



## West Winch Parish Council

Minutes of the Ordinary Meeting held on Tuesday 18<sup>th</sup> February 2020 at 7:30pm in the Village Hall, William Burt Centre, Watering Lane, West Winch.

**Present :** Cllr J Lamb, Cllr T Gibson, Cllr D Skerritt, Cllr B Thrower, Cllr Mrs J Leamon, Cllr R Shearn, Cllr M Everitt, Cllr Mrs M Summers, Cllr P Jackson, Cllr Mrs J Jackson, Mrs S Watts (Clerk/RFO), County Councillor Ms A Kemp, Borough Councillors, Cllr S Nash, and 3 members of the public.

1. **To Receive Reports from County Councillor and Borough Councillors.**

County Councillor Ms A Kemp – The County Council has passed its annual budget with a net budget of £430 million to run all the services but Council Tax will be increased by 4%. Cllr Ms A Kemp has been working with the Queen Elizabeth Hospital to offer more support to care leavers they have offered to give them an interview if they apply for a job to help them into better paid work. The Queen Elizabeth hospital are trying to lift the hospital out of special measures. The Queen Elizabeth Hospital nurse vacancy rate is at a low of 5% and 1% vacancy rate on the wards and the maternity services are out of national surveillance.

Cllr S Nash arrives 19:35

We need to fight for funding as the hospital is now 40 years old and was only meant to last 30 years so a lot of repairs are needed. The roof needs £20 million to make it fit for purpose however this repair will only last for 10 years. Cllr Ms A Kemp has enquired how much a new hospital would cost and it would cost £500 million. The QEH is one of the least digitally mature hospitals in the country, the IT Systems would need £20 million spending on them. The surgery at Fairstead is being kept open however there is not a GP there. The ditch problem at 24 Back Lane there is a need to connect the pipes into the main sewer Highways are saying it a private issue. It has been proposed by the Boundary Commission that West Winch would join up with the Middleton's.

Borough Councillor S Nash – The transport study has been emailed to the Clerk to distribute to the Councillors. Following the meeting with the Borough Council on Thursday 13<sup>th</sup> February regarding the housing development. There will be a roundabout put opposite the Winch pub and we were told that this will have no detrimental effect on the A10 but as there would be 350 houses built in the first phase with no other improvements to the A10 it would affect the A10.

2. **Open Forum for Public Participation: an opportunity to hear from members of the public**

There was no public participation

3. **To Receive Apologies for Absence.**

Apologies have been received and accepted from Cllr P Burt and Cllr G Dell.

4. **To Receive Declarations of Interest in Items on the Agenda and consider any requests for dispensation.**

Cllr B Thrower declared an interest in item 7f on the agenda and Cllr Mrs J Jackson declared and interest in item 8b on the agenda. This has been recorded and the book has been signed.

5. **To Approve and Sign the Minutes of the Ordinary Meeting held on Tuesday 21<sup>st</sup> January 2020**

It was proposed that the minutes of the meeting held on Tuesday 21<sup>st</sup> January 2020 be signed as a true copy. This was agreed by all. The minutes were duly signed by the Chairman.

6. **To Report on Items not on the agenda from the last meeting: Clerks Report (information only)**

The SAM2 sign in Gravelhill Lane facing towards the A10 which recorded from the 15<sup>th</sup> January to 12<sup>th</sup> February there were 2 cars recorded doing 50mph. The Clerk reported on meeting with Wicksteed to consider improvements to the play area. The CCTV system should be installed in February. The signs have been ordered for Gravelhill Lane. The no motorised vehicles signs have been ordered for the playing field and the drain at the entrance to the car park has now been cleared.

7. **Agenda Items**

- a) To consider and resolve any issues with the Trees owned by the Parish Council. – As the Clerk is waiting for the quote, this is moved over to the next meeting. The Coronation Avenue Trees will also be checked but there are Trees Preservation Orders on these.
- b) To consider and resolve issues with the overflowing bin at the Village Hall. – The bin that is used for the Village Hall, Social Club and Parish Council has been overflowing with rubbish recently. Options for a bigger bin or a recycling bin are considered and it has been **RESOLVED** that we will hire a 360ltr recycling bin from the Borough Council that will be emptied fortnightly. – *Clerk to contact Borough Council to order the recycling bin.*
- c) To consider and resolve maintenance of the car park. – It is considered if any work needs to be carried out on the car park such as resurfacing. It is **RESOLVED** that at this moment in time the car park should be left as it is with the possible development that will happen in the village the Clerk and Cllr Mrs J Jackson will research if Section 106 money could be used for improvements. It is considered if the grass could be taken away and gravel put there instead which would give a little more room for cars to park. Cllr Thrower will follow this up.
- d) To consider and resolve making a support for the West Winch Village Sign. – As the Clerk is awaiting a quote this will be moved to the next meeting.
- e) To consider and resolve issues with the football club and the status of the playing field including grass cutting. – the pitches have a very uneven playing surface and when added to the length of the grass the adult coach is concerned that someone could get hurt while playing a game. The grass is sometimes not cut very well. Around the edge of the pitches it is cut very nicely as a smaller machine is used but the tractor is used on the main part of the field meaning it is often a longer and more unevenly cut. There is often dog waste on the pitch which needs to be cleaned up before each game. The goal mouths need repairing. The Hall Lane pitch has been rested so can be repaired as soon as the weather is fine. It is asked if the football club could use roll goals instead of the fixed ones. It is suggested that if the Parish Council provide the materials then could the football club carry out the repairs. It is asked if the football club could roller the field themselves but there are concerns over this as it may not be the right time of year. It is **RESOLVED** that this will need further discussion but that the goal mouths will be repaired.
- f) To consider and resolve adding an extra CCTV Camera to the proposed system. – it is considered whether another CCTV camera should be added to the already agreed system. This would be added to record the entrance to the Social Club and the Memorial Peace Garden. After considering the quote in the closed session it is **RESOLVED** that the extra camera should be added to the system. This is proposed by Cllr Mrs J Jackson and seconded by Cllr Skerritt – *Clerk to contact company to add another camera*
- g) To consider the running of the annual residents meeting and ask for volunteers. – It was considered how the Annual Residents meeting should be run this year. It was decided that this year it will be more Council focused with a report being put together with information from the club and organisation in the Village instead of each group or organisation speaking. There will be a report from the Chairman Cllr Gibson, Cllr Lamb on finance, Cllr Mrs J Jackson on Planning and the County and Borough are invited to speak. There will also be a question and answer session.

## 8. Accounts & Finance including: Monday 10<sup>th</sup> February 2020

### a) To Note Balance of Account on

Community Account	£ 6,720.05
Business Saver Account	<u>£ 86,343.54</u>
	£ 93,063.59

The balance was noted.

### b) To consider payments for February

103853-5	Handyman, Groundsman and Clerks February Salary	<b>£942.95</b>
103856	Mrs S Watts – Clerk Expenses	<b>£158.72</b>
103857	Westcotec – Street light maintenance February 2020	<b>£120.92</b>
DD	E-on – February 2020	<b>£126.55</b>
103858	Petty cash top up	<b>£42.42</b>
103859	William Burt Social Club – Electricity recharge 16/12/18-18/01/2020	<b>£96.92</b>
103860	Norfolk Parish Training and support Subscription 19/20	<b>£49.16</b>
103861	Watlington Drain Renovations – clear drains and drain camera	<b>£753.60</b>
DD	Anglian Water – 09 <sup>th</sup> Nov 19 – 08 <sup>th</sup> Feb 20	<b>£413.50</b>
103862	URM Ltd – Empty Bottle Bank	<b>£50.40</b>
103863	BCKLWN – Collection and disposal of dog waste bins	<b>£1015.87</b>
103864	Norfolk County Council – January Gritting	<b>£284.90</b>
103865	CGM – Scaritrac of field	<b>£60.00</b>
103866	Mrs J Jackson – expenses	<b>£38.72</b>

There were an additional 5 invoices to be paid, cheque numbers 103862-103866. It was agreed to pay all above invoices including the 5 additional invoices.

### c) To Note money received

01/02/2020	Interest	<b>£22.70</b>
31/01/2020	Social Club Ground Rent – inv 19/10 – Bacs	<b>£269.00</b>
08/02/2020	The Orange Tree – VE Day celebrations donation – PIB100365	<b>£365.00</b>

The monies received was noted.

### d) To Note Petty Cash Spent

28/01/2020	Cleaning Supplies	<b>£42.42</b>
	<b>Total Spent</b>	<b>£42.42</b>

The petty cash spent was noted.

## 9. Planning Consultations

- a) New Planning Application Consultations received from Borough Council/NCC
  - 20/00165/F – Single Storey dining and sun room – 36 Westland Chase, West Winch
- b) Notices of Decision by Borough Council and County Council
  - 19/02087/F – Proposed pair of semi-detached 2-storey dwellings (previously approved under 15/01351/F) – site adjacent to 70 Coronation Avenue. PC Support – BC Permitted
  - 19/01838/FM – Change of use of existing Grain store barn and site to warehouse and external storage of products for sale and dispatch – at building W of Spinney House, Lynn Road, Setchey – PC Object - Application Withdrawn

Cllr Mrs J Jackson also reported on the meeting with the Borough Council which took place on Thursday 13<sup>th</sup> February regarding the housing development.

**10. Working Group Reports**

- a) Planning - Nothing to Report
- b) Finance - The Lottery Grant for the VE Day celebrations has been refused – *Clerk will contact the National Lottery about re-applying*. Supermarkets Sainsburys and Asda have been contacted to ask for donation. Cllr Lamb will contact the Highstreet Banks to ask for a donation and Crowd Funding could be considered as a way of getting donations towards the VE Day celebration.
- c) Street Lighting – Nothing to Report
- d) Consultation – The Boundary Review has previously been commented on.
- e) Playing Fields and Maintenance – The Playground gate has now been fixed. The boards on the skate park need to be replaced – *Clerk to find board to replace the two warped boards*.
- f) Health and Wellbeing – Nothing to Report.

**11. To Receive items for the next meeting agenda by Thursday 5<sup>th</sup> March 2020.**

**12. To Confirm the Date of Next Meeting of the Parish Council scheduled for Tuesday 17<sup>th</sup> March 2020 at 7:30pm in West Winch Village Hall.**

**The Annual Residents meeting will be held on Tuesday 24<sup>th</sup> March 2020 at 7:30pm in West Winch Village Hall**

**13. Close of Open Meeting – 21:10**

**14. Closed Session**

Stephen Walker cup nominations – The Stephen Walker cup nominations are considered and it is decided that Mr Gary Shipp will be given the cup this year.  
Electrical Checks need to be carried out to check the safety of the Parish Councils Electrics in the Football Changing Rooms. This is **RESOLVED** to carried out the Electrical Check to obtain the certificate needed. – *Clerk to contact electrical company*.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_