there are not enough carriages on the trains as there is very often no seats available on the train. The A10 is so busy and there are too many lorries and wants to know when these problems will be addressed. The resident was advised by CCllr P Gidney to attend a full council meeting to raise their questions and concerns

3. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from County Councillor Ms A Kemp, Cllr D Burke.

4. COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Cllr B Thrower declared an interest in a payment on the agenda and the Declarations Book was duly signed.

5. TO CONFIRM MINUTES OF THE MEETING HELD ON 17TH MAY 2018 It was proposed by Cllr Lamb that the minutes of the Meeting held on 17th May 2018 be signed as a true copy. This was seconded by Cllr Gibson. This was agreed by all those who had been present. The minutes were duly signed by the Chairman.

6. TO REPORT MATTERS ARISING

- a) Co-option of residents onto the Parish Council – None
- b) Skate Park and Children's Play Area – H&S
 - i) New skate boards waiting fixing – the ROSPA annual inspection has been carried out of any issues will be highlighted and dealt with from that
- c) Extra bins have been purchased – Handyman to install – these have now been installed
- d) Changing room electrics – Clerk has Contacted electrician. Chairman to contact electrician to discuss exactly what is needed
- e) Tree surveys – awaiting a quote. Cllr Burt has contacted and asked for quote to be resent clerk will also contact if nothing comes through
- f) changing rooms – safeguarding issues. Junior football teams now have boys and girls. The urinals have no screen around them. The football club would like to put a wooden wall around one of the urinals to make it suitable for boys and girls to use the toilets. The other urinal is not so easily screened. Temporarily there is an agreement that the urinal will be covered while junior teams use the facilities – Cllr Dell has details – Cllr G Dell was not at the meeting so could not comment – an informal conversation was had but no details were written down
- g) Area outside the changing rooms – clerk awaiting quotes
- h) SAM2 Speed Device – clerk to contact the highways agency to find out where the SAM devices could be put
- i) Village directory – Clerk has details, clerk has 2 quotes, however the resident who suggested the village directory thinks it maybe difficult to get all the information together, clerk has one more company to see so will wait for their advice
- j) Outdoor Table Tennis Table – Cllr Burke sent a report of the table that he would recommend however it was proposed by Cllr Burt that the quote be kept but that it is put off until the problems with the anti-social behaviour in the car park is resolved this was seconded by Cllr J Lamb and all were in favour
- k) To discuss possibly changing the day or week of the meeting
Possibilities are the 3rd Tuesday or the 1st Thursday – it was proposed by Cllr J Lamb to change the meeting date to the 3rd Tuesday of the month as of September this was

seconded by Cllr Mrs J Leamon all were in favour – *clerk to contact Parish Magazine, change on website, display on notice board*

- l) William Burt Car Park – Clerk has contacted police and is awaiting their advice – police have advised the Parish Council to put notices up around the car park informing that anti-social behaviour will not be tolerated – *Clerk to put posters up*
- m) Circus – a resident has complained about the circus that is on the field near Chapel Lane, the resident has complained to the Borough Council and they have advised them to talk to us. – as the circus is not on Parish Land there is not much the Parish Council can do – *clerk to contact Borough Council to complain*
- n) Football Club – I have been contacted by a men's football team hoping to use our pitch next season, the league has agreed that this could be done even with the team that already plays on it but the West Winch team do have concerns over how it will affect the pitch. – Council cannot see a problem with this – *clerk to get football teams in contact with each other to discuss*

7. CORRESPONDENCE RECEIVED

There were 54 items of correspondence

Item 36 – Road closure on the A10 – this email did not explain very well where the road was going to be closed

Item 38 – Variation of properties Numbers 1 to 4 numbered incorrectly

Item 48 – Drone filming was approved but the council could not have stopped them

it was noted Cllr Mrs J Leamon has sent an email regarding points raised at the meeting with the PowerStation.

8. CORRESPONDENCE SENT

Thank you to Cllr Thrower for completing the welding work that needed doing.

Cllr Foster explained the Ground rent invoices that have been sent out to the Social Club and the Bowls Club.

All correspondence sent by letter/email/telephone was listed in the Agenda Notes for the meeting and this was noted by councillors.

9. ACCOUNTS & FINANCE

a) To note Balance of accounts as 14th June

Community Account	£ 39,128.96
Business Saver Account	£ 60,879.01
	£ 100,007.97

The balance was noted

b) To consider payment of invoices

103612	Mrs J Jackson – May Mentoring	£11.25
103613	Mr J Pressling – Groundsman June 2018	£167.65
103614	Mr A Hara – Handyman June 2018	£328.95
103615	Mrs S Watts – Clerk Salary June 2018	£464.42
103616	Mrs S Watts – Clerk Expenses	£190.77
103617	Mr A Hara – mileage	£6.30
DD	HMRC May deductions DD	£2.00
DD	E-ON – May Electricity DD	£138.58
103618	Westcotec – Street light maintenance June 2018	£120.92
103619	CGM – Grass cutting May	£251.34
DD	Anglian Water Feb – May 18	£360.30
103620	Glasdon U.K. Limited – purchase of 3 new bins	£676.36
103621	SLCC – Annual Membership renewal	£100.00
103622	Norfolk Parish Training – budget and precept Oct 18	£50.00
103623	ROSPA – annual inspection of skatepark and play area	£168.00
103624	Riverside coachworks (Cllr Thrower) – parts and welding of fence	£150.00

There were two late invoices one from ROSPA for the annual inspection of the skatepark and play area and one from riverside coachworks for parts and the welding of the play area fence

Cllr B Thrower left the room

It was proposed by Cllr T Gibson to pay Cllr B Thrower for the work carried out welding the fence, this was seconded by Cllr J Lamb

It was proposed by Cllr J Lamb that all the above invoices be paid and this was seconded by Cllr B Thrower with all others in agreement.

c) To note monies received in June

01/06/18	Interest	£12.92
15/05/18	Mr Hidden – Grazing agreement inv 18/06 – PIB 100349	£5.00
17/05/18	Senior Football Club 3 rd inv for 5 matches played inv 18/09 – BACS	£191.65
04/06/18	Bowls Club – AW Feb May inv 18/11 – PIB 100350	£13.01
12/06/18	Village Hall – AW Feb – May – Inv 18/12 – PIB 100351	£112.97
12/06/18	Village Hall – Hire and empty of Waste container – inv 18/04 – PIB 100352	£338.00
12/06/18	Social Club – hire and empty of waste container – inv 18/05 – BACS	£338.00
12/06/18	Social Club – March Gritting – inv 18/08 – BACS	£227.88

The income was noted.

d) Petty Cash Spent

09/05/18	Petrol and Roller Set	£10.35
	Total Remaining	£97.84

There were three late petty cash payments

14/06/2018	Refuse Bags	2.50
14/06/2018	6 bags of cement for new litter bins	25.38
18/06/2018	2 new padlocks for play area	11.98
Total Remaining 57.98		

The petty cash was noted.

10. PLANNING CONSULTATION

a) New Planning Application Consultations received from Borough Council/NCC

18/00796/F – Two storey extension with detached garage at Glenkerry 26 Fir Tree Drive, West Winch

18/00995/F – Proposed development of three dwellings at Miller Chicken Farm 80 Main Road, West Winch

18/01056/F – Conversion of garage roof for additional living accommodation 2 The Padocks, Setchey

b) Notices of Decision by Borough Council / County Council

None

11. WORKING GROUP CHAIR REPORTS

	Planning	
	Finance	None
	Street Lighting	None
	Consultation	Email regarding the points raised at the meeting with the PowerStation
	Playing Fields and Maintenance	Handyman has installed the new litter bins and filled the play area surfaces. Cllr Burt asked clerk to see if there are any new nets for the basketball hoops
	Health & Wellbeing	None

12. **MEMBERS' MATTERS**

Cllr T Gibson would like the possibility of allotments on the land owned by Zurich to be looked at to see if it could be done. *Clerk will contact Zurich to see if this is a possibility*

Cllr B Thrower would like a letter to be written thanking Mrs M Summers for all her hard work with the council. *Clerk will write the letter and send to all Cllrs for approval.*

Some of the Councillors have been contacted by the papers regarding a number of break ins at Setchey and West Winch.

There has been a new sign put up at the post office which a resident has complained to Cllr Burt about – *clerk will report this to Highways agency.*

Cllr Mrs J Leamon informed the council that she is on a number of Health Committees if anyone on the council would like her to put anything forward to be discussed.

The Clerk reported a telephone call from a resident regarding an overgrown footpath – *clerk to report to the council.* Ref: ENQ900136131

Cllr P Foster proposed that the Handyman repaint the play area, all in favour and to possibly look into a new microphone system for the Parish Meetings. He also talked about the possibility of clamping people's cars if they park in front of the boiler room as it could be dangerous.

13. **ITEMS FOR NEXT MEETING**

Councillors were asked to contact the Clerk with items for the next meeting in writing, at least 14 days in advance of the meeting date.

14. **DATE OF NEXT MEETING** – Thursday 19th July 2018 at 7.30pm.

15. **CLOSE OF OPEN MEETING** - the meeting closed at 20.40 hours.

16. **CLOSED SESSION**

"That under section 100(A)(4) of the local government act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of part 1 of schedule 12A to the act"

Signed _____

Date _____