

West Winch Parish Council

Terms of Reference: Street Lighting Working Group

1. The Street Lighting Working Group is constituted as a Working Group of West Winch Parish Council. The Working Group composition shall comprise of four Councillors as voting members with three members of the Working Group constituting a quorum.
2. The Chairman to be elected annually by the Working Group.
3. The Working Group 's role is to take care of and control of the Council's street lights.
4. The Working Group has delegated executive powers to place orders for works and services within the limitations of the approved emergency budget of the Working Group. The emergency budget is currently £250. The Working Group shall be able to approach Full Council for increased funds should it become necessary to discharge its duties; however, funds are not to be automatically granted.
5. The Working Group can initiate new street lights within the Parish. All costs must be agreed by the Full Council.
6. The Working Group will initiate and recommend tenders to the Full Council for all aspects of street lighting in accordance with the Parish Council's Financial Regulations.
7. The Working Group can host meetings with other interested parties regarding street lighting.
8. All correspondence and orders shall be conducted through the Clerk of the Parish Council.
9. Minutes of all meetings will be kept by the Clerk and forwarded by email to members of the Parish Council.
10. The Working Group will meet as the workload requires, with a minimum of 2 days clear notice given.
11. The Chairman and Vice Chairman of the Parish Council are ex-officio members of all Working Groups and are entitled to vote.