

WEST WINCH PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING HELD ON 15TH NOVEMBER 2018 IN THE VILLAGE HALL, WILLIAM BURT CENTRE, WATERING LANE, WEST WINCH

PRESENT: Cllr Mrs J Leamon, Cllr J Lamb, Cllr G Dell, Mrs S Watts (Clerk/RFO), County Councillor Ms A Kemp, 2 members of the public

1. REPORTS FROM OUTSIDE REPRESENTATIVES

County Councillor Report – West Winch Access Road – The Borough Council have been discussing the access road which is in the infrastructure plan. The Borough Council want it to start at Gravel Hill Lane but it really should start at Oak Corner so that Setchey is included too. It is suggested that it could be discussed when the neighbour hood planning group meet Children Centres – More information needs to be found out about why Children are in care as there are a very high number in this area.

Health Report – On average in this Borough women are living 14 years less than men. More needs to be done on health with healthy eating and taking traffic and pollution off the road.

Queen Elizabeth Hospital – There are talks about closing the cancer ward and sending surgical services to Norwich. The health committee will meet in January to discuss.

Borough Council - The Borough Council want to increase council tax by 3%. There is a consultation online which will run until the 23rd December.

House Hold Waste Recycling – When the recycling centre moves, they will replace like for like but it should be used as an opportunity to improve the recycling centre with more parking and better access to the bins.

No Borough Council Report

2. PUBLIC PARTICIPATION

A member of the public wanted to Thank Cllr Thrower for attending the Remembrance Service and laying the wreath.

3. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr P Foster, Cllr B Thrower, Cllr T Gibson.

4. COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None

5. TO CONFIRM MINUTES OF THE MEETING HELD ON 16TH OCTOBER 2018

It was agreed that the minutes of the Meeting held on 16th October 2018 be signed as a true copy. The minutes were duly signed by the Vice Chairman.

6. TO REPORT MATTERS ARISING

- a) Co-option of residents onto the Parish Council – None
- b) Changing room electrics – The Work has now been completed.
- c) CCTV – This item is to be moved to the next meeting as Cllr Burke has all the information about the CCTV cameras.
- d) allotments – Clerk to speak to Cllr Mrs J Leamon.
- e) Speed watch – the number has been reduced from a minimum of 6 people required to 3 people *Clerk to contact people previously interested and also put an advert in the parish magazine.*
- f) Bowls Club T Shirts – The Bowls club are researching the cost of the new T shirts and will let the Parish Council know when they have a quote
- g) Football Club – Flood Lights and MUGA – this item is moved to later in the meeting as the representative for the football club is running late.

7. CORRESPONDENCE RECEIVED

There were 40 items of correspondence

Item 22 – Back Lane will be closed for 5 days from the 19th November.

8. CORRESPONDENCE SENT

All correspondence sent by letter/email/telephone was listed in the Agenda Notes for the meeting and this was noted by councillors.

9. ACCOUNTS & FINANCE

a) To note Balance of accounts as 9th November

Community Account	£30,383.83
Business Saver Account	£60,965.88
	£91,349.71

The Balance was noted.

b) To Consider Payment of invoices

103668	Mr J Pressling – Groundsman November 2018	£167.85
103670	Mr A Hara – Handyman November 2018	£218.18
103671	Mrs S Watts – Clerk Salary November 2018	£481.77
103672	Mrs S Watts – Clerk Expenses	£35.14
103673	Mr A Hara – Travel Expenses	£4.05
DD	HMRC October deductions DD	£2.00
103674	Westcotec – Street light maintenance November 2018	£120.92
103675	CGM – Grass cutting – November	£174.00
DD	E-on – November	£138.58
103676	Came and Co – Insurance	£794.80
103677	CPRE – Membership renewal	£36.00
103678	The Royal British Legion – Poppy Wreath	£35.00
103679	William Burt Social Club electricity recharge 17 th Sept – 17 th Oct	£64.92
103667	Jackson Fencing	£1014.12
103680	URM (UK) Ltd Empty bottle bank Oct 18	£43.92
103681	Gary Daw – Toilet Cubicle Football Changing rooms	£444.00
103681	Mrs S Watts – McAfee 2-year subscription	£119.98

There were three additional invoices URM, Gary Daw and Mrs S Watts.
It was agreed by all to pay the above invoices

d) To note monies received in November

01/11/18	Interest	£20.70
24/10/18	Senior Football Club – 1 st invoice	£160.00
31/10/18	KL Football School	£10.00
01/11/18	William Burt Social Club Ground rent	£608.08
07/11/18	William Burt Social Club – AW May – Aug inv	£184.23

The income was noted.

e) To Note Petty Cash spent in November

30/10/18	Toilet roll	£5.29
02/11/18	Guttering	£18.86
11/11/18	Petrol for strimmer	£6.12
12/11/18	Coat Hooks for changing rooms	£8.00
	Total Remaining	£152.33

There were two additional petty cash spends Petrol for the strimmer and coat hooks for the changing rooms.

The Petty cash spent was noted

f) To agree that the Finance Working Group can authorise payment of invoices for December in the absence of a Parish Council meeting.

It was agreed that the Finance Working Group approve payments during December.
Agreed by all those present.

10. PLANNING CONSULTATION

- a) New Planning Application Consultations received from Borough Council/NCC
18/01816/F – Construction of porch over front access door at Stelling 6 The Paddocks
Setchey PE33 0BX – **PC Permitted**
- b) Notices of Decision by Borough Council / County Council

11. WORKING GROUP CHAIR REPORTS

Planning	Cllr Dell received a phone call from North Runcton Parish Council regarding planning. Cllr Dell suggested he contact Cllr Foster There will hopefully be a meeting of the Neighbourhood Plan group before Christmas. County Cllr Ms A Kemp informs the Parish Council that after looking at the Borough Councils cabinet minutes they are going to establish a south east/ Kings Lynn delivery group which should include the Borough and Parish Councils to coordinate the preparation of a master plan for the planning and outline planning application for the whole area which must include Gravel Hill Lane. The Parish Council should hear from them soon.
Finance	None
Street Lighting	None
Consultation	Norfolk County Council Budget consultation need to be looked over the next few weeks to report on.
Playing Fields and Maintenance	None
Health & Wellbeing	22 nd November QE Event for learning disability – 6:30-9:30 free parking near the bus stop. Confirm booking

Football Club Representative arrives 20.00

- g) From Matters arising – football club Flood Lights and MUGA – The Representative from the football club would like to thank The Parish Council for doing the work that has been done in the changing rooms.

Winter Training is difficult for the football club as they need to find somewhere else to train. They would like to ask the parish council to consider letting them put a MUGA somewhere on the field with flood lights. Training would not go on any later than 8.30 and it would be good to be able to train in the village as most of the children on the team are from the village. This would need to be fund raised for by the football club. The parish Council will need to consider where it could be put and research the flood lights as they don't want to upset anybody. It will be moved to the next meeting to be discussed in January.

12. MEMBERS' MATTERS

Cllr Del – Opposite 7 Watering Lane the bush is full of rubbish and is used as a toilet, this has previously been reported by the Parish Council.
Outside 10-11 Watering Lane trip/slip hazard with all the leaves.
There is a crab apple tree on the A10 with low branches which make it difficult for cyclists. - Clerk to report to highways
Cllr Lamb – South bound on the A10 near the gravel Hill Lane Junction there is a drain cover that is breaking up around the edges – Clerk to Report to highways.

13. ITEMS FOR NEXT MEETING

Councillors were asked to contact the Clerk with items for the next meeting in writing, at least 14 days in advance of the meeting date.

14. **DATE OF NEXT MEETING** – Tuesday 15th January 2019 at 7.30pm.

15. **CLOSE OF OPEN MEETING** - the meeting closed at 20.00. A CLOSED SESSION followed to discuss Village Hall Leaflet Delivery.

16. **CLOSED SESSION -**

“That under section 100(A)(4) of the local government act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of part 1 of schedule 12A to the act”

Signed _____

Date _____