



## West Winch Parish Council

Minutes of the Ordinary Meeting held on Tuesday 19<sup>th</sup> November 2019 at 7:30pm in the Village Hall, William Burt Centre, Watering Lane, West Winch.

**Present :** Cllr J Lamb, Cllr T Gibson, Cllr Mrs J Jackson, Cllr P Jackson, Cllr D Skerritt, Cllr B Thrower, Cllr G Del, Cllr Mrs J Leamon, Cllr R Shearn, Cllr M Everitt, Cllr Mrs M Summers, Mrs S Watts (Clerk/RFO), County Councillor Ms A Kemp, Borough Councillors Cllr S Nash and Cllr P Gidney.

1. **To Receive Reports from County Councillor and Borough Councillors.**

Cllr P Gidney – A meeting took place on the 6<sup>th</sup> November for all the landowners involved in the West Winch and North Runcton Development to discuss Section 106. There is a proposed development at Hunstanton which will include the sea front and two building proposals. The proposals are currently online and comments can be made. There have been a number of defibrillators installed in King's Lynn. The locations are Kenneth Bush solicitors in New Conduit Street, Youngsters world in Norfolk Street, Ward Gethin Archer in The Tuesday Market Place, Above the water fountain at the bus station, Beside the ticket machine in the Saturday Market Place, On the pontoon at the South Key opposite Marriott's warehouse. Several lives have been saved thanks to the defibrillators being there.

Borough Councillor S. Nash arrives 7:35pm

The Mayor design awards which is a bi annual event, anyone can enter and it closes 17<sup>th</sup> April 2020. The Christmas light switch on will take place on the 28<sup>th</sup> November. There will be a lantern parade for the children before which will start at the stories of Lynn at 5:30pm.

CCllr Ms A Kemp – Is trying to stop 300 homes being built before the relief road is built. She explains that this is unacceptable as in Norwich the infrastructure came first. It is suggested the Parish Council write to County Council to express their views.

Mineral and Waste Plan – West Winch is one of the only places that could be affected by fracking and the policy should say no incineration or fracking in Norfolk. The Borough needs to put in a strong response.

Fire Service Consultation - There is currently a consultation running on the fire service. It will run until 10<sup>th</sup> December and comments can be made online.

The Budget consultation - the County Council wants to put the council tax up by 3.99% half would go to social care.

Buses consultation - There are no plans in the transport strategy to include park and ride or more buses. A10 cycle route county officers refused to meet due to the transport study.

Walnut Avenue North - There have been some issues with Walnut Avenue and Walnut Avenue North with the ambulances having to turn around as there is no way through.

Speed Camera at Setchey - There is no definitive answer on the speed camera at Setchey.

Market Bus - The market day bus that runs on a Tuesday has been withdrawn.

The Borough Council is consulting on the CIL money that it receives possible used for a surgery. Cllr Ms A Kemp would be grateful for the Parish Council's views.

Borough Cllr S Nash. –In the Minutes of a meeting of the Borough Council, an objection had been raised but as the minutes have been agreed so there is nothing that can be done to change them. CPP (corporate performance panel). Committee policy on unreasonable and persistent complainers has now been re-written so the handling of the complaints will be taken away from the officers and put in the hands of the Standards committee which will give a politically balanced and impartial view. The agent for metacre will be submitting the scoping report of the environment statement within the next 2 weeks.

Borough Councillor P Gidney leaves at 7:50pm

2. **Open Forum for Public Participation: an opportunity to hear from members of the public**  
Cllr S Nash would like to speak concerning The Borough Council saying residents are likely to be persecuted for putting derogatory comments on social media about the Borough Council.
3. **To Receive Apologies for Absence**  
Apologies have been received and accepted from Cllr P Burt.
4. **To Receive Declarations of Interest in Items on the Agenda and consider any requests for dispensation.**  
There are no declaration of interest or requests for dispensation in items on the agenda.
5. **To Approve and Sign the Minutes of the Ordinary Meeting held on Tuesday 15<sup>th</sup> October 2019**  
With one small amendment on item 12 Cllr Shearn commented the drain running along the side of the hedge at the entrance of the car park to the William Burt Centre is a main drain not an old drain as previously written with this amendment it was proposed that the minutes of the meeting held on 15<sup>th</sup> October 2019 be signed as a true copy. This was agreed by all. The minutes were duly signed by the Chairman.
6. **To Report on Items not on the agenda from the last meeting: Clerks Report (information only)**  
The Clerk reported on the SAM2 sign Which has now been moved from Oak Avenue to Hall Lane. There is no update on the Setchey Village sign or the West Winch sign as awaiting a quote. The Sound system sounded better when moved to a different location within the hall. The Tree roots at the skate park will hopeful be dealt with within the next 2 weeks. The gate at the Tennis court has now been fixed. Cllr Thrower and Lamb carried out the work on Sunday Morning. The Pound quote has been sent through to Zurich and we are awaiting a response.  
Signs at Gravelhill Lane regarding the cars for sale still awaiting a quote. Football Changing rooms the Hot water is now back on. HGV sign at the top of Watering Lane a quote has been received. This will now be resolved in closed session.  
Reported street lights – Rectory Lane.
7. **Agenda Items**
  - a) To Report on The Facebook account for the Parish Council – The Clerk and Cllr Everitt. – The Facebook page is now up and running. We are slow acquiring more followers. The school is being asked to share our page in the hope to boost followers.
  - b) To Consider 75<sup>th</sup> Anniversary VE day celebrations May 2020
    - i) To Report on the memorial garden - Cllr Skerritt reported that the posts can be made and provided cheaper by another company.
    - ii) Consider wording on the Peace Garden Plaque – Cllr Skerritt and Cllr Mrs M Summers – The two Councillors have discussed the wording and have found a compromise so the new agreed wording for the plaque will be - VE Day 75, In honour and remembrance of all local people who fought abroad or toiled at home to bring peace to Europe on 8<sup>th</sup> May 1945. This was proposed by Cllr Lamb and seconded by Cllr Shearn all were in favour This matter is now **RESOLVED** and the plaque will be ordered.
    - iii) To Consider the type Celebration's on the day – Cllr Skerritt suggests that a working group is formed with members of the Parish Council and members from outside groups. The Mayor has been contacted to ask if he would officially open the memorial garden but there has been no reply. A grant will be applied for through the National Lottery but it can take up to 18 weeks to process. A grant has also been applied for through the County Council and the Borough Council. It is proposed by Cllr Mrs J Jackson that the working group can use a float of £250 for things such as leaflets and advertising. This is seconded by Cllr Mrs M Summers with all in favour. It is **RESOLVED** to allow the working group £250 for expenses.
  - c) To Consider and resolve what to use for NCC partnership bid 2019/20 – The Trod or a 20mph sign near the school. – Both options were considered and it was **RESOLVED** that the NCC Partnership Bid would be used for the trod at Setchey. *Clerk to complete and submit the application form.*
  - d) To consider and resolve installing a CCTV system – A meeting took place with the CCTV company before the meeting where is was agree to have a trail of the cameras to make sure that they will meet the needs of the Parish Council.

- e) To consider replacing the wet pour in the Play Area – After discussing the quotes in closed session it is decided to find out the cost of replacing some of the equipment in the play area. Other play area will be looked at for ideas and *the clerk will get some quotes.*
- f) To consider changing suppliers for our Streetlight electricity – The Quote was discussed in closed session and it was **RESOLVED** to enter a three-year contract with E.ON.
- g) To consider and resolve method of preventing parking along entrance into William Burt Centre. – Cllr Dell informed the council of the two options. Option one was to put in steel posts along the edge for the grass and option two was to put wooden posts. Both options were considered and it was **RESOLVED** to install the steel post. *Cllr Dell, Cllr Burt and The Handyman will organise the work to be carried out.*
- h) To consider and resolve removing the ivy from the fence around the tennis court. - Quote to be considered in closed session. – the quote was considered in closed session and it was **RESOLVED** to go ahead with the removal of the ivy. *Clerk to contact CGM to inform them to go ahead with the work.*
- i) To Consider and Resolve proposed amendment to Standing Order 3. Meetings Generally. Item f. Change time allowed to 5 minutes. This was considered and it was proposed by Cllr Gibson and seconded by Cllr Mrs J Jackson that these changes are made to the standing orders. This was agreed by all councillor's present. It was **RESOLVED** to change the standing orders. *Clerk to update standing orders and put the amended version on the website.*

**8. Accounts & Finance including:**

**a) To Note Balance of Account on Monday 11<sup>th</sup> November**

Community Account	£ 14,404.62
Business Saver Account	<u>£ 86,262.21</u>
	£ 100,666.83

The Balance was noted

**b) To Note Village Hall Finances**

Village Hall	Monies received PIB 100362	<b>£3000.00</b>
Mr Ian Burford	Village Hall Cleaning	<b>£1200.00</b>
D J Electrical	Testing village hall electrics	<b>£276.00</b>

The Village Halls bank account is now open so the remaining money is being paid back.

**c) To Approve Payment of Accounts**

103815 – 7	Employees' Salaries	<b>£949.21</b>
103818	Mrs S Watts – Clerk Expenses	<b>£24.16</b>
103819	Westcotec – Street light maintenance November 2019	<b>£120.92</b>
DD	HMRC October deductions DD	<b>£4.40</b>
DD	E-on – November 2019 DD	<b>£171.10</b>
103820	Social Club – car park electric 17/08/19-18/09/19	<b>£59.90</b>
103821	Social Club – Car Park Electric 18/09/19-17/10/19	<b>£56.93</b>
103822	Petty cash top up	<b>£76.29</b>
103823	CGM – Grass cutting Aug and Sept	<b>£237.48</b>
103824	SLCC – Charles Arnold Baker 11 <sup>th</sup> edition and The Clerks Manual	<b>£159.89</b>
103245	NALC - Chairman leadership training	<b>£78.00</b>
DD	Anglian Water – Aug – Nov 19	<b>£477.77</b>
103246	PTS Training – Chairman Networking	<b>£10.00</b>
103247	CGM – Slitting on playing field	<b>£60.00</b>
103248	CGM – Grass Cutting October	<b>£192.48</b>
103249	West Winch Village Hall – Hall Hire	<b>£387.00</b>
103250	West Winch Village Hall	<b>£1524.00</b>

With the addition of 7 invoices cheque numbers 103246-103250 and one Direct Debit. It was agreed by all to pay the above payments.

**d) To Note money received**

01/11/19	Interest	<b>£29.30</b>
31/10/19	Social Club Ground Rent	<b>£269.00</b>
04/10/19	Recycling Credit	<b>£246.27</b>
17/10/19	CIL Payment	<b>£779.38</b>
04/11/19	KLCF – use of changing rooms in October Half Term – inv 19/17	<b>£10.00</b>

The Monies received was noted.

**e) To Note Petty Cash Spent**

28/10/19	Stamps	<b>£14.64</b>
28/10/19	4 x High Viz Jackets	<b>£14.36</b>
18/10/19	Daffodil Bulbs	<b>£16.99</b>
06/11/19	Parking	<b>£2.80</b>
04/11/19	Parking and expenses	<b>£19.40</b>
06/11/19	Mileage for Chairman Training	<b>£8.10</b>
	<b>Total Spent</b>	<b>£76.29</b>

The Petty cash spent was noted.

**f) To agree that the Finance Working Group can authorise payment of invoices for December in the absence of a Parish Council meeting.**

It was agreed the finance working group could authorise payment of invoices for December.

**9. Planning Consultations**

a) New Planning Application Consultations received from Borough Council/NCC

- 19/01838/FM – Change of use of existing grain store barn and site to warehouse and external storage of products for sale and dispatch. Over cladding of existing fibre cement panels, new mezzanine floor, internal offices and warehouse storage, and perimeter fencing. At Building W of Spinney House, Lynn Road, Setchey, Norfolk.
- 19/00765/O – Outline application with some matters reserved for proposed residential development of five properties at land N 34 E of 32 and S of 28 Hall Lane, West Winch.

b) Notices of Decision by Borough Council and County Council

- 18/02001/O – Outline application: construction of three new dwellings and demolition of existing bungalow – Glendawn, Rectory Lane, West Winch – PC Objected, BC – Permitted
- 19/01503/F – Removal of existing conservatory and the construction of a replacement single-storey gabled extension – Hillcroft, 12 Chapel Lane, West Winch. PC Support – BC Permitted.
- 19/01697/F – Extensions and Alterations – 28 Oak Avenue, West Winch, - PC Supported – BC Permitted
- 19/01663/F – Take down existing rear wall to single storey extend 1.5m rebuild wall and render to match existing – 76 Bach Lane, West Winch – PC Supported – BC Permitted.

**10. Working Group Reports**

**a) Planning**

Nothing to Report

**b) Finance**

To apply for funding for the 75th VE day Celebrations

**c) Street Lighting**

Nothing to Report

**d) Consultation**

The Fire and Rescue Consultation comments need to be submitted by 10<sup>th</sup> December.  
Cllr Mrs J Leamon read out a report regarding the land owners meeting that was attended by Cllr Mrs J Leamon and the Clerk on the 6<sup>th</sup> November.

**e) Playing Fields and Maintenance**

The tree roots at the skate park will be dealt with within the next two weeks. The gate at the tennis court has now been fixed and asks if a letter can be sent out to Mr Collier thanking him for his help. There is a water supply near the container on the playing field. The Councillors will see if it can be found where the supply comes from so the water can be turned on.

**f) Health and Wellbeing**

Nothing to Report

11. **To Receive items for the next meeting agenda by Thursday 9<sup>th</sup> January 2020.**
12. **To Confirm the Date of Next Meeting of the Parish Council scheduled for Tuesday 21<sup>st</sup> January 2020 at 7:30pm in West Winch Village Hall**
13. **Close of Open Meeting – 8:55pm**
14. **Closed Session**

The Quote for the HGV sign at the top of Watering Lane was considered and it was **RESOLVED** to have a new sign put up to inform lorries it is not suitable for HGV's  
The quote for removing the Ivy from tennis court fence was considered and it was **RESOLVED** to go ahead with removing the Ivy

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_