

WEST WINCH PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING HELD ON 15TH JANUARY 2019 IN THE VILLAGE HALL, WILLIAM BURT CENTRE, WATERING LANE, WEST WINCH

PRESENT: Cllr P Foster, Cllr Mrs J Leamon, Cllr J Lamb, Cllr G Dell, Cllr B Thrower, Cllr T Gibson
Mrs S Watts (Clerk/RFO), County Councillor Ms A Kemp, Borough Councillor P Gidney
and 24 members of the public

1. **REPORTS FROM OUTSIDE REPRESENTATIVES**

County Councillor Report – Possible development without a bypass – Hopkins have discussed the possibility of a roundabout opposite the Winch pub which would allow the proposed 300 houses being built to access the A10 only. A country infrastructure officer should have attended but could not come at the last minute. There should not be significant development before the bypass is built, the bypass should be paid for by developers. Cllr Ms A Kemp believes there should be a public consultation regarding the road. Highways England have a holding objection on this development because of the Hardwick interchange which would be at capacity the holding objection ran out on the 8th January but it has been extended until 8th March on technical grounds. There is a meeting on 5th Feb which Parish Councillors have been invited to but County and Borough Councillors have not.

Adult Social Care – There has been a report on adult social care. More needs to be done about people not being able to leave hospital when they should. Too many people are going into residential care.

Cllr Foster – Cllr Ms A Kemp stated earlier that the County Infrastructure officer could not attend but in fact he would not attend.

Maddox are only proposing to give us three things in the development which is affordable housing, local highway improvements and green infrastructure maintenance all of which they have to provide. Zurich have stated they will not pay a penny towards the bypass.

A long discussion took place regarding the new development, A10 and jobs.

Borough Council Report – Cllr Gidney hoped to have information regarding the design of the road but WSP had not provided any. The Borough Council will be updated on the 30th January. Cllr Gidney share Cllr Ms A Kemp's concerns regarding the roads and infrastructure.

Cllr Foster – asked are transport assessments public or private?

The public should have access. They are done with the transport authority. Cllr Foster asked Cllr Gidney to get the following figures. Allocated land transport trips, projected traffic figures to 2026 to show the impact it will have and what amount of traffic the A10 can take. Cllr Gidney will try to find out the figures.

A member of the public asked a question regarding the Comprehensive Strategic Transport Plan - Infrastructure delivery plan is happening but what is happening about Comprehensive strategic transportation plan. Cllr Gidney was hoping to have information about this but has not received any.

2. **PUBLIC PARTICIPATION**

Mr Garford – PCC owns 1.2 acres of land in the field between Manor Farm and Chequers Lane. There have been discussions before with Zurich about transferring the Church land in exchange for a car park for the church. Now they are suggesting an extension to the grave yard. This will not be accepted. The present graveyard is looked after by volunteers by extending the graveyard they would no longer be able to look after it. Zurich are putting pressure on the Church to come to a quick decision. It is not worth any money as it has got the gas main running under the land.

Cllr Foster argues that it is worth money as there is an equalisation agreement, so it is worth the same as if houses were built the land.

3. **TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr P Burt.

4. **COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

None

5. **TO CONFIRM MINUTES OF THE MEETING HELD ON 15TH NOVEMBER 2018** It was agreed that the minutes of the Meeting held on 15th November 2018 be signed as a true copy. The minutes were duly signed by the Chairman.

6. TO REPORT MATTERS ARISING

- a) Co-option of residents onto the Parish Council – There has been interest from one resident he would like to discuss with the Parish Council what is involved after the meeting.
- b) To discuss putting CCTV in the William Burt car park – Cllr Burke did not attend the meeting so item will be moved to the next meeting.
- c) Allotments – Zurich can not build on this land so they will have to supply something like allotments as it would be part of their green infrastructure.
- d) Speed Watch – Clerk has sent letters to people previously interested and a notice will be going on the notice board and in the next Parish Magazine.
- e) Bowls Clubs new T-shirts – Awaiting a quote.
- f) Football Club – Hopkins have previously been asked to provide a MUGA when the Hopkins development happens as they are going to use the existing facilities.
- g) Village Pound – Clerk has heard from the commoners and they are organising for the pound to be cleared. *Clerk to find out if the site will be cleared or reinstated*
- h) Self-closing gate installation – Cllr Thrower is looking at quotes and will discuss with the working group and report at the next meeting
- i) Baby Swing Seat in playground needs replacing – Clerk reads out the quotes that have been found it is agreed to order the one that has parts that can all be replaced so it will be cheaper in the future. It is agreed to replace both. Proposed Cllr Lamb Second Cllr Foster. *Clerk to order two swing seats*
- j) Annual Residents Meeting – It is agreed that the residents meeting will continue in the same layout as last year as it worked well. *Clerk will send out invitations and display posters.*

7. CORRESPONDENCE RECEIVED

There were 98 items of correspondence

Item 10 – the footpath between the A10 and Back Lane will be closed in the February Half term to be widened.

Item 56 – donation request from Norfolk Citizens advice. No donation will be given.

Item 67 – E. ON changing of deemed prices to 4.2p PKWH it is agreed to stay with E.ON.

8. CORRESPONDENCE SENT

Correspondence with Ward Gethin Archer regarding the Social Club lease two amendments have been made to the letter that will be sent to the Social Club and the letter has been sent back to Ward Gethin Archer.

All correspondence sent by letter/email/telephone was listed in the Agenda Notes for the meeting and this was noted by councillors.

9. ACCOUNTS & FINANCE

a) To note Balance of accounts as 8th January 2019

Community Account	£26,040.54
Business Saver Account	<u>£61,007.31</u>
	£87,047.85

The Balance was noted.

b) To Consider the quarterly financial projections

The Quarterly financial Projections were noted

c) To set the 2019/20 Parish Precept

The support grant needs to be added to the total with this action completed the precept was agreed. Proposed by Cllr Foster, Seconded by Cllr Lamb all in agreement.

d) Village Hall Gritting Invoice

The clerk has sent an invoice to the Village Hall for a Gritting recharge which has been paid. However, it was agreed earlier in the year that due to the Nursery leaving the Village Hall in July they would not contribute to the gritting of the car park and would like this invoice to be repaid. – It was agreed to repay the invoice.

e) To Consider Payment of invoices

103692	Mr J Pressling – Groundsman January 2019	£167.65
103693	Mr A Hara – Handyman January 2019	£218.18
103694	Mrs S Watts – Clerk Salary January 2019	£481.77
103695	Mrs S Watts – Clerk Expenses	£27.49
103696	Mr A Hara – Travel Expenses	£3.60

DD	HMRC December deductions DD	£2.00
103697	Westcotec – Street light maintenance January 2019	£120.92
DD	E-on – January	£138.58
103698	NPFA – Membership renewal	£30.00
103699	NCC Oct – Nov Gritting	£267.05
103700	William Burt Social Club electricity recharge 18 th Nov – 17 th Dec	£79.34
103701	West Winch Village Hall – Hall Hire 2019	£396.00
103702	Petty Cash Top up	£100.00
103703	Church Yard Maintenance Grant	£600.00
103704	Village Hall – Repay gritting invoice – inv 18/26	£74.18

There were two additional invoices The Church Yard Maintenance Grant and to repay the Village Hall car park gritting invoice.

It was agreed by all to pay the above invoices including the two additional invoices. Proposed by Cllr Dell, Seconded by Cllr Foster

f) To note invoices paid in December

103683	Mr J Pressling – Groundsman December 2018	£167.65
103684	Mr A Hara – Handyman December 2018	£218.18
103685	Mrs S Watts – Clerk Salary December 2018	£481.77
103686	Mrs S Watts – Clerk Expenses	£29.68
103687	Mr A Hara – Travel Expenses	£6.75
DD	HMRC November deductions DD	£1.80
103688	Westcotec – Street light maintenance December 2018	£120.92
DD	E-on – December	£134.12
103689	JBT Electrical Ltd – Timer for hot water	£180.00
103690	JBT Electrical Ltd – Repair fault with thermostat	£25.00
DD	AW – Aug – Nov	£432.15
103691	William Burt Social Club electricity recharge 17 th Oct – 18 th Nov	£69.23

The invoices paid in December were noted.

g) To note monies received

03/12/18	Interest	£21.38
13/11/18	Recycling Credit	£142.98
30/11/18	Social Club Nov Ground Rent – inv 18/14	£260.00
10/12/18	Village Hall – AW Aug – Nov – inv 18/23	£173.51
18/12/18	Junior Football Club – hire of pitch for 33 matches – inv 18/20 – PIB 100354	£366.63
19/12/18	Bowls Club – AW Aug – Nov – Inv 18/24 – PIB 100355	£14.25
03/01/19	Bowls Club – AW May – Aug – Inv 18/18 – PIB 100356	£119.79
17/12/18	Social Club – AW Aug – Nov – inv 18/22	£201.82
31/12/18	Social Club Dec Ground Rent – inv 18/14	£260.00
02/01/19	Interest	£20.05

The Monies received was noted

h) To Note Petty Cash spent

27/11/18	Strip Wood and raw plugs for changing rooms coat hooks	£22.42
03/12/18	Strip Wood for changing room coat hooks	£17.88
13/12/18	Hooks for Football Changing rooms	£12.98
	Total Remaining	£99.05

The Petty cash spent was noted

10. PLANNING CONSULTATION

- a) New Planning Application Consultations received from Borough Council/NCC
18/02001/O – Construction of three dwellings and demolition of existing bungalow – Glendawn Rectory Lane West Winch PE33 0NR
C/2/2018/2023 – Variation of condition 1 of Planning permission ref: C/2/2017/2023 to allow extraction of clay with restoration to continue until 31 December 2019 – North Runcton: Land north of Setch Road, Setch Road, Middleton – PC SUPPORT

13/01615/OM – Outline Application: Development of up to 1,110 residential units (class C3); primary school (Class D1); local centre (Class A1, B1, D1, D2); public open space, landscaping and highway access onto A 47 and A10. At land West of Constitution Hill, Constitution Hill, North Runcton PE33 0QP – PC OBJECT – There is a holding objection from Highways England until 8th March

C/2/2018/2006 – Change of use of agricultural land to extension of existing waste facility for storage purposes – Land adjacent to riverside farm, garage lane, Setchey. – PC OBJECT

- b) Notices of Decision by Borough Council / County Council
 18/01816/F – Retention of porch over front access door – Stelling 6 The Paddocks Setchey PE33 0BX – PC SUPPORT – BC PERMITTED

11. **WORKING GROUP CHAIR REPORTS**

Planning	New Application 18/02289/OM short timeframe on comments. Borough Council can make no decision for 28 days as the pipeline has not been inspected.
Finance	None
Street Lighting	None
Consultation	Council Tax Public Consultation – Parish Council did not respond
Playing Fields and Maintenance	None
Health & Wellbeing	None

12. **MEMBERS' MATTERS**

Mrs J Leamon – has attended a meeting by CCG Integrated Care and will ask what they think about the Development with no health plan in place.

Clerk to book the Village Hall for the 2nd February and to advertise the meeting on the website, leaflet as many houses as possible and put up as many posters as possible in Post Office shops. The Parish Council are happy to pay for plans from borough Council if the developers do not attend and things like stationary and refreshments will be needed for the day.

J Lamb – asks if there is any information regarding the two leaflet drops one recently delivered around the Village. One for the Village Directory and one for the Village Hall. The Clerk has not heard anything from the Village Hall leaflet and has only had two businesses enquirer about the Village Directory

G Dell – Bushes opposite 7 Watering Lane is still being used as a toilet by the Bin Man – Clerk has already reported but will report again

Crab Apple tree on the A10 the branches are overhanging the cycle path – Clerk to report.

13. **ITEMS FOR NEXT MEETING**

Councillors were asked to contact the Clerk with items for the next meeting in writing, at least 14 days in advance of the meeting date.

14. **DATE OF NEXT MEETING** – Tuesday 19th February 2019. Note in March there will be the Ordinary meeting on Tuesday 19th and the Annual Residents' meeting on Thursday 21st.

15. **CLOSE OF OPEN MEETING** - the meeting closed at 20.45

16. **CLOSED SESSION**

“That under section 100(A)(4) of the local government act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of part 1 of schedule 12A to the act”

Signed _____

Date _____