

## WEST WINCH PARISH COUNCIL

### MINUTES OF THE ORDINARY MEETING HELD ON 19<sup>TH</sup> MARCH 2019 IN THE VILLAGE HALL, WILLIAM BURT CENTRE, WATERING LANE, WEST WINCH

**PRESENT:** Cllr Mrs J Leamon, Cllr J Lamb, Cllr G Dell, Cllr B Thrower, Cllr T Gibson, Cllr P Burt, Cllr M Everitt, Mrs S Watts (Clerk/RFO), County Councillor Ms A Kemp, Borough Councillor P Gidney and 2 members of the public

#### 1. **REPORTS FROM OUTSIDE REPRESENTATIVES**

Borough Councillor Report – WSP are hoping to submit a planning design for the proposed new road by December 2019, showing designs to the public in September 2019 and propose to have a workshop with the Parish Council around mid April. Metacre need to agree to carry out an environmental statement however considering the time of the year this may be delayed.

Development of the railway – There are two groups. One group is proposing there should be a railway between Kings Lynn and Hunstanton and would hope one day to have a railway line to the hospital. The other is NCC Greenway strategy which aims to make old railway lines into public walk ways and public spaces. There is a similar Initiative in Wisbech.

Cllr Everitt asked a question regarding the development at Knight's hill being rejected and why is this development any different to West Winch – The developer did everything correctly but the members have rejected it as it will put extra pressure on the roads. The only difference is that in West Winch a relief road is being proposed where at Knight Hill they are not proposing to do anything to the road.

Cllr Thrower asked if Cllr Gidney has received the traffic movement information. – The information has been sent to the officer but nothing has been sent back. It will be chased up.

County Council Report – Planning application for Skippy Skip Hire – This application has now been withdrawn. There were concerns regarding this application but the information that has been given is that the skips will be covered, the stock pile height will be 3 meters, the IDB is happy with everything now, the open fires are the responsibility of the owner and the site will be inspected. There is a representative from Skippy Skip hire and his response was the County Council don't agree with the environment agency. This is why there have been so many changes to the planning application. This will be discussed further in public participation.

Household waste – The moving of the household waste centre has been called to the committee, as people wanted the site to be improved but the members have voted like for like.

Speech Therapy – The County is putting money into speech therapy as of April as parents were being asked to pay for their children's speech therapy. There was a lack of staff locally with staff being commissioned from Great Yarmouth.

Local Plan Consultation – the deadline for comments has been extended to Monday 29<sup>th</sup> April.

Incinerator – The pension fund did vote to invest in a fund that would be funding incinerators. It is being called in to the pension's regulator.

#### 2. **PUBLIC PARTICIPATION**

Skippy Skip Hire – A planning application was put in to the County Council this has since been withdrawn. They are hoping to put another application in within the next month. He would like to ask the Councillors what concerns they have and address them. The main concerns are that in the application it stated that the area would be fenced off to prevent rubbish blowing into the water course but when the councillors went to look the only fence they could see was the fence that fenced off the car park. They do not own that part of the site this makes thing difficult. There is a concern if Skippy Skip hire no longer trades what will happen with the site and who will clear the site if this was to happen. They are trying to purchase the site but there are problems with this as there is another club on that site. They try not to keep waste on site. Are there fires on the site? The environment agency allows you to burn waste in a wood boiler there is a burner on site but the Council requires you to have planning permission. Are you extending onto a green field site? There was planning permission for a wood storage yard there, however as the conditions on that site were not complied with the planning permission lapsed so the site has gone back to a green field site. Natural England are happy that there is no risk of pollution to the water ways.

A business owner from Garage Lane – At the end of Common Lane/Garage Lane the sign post was knocked over a number of years ago. Could this be replaced? – *Clerk to Report.*  
The original name Common Lane which goes down to the bottom. Now seems to be known as Garage Lane this is causing problems with addresses and deeds. Highways say it is Garage Lane. The Council agree it is Common Lane. Could the Parish Council Investigate this – *Clerk to Contract the Borough Council.*

**3. TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies have been received and accepted from Cllr P Foster

**4. COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

None

**5. TO CONFIRM MINUTES OF THE MEETING HELD ON 19<sup>TH</sup> FEBRUARY 2019** It was agreed that the minutes of the Meeting held on 19<sup>th</sup> February 2019 be signed as a true copy. The minutes were duly signed by the Vice-Chairman.

**6. TO REPORT MATTERS ARISING**

- a) Co-option of residents onto the Parish Council - None
- b) Speed Watch – Clerk still waiting for anymore responses. It is advertised on website, Parish Mag and Notice Boards – We now have 2 Volunteer's but still need more
- c) Bowls Clubs new T-shirts – Clerk has the quote, to discuss if the Council are willing to make a donation towards the new shirts. - This was discussed and it was agreed to donate £100 towards the bowls club T-Shirts. All Cllrs in Favour.
- d) Self-closing gate installation – Cllr Thrower – still waiting on quotes. Moved to next meeting.
- e) The Pound Watering Lane – will not transfer ownership to the parish council. It is likely to be removed. Will inform clerk when it will be cleared. The commoners only own the bricks and the grazing rights, they do not own the land. – Clerk to contact Zurich to discuss possible options for the pound.
- f) Annual Residents Meeting –
  - i. who is able to attend? Cllr Everitt and Cllr Thrower give their apologies
  - ii. Setting up the Microphone – Cllr Burt
  - iii. Teas and Coffee – Cllr Dell and Cllr Gibson's will ask their wives if they are able to help.
  - iv. Setting out chairs – Whoever is there first
- g) Bin on A10 – The bin has arrived and Ed will install – This has now been done
- h) Grazing field Coronation Avenue – It is agreed to allow Mr Hilden to carry on renting the field as he has kept it in good condition. This is proposed by Cllr Gibson and Seconded by Cllr Dell. All Cllrs in favour.
- i) Oak Tree on the playing field. – Cllr Burt and Cllr Lamb met with CGM 13/03/19 – It is agreed that the tree dyeing is not CGM's Fault. Cllr Mrs J Leamon has offered to donate an Oak sapling that she has in her garden but this could not be planted until the autumn.
- j) Setchey Village Sign – Clerk is trying to find funding. Ideas for design needed – Cllr Thrower will try to find a rough cost for the sign. Planning permission will probably be required. Ideas need to be through of for a possible design.
- k) Skate Park – Half Pipe need repairing the rivets are loose – Cllr Burt and Cllr Thrower will get some quotes to get the half pipe repaired.
- l) Street Light at Elmtree Grove – This is discussed and it is decided to leave the street light as there may in the future be building on the field behind Elmtree Grove.

**7. CORRESPONDENCE RECEIVED**

There were 54 items of correspondence

**Item 10** – Ghost junction at Garage Lane – The lines have been painted on the road on the 19<sup>th</sup> March

**Item 45 – Village Hall gritting** – The Village Hall have agreed to give a donation of up to £500 towards the cost of gritting the car park.

**8. CORRESPONDENCE SENT**

All correspondence sent by letter/email/telephone was listed in the Agenda Notes for the meeting and this was noted by councillors.

## 9. ACCOUNTS & FINANCE

### a) To note Balance of accounts as 12<sup>th</sup> March 2019

Community Account	£ 22,133.43
Business Saver Account	<u>£ 61,046.10</u>
	£ 83,179.53

The Balance was noted

### b) To consider payment of invoices

103719	Mr J Pressling – Groundsman March 2019	<b>£167.85</b>
103720	Mr A Hara – Handyman March 2019	<b>£238.32</b>
103721	Mrs S Watts – Clerk Salary March 2019	<b>£481.77</b>
103722	Mrs S Watts – Clerk Expenses Net world sports – Line Marker reimbursement - £215.94	<b>£250.18</b>
103723	Mr A Hara – Travel Expenses	<b>£2.25</b>
DD	HMRC February deductions DD	<b>£2.00</b>
103724	Westcotec – Street light maintenance February 2019	<b>£120.92</b>
DD	E-on – March	<b>£154.54</b>
103725	Village Hall Hire – HSL Bingo	<b>£36.00</b>
103726	NCC – January Gritting	<b>£1255.50</b>
103727	William Burt Social Club electricity recharge 17 <sup>th</sup> Jan – 17 <sup>th</sup> Feb	<b>£72.04</b>
103728	BCKLNW – Empty dog bins – 02/18 – 02/19	<b>£995.28</b>
103729	Glasdon – Litter bin to replace A10 bin	<b>£215.20</b>
103730	Mrs S Watts – Petty Cash	<b>£60.00</b>

It was agreed to pay the above invoices. All were in favour.

### c) To note monies received

01/03/19	Interest	<b>£18.73</b>
26/02/19	Bowls Club – AW Nov 18 – Feb 19 – inv 18/31 – PIB 100357	<b>£10.71</b>
12/02/19	Senior Football Club – 2 <sup>nd</sup> Invoice for matches between 27/10/18 – 09/03/19 – inv 18/27 – bacs	<b>£320.00</b>
21/02/19	Social Club – December gritting – inv 18/28 - Bacs	<b>£116.25</b>
12/03/19	Social Club – January Gritting – inv 18/33 – Bacs	<b>£348.75</b>
28/02/19	Social Club – Ground Rent -	<b>£260.00</b>
26/02/19	Social Club – AW Nov18 – Feb 19 – inv 18/29 – Bacs	<b>£163.05</b>
	<b>Total Income</b>	<b>£1,237.49</b>

The Monies received was noted

### d) To Note Petty Cash spent

11/02/19	QD Bin Liners	<b>£5.99</b>
07/03/19	Car Parking	<b>£1.80</b>
	<b>Total Remaining</b>	<b>£142.54</b>

The Petty cash spent was noted.

**10. PLANNING CONSULTATION**

- a) New Planning Application Consultations received from Borough Council/NCC  
**19/00358/F** – Proposed extension and external cladding to existing dwelling – The Bungalow, Mill Lane, West Winch
  
- b) Notices of Decision by Borough Council / County Council

**11. WORKING GROUP CHAIR REPORTS**

Planning	None
Finance	None
Street Lighting	None
Consultation	New local plan review. Comments have been extended to the 29 <sup>th</sup> April. Consultation A47 West Winch to Hardwick Road – Will submit any comments received at the Annual Residents meeting on Thursday 21 <sup>st</sup> March
Playing Fields and Maintenance	The Football Club have installed a boot brush outside the changing rooms. The New basketball nets will soon be put up and the tennis court has been cleaned with new lines painted and nets put up.
Health & Wellbeing	None

**12. MEMBERS' MATTERS**

Cllr Lamb – Man hole cover on the A10 has been repaired. Pot hole on Gravelhill Lane needs to be reported. – *Clerk to report.*  
Could Clerk check on the Village Hall committee as to whether a new Treasurer has been found. – *Clerk to contact Village Hall*  
Cllr Burt – Pot hole at the end of Long Lane going on to the A10 – *Clerk to report.*  
Cllr Mrs J Leamon – The Parish Council will be receiving a CIL payment. There will be some training available to explain what we can spend this money on. All Councillors are interested in attending. – *Clerk will find out if they could attend a Parish Meeting.*

**13. ITEMS FOR NEXT MEETING**

Councillors were asked to contact the Clerk with items for the next meeting in writing, at least 14 days in advance of the meeting date.

**14. DATE OF NEXT MEETING** – Tuesday 16<sup>th</sup> April 2019.

**15. CLOSE OF OPEN MEETING** - the meeting closed at 21:05

**16. CLOSED SESSION** – A closed session followed to discuss Pay for Handyman, Groundsman and Clerk.

“That under section 100(A)(4) of the local government act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of part 1 of schedule 12A to the act”

Signed \_\_\_\_\_

Date \_\_\_\_\_