



WEST WINCH PARISH COUNCIL

28 Oak Avenue, West Winch, King's Lynn PE33 0QJ

Email: clerk.westwinchpc@gmail.com

I hereby give you notice that the Annual Council Meeting of the West Winch Parish Council will be held in a virtual meeting on Tuesday 19th May 2020 at 7.30pm. All members of the council are hereby **summoned** to attend for the purpose of transacting the following business.

West Winch Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

AGENDA

1. To Elect the Chairman
2. Signing of the Acceptance of Office
3. To Receive Apologies for Absence
4. To Elect a Vice-Chair
5. Signing of the acceptance of office of the Vice-chair and Councillors.
6. To approve and sign the minutes of the Annual Meeting held on Tuesday 21st May 2019
7. To Consider co-option of new member.
8. To approve the Annual Governance Statement 2019/20.
9. To approve the Accounting Statements 2019/20.
10. Close of Annual Parish Council Meeting

Signed: *Sarah Watts* Parish Clerk

Dated: 13th May 2020



WEST WINCH PARISH COUNCIL

28 Oak Avenue, West Winch, King's Lynn PE33 0QJ

Email: clerk.westwinchpc@gmail.com

I hereby give you notice that an Ordinary Meeting of the West Winch Parish Council will be held in a virtual meeting on Tuesday 19th May 2020 at 7.50pm. All members of the council are hereby **summoned** to attend for the purpose of transacting the following business.

West Winch Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

AGENDA

1. To Receive Reports from County Councillor and Borough Councillors. (5 minutes each)
2. Open Forum for Public Participation: an opportunity to hear from members of the public
3. To Receive Apologies for Absence
4. To Receive Declarations of Interest in Items on the Agenda and consider any requests for dispensation.
5. To Approve and Sign the Minutes of the Ordinary Meeting held on Tuesday 21st April 2020.
6. To Report on Items not on the agenda from the last meeting: Clerks Report (information only)
7. Agenda Items
 - a. To consider and resolve putting a dog bin at the corner of Orchard Grove for people coming off the common with their dogs. – Cllr Gibson
 - b. To Consider and resolve the work to the football pitches. Cllr Thrower
 - c. To Consider suggestions on how to spend the Covid 19 Grant of £1000 given by Norfolk Community Fund. Cllr Lamb
 - d. To Consider building new Football Changing Rooms. – Cllr Shearn and Cllr Mrs J Jackson

8. Accounts & Finance including:

- a) To Note Balance of Account on Monday 11th Monday 2020
- b) Internal Auditors Report
- c) To consider payments for April
- d) To Note money received
- e) To Note Petty Cash Spent

9. Planning Consultations

- a) New Planning Application Consultations received from Borough Council/NCC
20/00291/F – Proposed office unit – plot at grid 563096.99-313666.86 W of Travelling Crane, Garage Lane, Setchey.
20/00576/F – Proposed retail warehouse club store for church community with access, car parking and landscaping – Brethren Christian Church, 370 Lynn Road, West Winch.
20/00608/F – Proposed extension and alterations at Sandrane, 1 Hall Lane, West Winch

- b) Notices of Decision by Borough Council and County Council

10. Working Group Reports

- a) Planning
- b) Finance
- c) Street Lighting
- d) Consultation
- e) Playing Fields and Maintenance
- f) Health and Wellbeing

11. To Receive items for the next meeting agenda by Thursday - 4th June 2020.

12. To Confirm the Date of Next Meeting of the Parish Council scheduled for Tuesday 16th June 2020 at 7:30pm to be held through a Virtual Meeting.

13. Close of Open Meeting

14. Closed Session - To consider and resolve a memento for previous Councillors

Signed: Sarah Watts Parish Clerk

Dated: 13th May 2020