

WEST WINCH PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING HELD ON 16TH OCTOBER 2018 IN THE VILLAGE HALL, WILLIAM BURT CENTRE, WATERING LANE, WEST WINCH

PRESENT: Cllr P Foster, Cllr Mrs J Leamon, Cllr J Lamb, Cllr B Thrower, Cllr P Burt, Cllr T Gibson
Mrs S Watts (Clerk/RFO), County Councillor Ms A Kemp, Borough Councillor P Gidney
one member of the public

1. REPORTS FROM OUTSIDE REPRESENTATIVES

County Councillor Report – Broadband at Gravel Hill Lane – the broadband has improved on Gravel Hill Lane now that it has been updated.

Children's Centres – West Winch comes under the Nar Children's Centre and this is one of the 46 out of 53 the county is proposing not to fund anymore, and only the neediest parents will be able to use the service. Consultation ends on 12th November on the website. There is also a consultation at Gaywood Library on the 25th October.

Transport Plan – Bus travel - buses don't start early enough or run late enough. Norwich has more money as it is a city but there is no money for King's Lynn.

Mobile Library – It has been voted to keep all of the mobile library stops but instead of coming twice a month it will now come once a month.

LoRaWAN – This is a Low energy, Low power network which has lots of uses these including health and social care. It would need to be put somewhere high like the tower at the college. The battery can last 5 – 10 years. The things network.

Fracking – Government consultation – should the government be able to give permission to would be developers to prospect areas to frack. It would only affect the Wash in this area.

Health and wellbeing strategy – This has been approved by full council. This strategy should get Health and social care working together.

Borough Councillor Report – at the next R & D the infrastructure delivery plan will be looked at. Alan Gomm is going to present the Boroughs plan for how it will be delivered on the 30th October anybody is welcome to come and listen at the Town Hall at 6pm

Cllr Foster asked a question about The Brick Kilm at South Lynn which is a listed building. An email has been sent by a Junior consultation officer to English Heritage saying the Borough do not wish to keep this building and that they are happy for it to be knocked down. Cllr Foster is concerned that this decision has been made by the officer and not by the members. Cllr Gidney will look into this and find out more information.

There were no Police reports.

There were no Police present.

It was agreed to delete the police representative from the agenda as there has not been a police representative at a Parish Council meeting for a long time.

2. PUBLIC PARTICIPATION

A member of the public thanked the Parish Council for getting the War Memorial cleaned and a very good job had been done of cleaning it.

Also, there is an English Oak tree that looks like it might be dying. Cllr Lamb and Cllr Burt will go and have a look at the tree.

3. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr G Dell.

4. COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None

5. TO CONFIRM MINUTES OF THE MEETING HELD ON 18TH SEPTEMBER 2018

It was agreed that the minutes of the Meeting held on 18th September 2018 be signed as a true copy. The minutes were duly signed by the Chairman.

6. TO REPORT MATTERS ARISING

a) Co-option of residents onto the Parish Council – None

b) Skate Park and Children's Play Area – H&S

i) Automatic Closer on Children's Play Area – Cllr Thrower and Cllr Burt gave information about the new gate that had been found. There should be no maintenance needed on this new gate. It was agreed by all to order the gate – *Clerk to order gate.*

- c) Changing room electrics – Cllr Foster and Clerk met with a different electrician and he understands what is needed and should be sending a quote through.
- d) SAM2 Speed Device – Locations have been agreed by NCC, Maximum cost £3350 including unit, 4 spare brackets and data and Bluetooth download. A grant can be applied for that will cover 50% of the total cost. – it is agreed to go ahead with starting the order and applying for the grant.
- e) Village directory – The four quotes are looked at. Every quote is quoting for printing 2000, 26-page A5 book with a cardboard cover. It is agreed by all to take the cheapest quote.
- f) William Burt Car Park – Mr Shearn has suggested getting a security company to come and patrol the car park. This will be an expensive option and it will be very difficult to catch anyone making trouble in the car park. It has been noted that the rubbish in the car park has been less lately.
- g) CCTV – This is to be moved to the next meeting as Cllr Burke has all the information about the CCTV cameras and he is not at the meeting
- h) allotments – Clerk to speak to Cllr Mrs J Leamon.
- i) Speed watch – the number has been reduced from a minimum of 6 people required to 3 people *Clerk to contact people previously interested.*
- j) Insurance Quote – it is agreed to go with the three-year long-term agreement with Came and Co.
- k) Remembrance Sunday – Cllr Thrower will lay the wreath at the remembrance service at Middleton Church.
- l) Bowls Club have asked for a contribution towards their new Bowls shirts. This is agreed in principle but the Parish Council have asked for the Bowls club to get a quote for the new shirts. They have also asked if the Parish Council have any plans to repaint the white lines in the car park. The Parish Council don't feel it would be the best time to paint the lines in the car park with the winter coming up and the surface of the car park would need to be looked at before the lines were repainted. The Parish Council will monitor the car park.
- m) Village Hall Leaflet – The Village Hall have sent a leaflet through that they would like to be distributed around the village to encourage people to join the Village Hall committee. This was agreed to be printed and the Parish Council will pay for distribution.

7. CORRESPONDENCE RECEIVED

There were 39 items of correspondence

Item 20 – The Parish Council Meeting booking form - all dates are agreed – *Clerk to sign and send back.*

Item 38 – The car park at Leete Way belongs to the residents and it not the responsibility of the Parish Council or the Borough Council.

8. CORRESPONDENCE SENT

All correspondence sent by letter/email/telephone was listed in the Agenda Notes for the meeting and this was noted by councillors.

9. ACCOUNTS & FINANCE

a) To note Balance of accounts as 9th October

Community Account	£31,928.90
Business Saver Account	<u>£60,945.18</u>
	£92,874.08

The Balance was noted.

b) To Note the Quarterly Financial Projections

The projections were noted.

c) To Consider Payment of invoices

103655	Mr J Pressling – Groundsman October 2018	£167.65
103656	Mr A Hara – Handyman October 2018	£218.18
103657	Mrs S Watts – Clerk Salary October 2018	£481.77
103658	Mrs S Watts – Clerk Expenses	£16.69
DD	HMRC September deductions DD	£2.00
103659	Westcotec – Street light maintenance October 2018	£120.92
103660	CGM – Grass cutting – October	£209.88
DD	E-on – October	£134.12
103661	William Burt Social Club Electricity recharge 25 th June- 17 th July	£34.78
103662	William Burt Social Club Electricity recharge 17 th July- 17 th August	£43.01

103663	William Burt Social Club Electricity recharge 17 th August – 17 th September	£68.26
103664	N. Frary Landscapes and construction – laid a concrete ramp outside the football changing rooms	£595.00
103665	Monument Cleaning Ltd – Cleaning the War Memorial	£259.20
103666	Smith and Williamson – to fix a broken latch in the Football Changing rooms	£35.00

There was an additional invoice for Smith and Williamson to fix a broken window latch in the Football Changing room.

It was agreed by all to pay the above invoices

d) To note monies received in October

01/10/18	Interest	£18.70
05/10/18	Village Hall Inv 18/17 – AW May – August - BACS	£162.14
02/10/18	Social Club Inv 18/14 – Ground Rent	£700.00
27/09/18	Norfolk Community Grant – War Memorial Cleaning	£100.00

The income was noted.

e) To Note Petty Cash spent in October

24/09/18	Registered post	£1.77
09/10/18	Refuse Sacks	£4.00
	Total Remaining	£190.60

The Petty cash spent was noted

f) External Auditors Completion of Audit – Year Ended 31st March 2018

To note that the receipt of the External Auditors completion of the Parish Council's Accounts for the year ended 31st March 2018 was signed by the Auditors on 10th August 2018. There were no issues. The Clerk has placed the notice on the two Parish notice boards.

10. PLANNING CONSULTATION

- a) New Planning Application Consultations received from Borough Council/NCC
18/01699/A – Advert Application 3 non-illuminated signboards – land east of JSW Webber car sales, Lynn Road, Setchey. **PC OBJECT**
- b) Notices of Decision by Borough Council / County Council
18/01308/RM – Reserved matter application: construction of a dwelling at land West of 24A Back Lane, West Winch. **PC SUPPORT - BC PERMITTED**

11. WORKING GROUP CHAIR REPORTS

Planning	Amendment to planning application 18/01577/F
Finance	None
Street Lighting	None
Consultation	Dogs order is agreed. However, the order is very badly worded. Fracking – A comment needs to be made. Waste and minerals – comments have been received
Playing Fields and Maintenance	There have been skid marks on the field that look like they could have been made by a quad bike but nothing has been reported. The Handyman borrows a leaf blower from a friend, which the Parish Council pay to use. Cllr Burt has a leaf blower that the Parish Council could hire from him. Cllr Burt leaves the room at 8.40 It is discussed that it will save the handyman time with the collection and return of the leaf blower, the handyman's mileage is also paid. It is agreed to give it a trial for this winter. This is proposed by Cllr Gibson, seconded by Cllr Lamb and agreed by all. Cllr Burt returns to the room 8.43.

12. **MEMBERS' MATTERS**

Cllr Thrower – Internal Drainage Board. The engineer was concerned with the new power station as they have put forward for the whole area to be evaluated for drainage for future growth. Cllr Thrower will send the reports over.

Cllr Gibson – The internet is now updated.

Cllr Lamb – Mobile networks are very bad in the village. – Cllr Ms A Kemp will pass on the comments.

Cllr Burt – The pound on Watering Lane. Ask the Commoners for an update on what is happening with the area

13. **ITEMS FOR NEXT MEETING**

Councillors were asked to contact the Clerk with items for the next meeting in writing, at least 14 days in advance of the meeting date.

14. **DATE OF NEXT MEETING** – Thursday 15th November 2018 at 7.30pm.

15. **CLOSE OF OPEN MEETING** - the meeting closed at 20.50. A CLOSED SESSION followed to discuss Social Club

16. **CLOSED SESSION**

"That under section 100(A)(4) of the local government act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of part 1 of schedule 12A to the act"

Signed _____

Date _____