

WEST WINCH PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING HELD ON 15TH OCTOBER 2019 IN THE VILLAGE HALL, WILLIAM BURT CENTRE, WATERING LANE, WEST WINCH STARTING AT 19.30.

PRESENT: Cllr J Lamb, Cllr T Gibson, Cllr Mrs J Jackson, Cllr P Jackson, Cllr D Skerritt, Cllr B Thrower, Cllr G Del, Cllr Mrs J Leamon, Cllr R Shearn, Cllr M Everitt, Mrs S Watts (Clerk/RFO), County Councillor Ms A Kemp, Borough Councillors Cllr S Nash and Cllr P Gidney.

1. **REPORTS FROM OUTSIDE REPRESENTATIVES**

Borough Council reports - P Gidney – The Kings Lynn Transport study is still on going. There will hopefully be more news on this in time for the next meeting. There are several other projects aside from the Transport plan being looked into within King's Lynn to improve facilities, parking and traffic flow

There are two developments going forward for housing in Hunstanton. There is no more news on the Hunstanton Railway.

Cllr S Nash arrives 19:35

Cllr Skerritt asked a question regarding the old Post Office in King's Lynn and that it has been empty for a number of years now and if there are any plans for the Council to turn it into flats. Cllr Gidney explains that it is in private ownership. However, this is being looked into but it is in the very early stages.

Borough Councillor S Nash – Metacre 500 houses development. There is a 21-day time limit for the developer to confirm that they will submit an environmental report. This has been done. However, there is no time limit for the report to be submitted.

The Industrial Estate sign at Setchey was not removed. However, they have been removed from some Industrial Estate's

Cllr Gidney leaves at 19:45

2. **PUBLIC PARTICIPATION**

None

3. **TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies have been received and accepted from Cllr Mrs M Summers, and Cllr P Burt.

4. **COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

None

5. **TO CONFIRM MINUTES OF THE MEETING HELD ON 17TH SEPTEMBER 2019** It was proposed that the minutes of the meeting held on 17th September 2019 be signed as a true copy. This was agreed by all. The minutes were duly signed by the Chairman.

6. **TO REPORT MATTERS ARISING**

- a) Speed Watch – The training for the sign has been completed and the sign has been put up on Hall Lane. There have been some problems with the sign as it only recorded data for a week and then stopped working. The sign was then sent back to Westcotec to be repaired. It seems to be working ok now but we only have two weeks of data. The sign will need to be moved in 1 weeks' time. We will keep checking the data and if problems persist, we will contact Westcotec again. Once more data has been collected the information can be put on the website and noticeboards.
- b) The Pound Watering Lane – Cllr Gibson has talked to highways regarding the sign to go at the top of Watering Lane to try to stop lorry's going down there. A quote has been received for the repairs to the Pound but more quotes will need to be obtained.
- c) Setchey Village Sign – Cllr Thrower should have more information for the next meeting.
- d) To create a Facebook account for the Parish Council – There are still a few problems with the Facebook page. Cllr Everitt and The Clerk will work on it before the next meeting to try to improve the look of the page.
- e) To discuss a new Sound System – The technician has looked at the sound system and it is working fine. It has been suggested the problem maybe within the hall and to try the system

in a different place in the Hall away from the stage to see if this will help. This will be tried after the meeting.

- f) To discuss 75th Anniversary VE day celebrations May 2020 and memorial garden – The three quotes have been looked at. The wording for the plaque is discussed. Cllr Mrs M Summers suggests different wording to Cllr Skerritt. Initially a vote was taken, but it was subsequently agreed that as Cllr Mrs M Summers was not at the meeting to discuss this it will be discussed again when she is present. A working group needs to be formed to discuss what the council would like to do and involve other organisations within the village.

Cllr Ms A Kemp arrives 20:05

- g) To decide what to use the NCC partnership bid 2019/20 for – The quote has been received for the flashing 20mph sign. However, there are concerns over using the 20mph sign in a 30mph zone and if this could be enforced. *The Clerk will contact NCC to discuss concerns.* The quote for the trod has also been received. This is discussed. The last option is the bus shelter but it is felt that there is not a wide enough path to put one at the moment. It is proposed by Cllr Thrower and seconded by Cllr Skerritt that the trod is what we will use the partnership bid. It is suggested that the Parish Council could provide a high vis jacket for the young person having to walk that route every day. *The Clerk will speak to Mrs Driver to see if the CIL money could be used for this as well and purchase a high vis jacket.* This will be finalised at the next meeting.
- h) To discuss installing a CCTV system – Cllr Gibson and The Clerk met with an adviser for the CCTV it was suggested that four camera system would be sufficient for now but more cameras could be added in the future. There are concerns over the quality of the picture at night and if a number plate could be pick up. *The Clerk with ask these questions and it is suggested that there be a demonstration at the next meeting.*
- i) To discuss exposed tree roots at the skate park – Cllr Burt is dealing with this.
- j) To discuss repairs to the West Winch Village sign – The sign will need to be removed for repair. *Cllr Burt to remove the sign.* A blacksmith will that look at the sign and put a metal sleeve on the post. It is agreed the sign can be removed.
- k) To discuss the tennis court gate – the gate is not properly attached. The playing field working group will look at the problem.
- l) To Discuss replacing the wet pour in the play area. There are three areas that need replacing. One area to be skimmed and three to be repaired. The clerk should have the quote for the next meeting.
- m) To Discuss the Village Directory. At the annual residents meeting in 2018 it was suggested that the Parish Council produce a Village Directory. Leaflets have been sent out asking if businesses would like to advertise in it. Residents have been asked to write articles for it. So far nothing has been received. *It is decided to put an advert in the Parish Magazine and see what response we get.*
- n) To Discuss Streetlighting electricity charges – The Clerk has been contacted by a comparison company who say they may be able to get our streetlight electricity bills cheaper. The Clerk has contacted Clerks from other Parishes and they have suggested some other companies to try. It is decided that *The Clerk and Cllr Shearn will do some research into other providers.*
- o) To discuss putting signs at Gravel Hill Lane – Cllr Gibson is still awaiting a price on the signs to inform people it is illegal to park cars for sale on the grass verges.

County Councillor Report – Ms A Kemp – The Minerals and waste consultation is now open and will close on the 30th October.

The Speed Camera at Setchey is progressing with the safety partnership.

There has been an overspend at the County Council, as a result the Council Tax could go up by 4% again.

It has been asked if the A10 could have more buses and the response was that no more buses are needed as they are not used enough. It is suggested that we should conduct our own bus survey. A piece will be put in the Parish Magazine to ask if people could commit to using the buses at lest once a week and if extra buses were added to the timetable what times should they be.

The 5 CCG's are due to merge as a result of the STP plan. There have been objections to this as it would mean the board meeting would move around Norfolk. The chair of the CCG

has been asked about a surgery in West Winch he said this was a good idea but nothing could be done about it.

The Cycle path from Setchey to King's Lynn – highways have been asked for a meeting to see where improvements could be made but they will not agree to a meeting until after the transport plan is published.

Cllr Dell asked a question about Shouldham Woods and the mining of Silica Sand. Cllr Ms A Kemp informs the Council that it will be part of the Minerals and Waste Consultation.

7. CLERKS REPORT

The Clerks reported that the Defibrillator is now back in its cabinet, it had been taken by an ambulance crew. There will be another CIL payment made to the Council of £779.38. The overgrown trees have been cut down at Back Lane and there is a Parish Path Seminar at Narborough Community Centre if anyone wishes to attend.

8. CORRESPONDENCE RECEIVED

All correspondence received was forwarded to relevant councillors with the following brought to the councillor's attention.

1	West Winch/North Runcton growth area land owners meeting on the 6 th November. Cllr Mrs J Leamon and The Clerk will attend.
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9. ACCOUNTS & FINANCE

a) To note Balance of accounts as of 9th October 2019

Community Account	£ 13,880.84
Business Saver Account	<u>£ 86,232.91</u>
	£ 100,113.75

The Balance was noted

b) To note Quarterly Financial Projections

The Quarterly Financial Projections were noted

c) To consider payment of invoices

103802	Mr J Pressling – Groundsman October 2019	£206.72
103803	Mr A Hara – Handyman October 2019	£258.46
103804	Mrs S Watts – Clerk Salary October 2019	£494.30
103805	Mrs S Watts – Clerk Expenses	£66.64
103806	Mr A Hara – Travel Claim	£1.35
103807	Westcotec – Street light maintenance October 2019	£120.92
DD	E-on – October 2019	£165.59
103808	Came & Company insurance	£822.84
103809	Poppy Appeal – Remembrance Day poppy wreath	£35.00
103810	Petty cash top up	£66.45
103811	URM – Bottle Bank	£30.60
103812	CPRE – Annual Membership	£36.00

Two additional invoices were received these were from URM and CPRE. It was agreed by all Councillors to pay all the above invoices including the two additional invoices.

d) To note monies received

01/10/19	Interest	£27.40
30/09/19	Social Club Ground Rent	£269.00
16/09/19	KL Soccer School – Use of changing rooms in August – inv 19/15	£50.00
30/09/19	Social Club AW 09/05-09/08 – inv 19/12 – BACS	£209.16

Monies received was noted

e) To Note Petty Cash spent

17/09/19	Hire of Church Hall	£8.00
20/09/19	Bin Liners	£8.00
21/09/19	Padlocks	£14.99
24/09/19	Graffiti remover and CCTV sign	£13.70
24/09/19	Cleaning supplies	£4.98
24/09/19	Waste Bins	£13.98
24/09/19	Parking for transport meeting	£2.80
	Total Remaining	£183.55

Petty Cash spent was noted

10. PLANNING CONSULTATION

a) New Planning Application Consultations received from Borough Council/NCC

19/01663/F – Take down existing rear wall to single storey bedroom extend 1.5m rebuild wall at 76 Back Lane, West Winch – PC Supports

19/01697/F – Extension and alterations at 28 Oak Avenue, West Winch – PC Supports

b) Notices of Decision by Borough Council / County Council

19/01140/F West Winch ARC Fabrication Garage Lane Setchey Norfolk PE33 0BE- Proposed office unit. Non-determined Invalid now returned 25 September 2019

19/01141/A West Winch ARC Fabrication Garage Lane Setchey Norfolk PE33 0BE- Advertisement application: 1x non-illuminated fascia sign. Non-determined Invalid now returned

11. WORKING GROUP CHAIR REPORTS

Planning	Nothing to Report
Finance	Nothing to Report
Street Lighting	Nothing to Report
Consultation	The Minerals and Waste Consultation comments need to be resent as a confirmation email was never received. There is a consultation regarding Council Tax but that is more of an individual consultation not a Parish consultation. The Boundary Consultation has been looked at but no comments have been sent in.
Playing Fields and Maintenance	Cllr Burt has informed the Chairman that he would like to step down as Chairman of the playing field working group. Cllr Lamb proposes Cllr Thrower step up as Chairman. This is agreed
Health & Wellbeing	Nothing to Report

12. MEMBERS' MATTERS

Cllr Lamb – Entrance to Gravel Hill Lane the work has still not been completed – *Clerk to contact Highways.*

The dead Oak Tree on the playing field needs replacing. Cllr Mrs J Leamon has a young sapling that she is willing to let the Council have but it is also suggested that the price of a more mature Oak tree could be found out and considered. *Cllr Thrower will get a price.*

Cllr Skerritt – On Sunday 20th October Cllr Skerritt will be planting some bulbs around the playing field if anyone is available to attend to help.

Cllr Shearn – There is a lorry that parks at Long Lane which is damaging the bank. *Clerk to contact highways to inform them of the situation.*

In the car park, cars are parking on the hatched lines on the side where the hedge is. There is a main drain under that edge which can be damaged. *Clerk to contact school to ask if they can put it in the School newsletter to ask people not to park there.*

Cllr Thrower – asks if everyone has been receiving the internal drainage reports and if they are happy to keep receiving them. It is agreed that everyone would like to continue receiving them.

Cllr Everitt – The lorries coming from the common on to Hall Lane are putting a lot of mud on to the road which they should be clearing up. *Clerk to contact the company to ask them to clean the road.*

13. ITEMS FOR NEXT MEETING

Councillors were asked to contact The Clerk with items for the next meeting in writing, at least 14 days in advance of the meeting date.

14. DATE OF NEXT MEETING – Tuesday 19th November 2019.

15. CLOSE OF OPEN MEETING - the meeting closed at 21:25

16. CLOSED SESSION – The CCTV quote is discussed. It is agreed that the Council will go ahead with the CCTV system provided they are happy with the night picture quality. The quotes for the War Memorial Garden are discussed and it is decided The Parish Council is happy to go ahead with this project.

MEETING CLOSE – 21:40

“That under section 100(A)(4) of the local government act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of part 1 of schedule 12A to the act”

Signed _____

Date _____