

WEST WINCH PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING HELD ON 21ST MAY 2019 IN THE VILLAGE HALL, WILLIAM BURT CENTRE, WATERING LANE, WEST WINCH STARTING AT 20.05 AFTER ANNUAL GENERAL MEETING.

PRESENT: Cllr Mrs J Leamon, Cllr J Lamb, Cllr B Thrower, Cllr T Gibson, Cllr P Burt, Cllr M Everitt, Cllr Mrs J Jackson, Cllr P Jackson, Cllr D Skerritt, Cllr R Shearn, Mrs S Watts (Clerk/RFO), County Councillor Ms A Kemp, Borough Councillors Cllr P Gidney and Cllr S Nash and 7 members of the public

The Chairman congratulated and welcomed our 2 Borough Councillors after their election.

1. **REPORTS FROM OUTSIDE REPRESENTATIVES**

County Council Report – Comment on the Local Plan – The local plan has West Winch as the growth corridor of the A10 from King's Lynn to Downham Market with 12,850 new homes over the next 10 years and it is focusing on this area for that. CCllr Ms Kemp does not agree with the government housing needs assessment as this seems like a lot of houses for this area.

Speed camera at Setchey – has progressed with the police there will be more details on this soon. They have approved a site near Garage Lane but they are open to suggestion.

Skippy Skip hire application – This application has been withdrawn as the application was invalid. If there are any other issues with this let CCllr Ms Kemp know.

Bus Timetables – adoption of the timetable cases. They are happy for the parish council to adopt the timetable cases as long as they are only used to display the bus timetables. The local bus operator would be responsible to update timetables. CCllr Ms Kemp has forwarded an email to the clerk.

County matters – Climate change motion adopted council is now commuted to updating it policy which should encourage the use of public transport. To reduce waste, to make sure recycling is being dealt with properly and to reduce pollution.

Problem with CC funding. - Not been funding councils properly. Norfolk is vulnerable and needs funding. Parish Council could write to county. The Chancellor is being asked to produce a settlement now and not later.

Resident from the common is concerned about an access being put on to the common. CCllr Ms Kemp has checked with the Cholmondeley estate and there are not meant to be any new access put on to the common. This is being pursued.

Cllr Skerritt asked a question about the county precept; police commissioner requested the maximum increase allowed. So, he could increase the number of officers in the county and Cllr Skerritt would like to know if this happened. CCllr Ms Kemp will find out this information. Also, the Lynn news reported the police crime commissioner gave £85,000 to the Pandora project and in 2016 gave £180,000 does this come from the PCC budget. It was given from budget and he is allowed to do this.

Borough Council reports

Cllr S Nash – Has put himself forward for standards committee, licencing and appeals board and licensing committee.

Cllr P Gidney - The borough council has completely changed now. As a member of the cabinet he will be looking at projects. Hopefully will be able to keep us up to date with any information. There should be an update by the next parish council meeting regarding the transport study.

There was a presentation by WSP. Cllr Gibson explained that 4 members of West Winch and 4 members of North Runcton parish council attended. We were shown 5 different draft proposals as to where the access road might go. We were able to comment on the proposals and each group picked the same design. This is all we are able to say at the moment and there will be more consultations with them in the future.

Metacre – CCllr Ms Kemp explains the application was not expected by the borough and they do not support it. As far as the parish council know the environment statement was not completed. The application is no longer on the website.

A question was asked about the KLIC centre and the money used – Cllr Gidney will look in to this.

2. **PUBLIC PARTICIPATION**

None

3. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies have been received and accepted from Cllr G Dell

4. COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None

- 5. TO CONFIRM MINUTES OF THE MEETING HELD ON 16TH APRIL 2019** It was proposed by Cllr Thrower and seconded by Cllr Burt that the minutes of the Meeting held on 16th April 2019 be signed as a true copy. This was agreed by all. The minutes were duly signed by the Chairman.

6. TO REPORT MATTERS ARISING

- a) Co-option of residents onto the Parish Council - None
- b) Speed Watch – Clerk still waiting for more volunteers. it is hoped that advertising it on the Facebook page when it is up and running could attract some more volunteers.
- c) The Pound Watering Lane – Cllr Burt will discuss this with the commoners and try to get a contact for Zurich. As the commoners only meet once a year it is difficult for them to discuss matters.
- d) Setchey Village Sign – Cllr Thrower is waiting for the quote. The Setchey sign will hopefully be similar to the West Winch Sign.
- e) Skate Park and self-closing gate – this work was scheduled to be done before the school half term. Nobody has any more information. *Clerk to contact company to find out when the work will be done.*
- f) To Discuss inviting Borough Council Planning to a Parish Meeting – It was decided that the councillors should bring the questions that they would like answered to the next meeting and we can move forward from there.
- g) To discuss creating a Facebook account for the Parish Council – clerk has a draft policy for the Facebook page and has found out some more information. Cllr Everitt and the clerk will produce a Facebook page to show at the next meeting.

7. CORRESPONDENCE RECEIVED

There were 30 items of correspondence

Item 27 – there has been a complaint about the number of cars parked near to the entrance of Garage Lane. There is nothing the parish council can do about this other than to report their concerns to highways – *Clerk to email highways*

Item 28 – There has been a complaint about the circus on the field near chapel lane. There is nothing the parish council can do about this. Clerk will contact and explain they should contact the owner of the field or the Borough Council when the circus is advertised again. – *Clerk to email resident*

Item 29 – There has been a complaint about children kicking footballs into residents windows and doors at the Leete Way park. We have been advised to find out who owns it as the borough doesn't – *Clerk to look into further.*

Item 30 – there has been a complaint about the cars for sale parked on the verges at Gravel Hill Lane and the fact that they are distracting when trying to pull out on to the A10 – *Clerk to report*

8. CORRESPONDENCE SENT

All correspondence sent by letter/email/telephone was listed in the Agenda Notes for the meeting and this was noted by councillors.

9. ACCOUNTS & FINANCE

a) To note Balance of accounts as 15th May 2019

Community Account	£ 24,516.89
Business Saver Account	<u>£ 86,089.44</u>
	£110,606.33

Note: £15,000 moved from Community Account to Business Savers Account

The balance and transfer of money between accounts were noted.

b) To consider payment of invoices

103745	Mr J Pressling – Groundsman May 2019	£176.28
103746	Mr A Hara – Handyman May 2019	£218.18
103647	Mrs S Watts – Clerk Salary May 2019	£494.30
103748	Mrs S Watts – Clerk Expenses	£134.59
103749	Mr A Hara – Travel Expenses	£2.25
DD	HMRC April deductions DD	£1.40
103750	Westcotec – Street light maintenance April 2019	£120.92
DD	E-on – May	£165.59
103751	Jo Raby – Internal Audit	£115.00
103752	William Burt Social Club electricity recharge 18 th Mar – 18 th April	£62.18
103753	CGM Group – Grass cutting April	£237.48
103754	NCC – March Gritting	£279.00
DD	AW Feb – May	£307.74
103755	URM – Bottle Bank – April	£10.80
103756	Petty Cash	£87.21

It was proposed by Cllr Lamb and seconded by Cllr Everitt that all above invoices be paid. All Cllrs were in favour.

c) To note monies received

01/05/19	Interest	£22.60
12/04/19	KL Community Football	£30.00
18/04/19	CIL Payment	£1590.00
15/04/19	Precept	£29786.00
18/04/19	Social Club – Hire and empty of waste container – inv 19/02	£368.92
26/04/19	NCC – Recycling credit	£146.50
29/04/19	HMRC – VAT	£2516.83
30/04/19	Social Club ground rent	£260.00
13/05/19	Village Hall – AW Feb – May – inv 19/08	£64.76
13/05/19	Village Hall – Gritting donation – inv 19/06	£500.00

Monies received were noted

d) To Note Petty Cash spent

01/05/19	Cleaning supplies and stationery	£16.15
	Total Remaining	£162.79

Petty Cash spent was noted

11. PLANNING CONSULTATION**a) New Planning Application Consultations received from Borough Council/NCC**

19/00687/F – Extension TO bungalow – Elbri 29 Westland Chase, West Winch, PE33 0QH

19/00818/F – Use of land as an extension of the existing residential caravan park for 12 caravans – Miller chicken farm 80 Main road West Winch PE33 0LY

C/2/2019/2009 – Change of use of agricultural land to extension of existing waste facility for storage purposes – Land adjacent to Riverside Farm, Garage Lane, Setchey. Skippy Skip hire.

b) Notices of Decision by Borough Council / County Council

19/00358/F – Proposed extension and external cladding to existing dwelling - The bungalow, Mill Lane, West Winch, PE33 0LT – PC Support – BC Permitted

19/00411/F – First floor extension with rear dormer window and associated internal alterations – Ibstock 21 Gravelhill Lane, West Winch, PE33 0QG – PC Support – BC Permitted

19/00430/F – Extension and alterations to bungalow and construction of garage after removal of existing garage – 5 Gravelhill Lane, West Winch, PE33 0QG – PC Support – BC Permitted

11. **WORKING GROUP CHAIR REPORTS**

As the working groups have some new member there is nothing to report until the next meeting.

Planning	Nothing to report
Finance	Nothing to report
Street Lighting	Nothing to report
Consultation	Nothing to report
Playing Fields and Maintenance	Nothing to report
Health & Wellbeing	Nothing to report

12. **MEMBERS' MATTERS**

Cllr Thrower – Trogg is overgrown and need to be cut back – *clerk to report*

Cllr Skerritt – The footpath between the school and shops has branches hanging over it that need cutting back – *Clerk to report.*

Cllr Skerritt – A lorry parks down Long Lane and is destroying the grass verge. – *Clerk to report.*

13. **ITEMS FOR NEXT MEETING**

Councillors were asked to contact the Clerk with items for the next meeting in writing, at least 14 days in advance of the meeting date.

14. **DATE OF NEXT MEETING** – Tuesday 18th June 2019.

15. **CLOSE OF OPEN MEETING** - the meeting closed at 21:20

16. **CLOSED SESSION**

A closed session followed regarding the quotations for gate and skate parks.

“That under section 100(A)(4) of the local government act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of part 1 of schedule 12A to the act”

Signed _____

Date _____