



West Winch Parish Council

Minutes of the ordinary meeting held on Tuesday 16th June 2020 at 7:30 in a virtual meeting room

Present

Cllr J Lamb, Cllr T Gibson, Cllr D Skerritt, Cllr B Thrower, Cllr Mrs J Leamon, Cllr R Shearn, Cllr M Everitt, Cllr Mrs M Summers, Cllr P Jackson, Cllr Mrs J Jackson, Cllr F Dutton, Mrs S Watts (Clerk/RFO), County Councillor Ms A Kemp (arrives 19:47), and Miss K Jackman.

1. To Consider co-opting a resident in the vacant position.

Miss K Jackman has put forward her reasons for wanting to join the Parish Council and it is proposed by Cllr Mrs J Jackson that Miss K Jackman be co-opted on the Parish Council this is seconded by Cllr Mrs J Leamon with all Councillors in favour.

2. To Receive Reports from County Councillor and Borough Councillors. (5 minutes each)

County Councillor Ms A Kemp arrives at 19:47

3. Open Forum for Public Participation: an opportunity to hear from members of the public

No members of the public were present

4. To Receive Apologies for Absence

Apologies have been received and accepted from Borough Councillor P Gidney.

5. To Receive Declarations of Interest in Items on the Agenda and consider any requests for dispensation.

There are no declaration of interest or requests for dispensation in items on the agenda.

6. To Approve and Sign the Minutes of the Ordinary Meeting held on Tuesday 19th May 2020.

It was proposed by Cllr Shearn and seconded by Cllr Lamb that the minutes of the meeting held on Tuesday 19th May 2020 be signed as a true copy. This was agreed by all. The minutes were duly signed by the Chairman.

7. To Report on Items not on the agenda from the last meeting: Clerks Report (information only)

The new lorries sign for the top of Watering Lane has now been put in place. The 'No vehicles sales' sign for Gravelhill Lane has been chased up with highways but still no date for when they will be put in place. The damage to the CCTV camera has been reported to the police. The external Audit has been completed and sent to PKF Littlejohn and the public notice has been put on both the website and the notice boards.

8. Agenda Items

- a) To consider improving the skate park and facilities – Cllr Mrs M Summers
Cllr Mrs M Summers would like the council to consider updating the skate park at the same time as the play area. Cllr Lamb has reservations about doing both at the same time. After a discussion it is decided to obtain 3 quotes to see how much it would potentially cost and then make a decision. It is also suggested that an advert could be posted on Facebook to get the residents opinions.
(Cllr Ms A Kemp arrives 19:47)

2.To Receive Reports from County Councillor and Borough Councillors. (5 minutes each)

A question was put to cabinet about the relief road and that if 350 houses were to be built before the relief road it would cause economic damage to the area. The response was that they had put this in the report to make the case look better for the government funding.

An infrastructure group has been sent up including three County Councillors and three Borough Councillors to look at the Transport Plan and the West Winch Relief Road. Cllr Ms A Kemp has also raised questions about the funding of the Relief Road in the Norfolk and Suffolk economic plan it is costed at £22.8 million but in the strategic business outline case it is costed at £50 million. A question has been asked as to the difference and is still awaiting a response.

Residents at Gravelhill Lane has queried why there is a traffic monitoring device at the top of Gravelhill Lane. They are worried that it would not be a true record regarding the current situation with people not being at work.

There is £12 million of funding to help care homes during Covid 19. It is to help with infection prevention control.

Cllr Gibson informs Cllr Ms A Kemp that at a meeting with the Borough Council in February The Parish Council were told that a consultation group would be set up regarding the Relief Road. The Group would include 2 representatives from West Winch Parish Council, 2 representatives from North Runcton Parish Council and 2 representatives from the Neighbourhood planning group. The Parish Council are still awaiting the terms of reference for this group. The Parish Council have forwarded the names of the representatives to the Borough Council but have had no reply. It is decided that the Parish Council will write a letter to the Borough Council asking for an update.

- b) To consider and resolve removal and repair of the Village sign – Cllr Thrower
The steel post to repair the sign has been received. The sign will now need to be removed and then the sign will be repainted. It is resolved that the sign can be removed and then repainted.
- c) To consider and resolve the work need for the Car Park. Cllr Thrower – quotes to be discussed in closed session.
Two quotes have been received but we are still waiting for the third this will therefore be carried forward to next month's meeting.

- d) To consider Celebrations for VJ Day Saturday 15th August 2020 – Cllr Skerritt
The opening time for the memorial peace garden may need to be moved from 11am so the Mayor can officially open the garden. The Rector and the Royal British Legion have both agreed to take part. A programme has been put together which will take about 30 minutes. The plaque will be put in place on Friday 14th August. Cllr Mrs J Jackson will organise catering and bunting. Cllr Skerritt has asked all Councillors to attend. The suggested program may need to be changed with any guidance due to Covid 19.
- e) To consider improvements for the Village Hall from the Village Hall working group – Cllr Lamb
The Village Hall development committee had a meeting on 2nd June to discuss different options for extending the village hall. There were a few different ideas. One was to extend the Village hall out to front of the Hall. These plans were drawn up in 2016. The other idea is to put a pavilion for the football changing rooms this could go either near the bowls club or near the tennis courts and the final option is to extend to the side of the village hall to include new football changing rooms. Quotes will need to be obtained for all options. After a discussion it is proposed by Cllr Skerritt and seconded by Cllr Dutton with Cllr Mrs J Jackson, Cllr Mrs J Leamon and Cllr Everitt abstaining from this vote with all other councillors in favour to go ahead with the extension to the front of the village hall. The other option will be considered when quotes have been obtained.
- f) To consider and resolve how the CIL Money will be allocated. – The Clerk
The Parish Council received £2369.38 of CIL money last year. The two options for using the CIL money are the Trod at Setchey or the CCTV that has been installed at the Village Hall. It is agreed to put the CIL money to pay for the CCTV Cameras.
- g) To consider gritting for the car park for 2020/21
It was suggested that the Parish Council grit the car park themselves instead of using Norfolk County Council to do it. The gritting bill can be a large part of the Parish Council's budget and the Parish Council could save money by gritting the car park themselves. After consideration it is proposed by Cllr Jackson and seconded by Cllr Dutton with all Councillors in favour that Norfolk County Council will grit the car park this year and other option will be considered ready for next year.
- It is Proposed by Cllr Mrs J Jackson and seconded by Cllr J Lamb with all in favour that at 21:00 Standing orders are suspended so the meeting can carry on.
- h) To consider opening the skate park
The Government has advised that skate parks are now allowed to reopen. The ROSPA report has been carried out on the skate park and the Clerk is awaiting a copy. It is proposed by Cllr Dutton and seconded by Cllr Shearn with all Councillors in favour that we await the ROSPA report before the skate park is reopened.
- i) To consider the bowls club ground rent
The Bowls Club has now reopened but Cllr Mrs J Jackson informs the Parish Council that the Bowls Club are not receiving an income through match fees and it is just open to the member to play friendly games but they are still having to pay for repairs and maintenance. It is proposed by Cllr Thrower and seconded by Cllr Lamb with Cllr Mrs J Jackson, Cllr P Jackson and Cllr Skerritt all abstaining and all other Councillors in favour that this is considered on a monthly basis.

9. Accounts & Finance including:

a) To Note Balance of Account on Tuesday 9th June 2020

Community Account	£ 22,744.57
Business Saver Account	£ 84,405.71
	<u>£107,150.28</u>

The Balance is noted

b) To consider payments for June

103921	Rapid Relief team – 15 Food Boxes – already paid	£375.00
103922-4	Handyman, Groundsman and Clerks June Salary	£1023.12
103925	Mrs S Watts – Clerk Expenses	£98.09
103926	Westcotec – Street light maintenance June 2020	£120.92
DD	E-on – June 2020	£126.55
103927	William Burt Social Club - Electricity recharge - 16/04/20 – 18/05/20	£23.36
103928	Geoffrey and Collings Co – land at Coronation Avenue	£288.00
103929	SLCC – Membership renewal	£109.00
103930	CGM – Grass cutting May 2020	£220.20
103931	JBT Electrical – repair damage caused to CCTV Camera	£60.00
103932	King's Lynn Signs – CCTV Camera sign	£35.93
103933	King's Lynn signs – No parking signs	£156.752
103934	NALC – Engaging Your community course	£54.00

With the addition of one invoice for NALC. It is agreed by all to pay the above invoices.

c) To Note money received

01/06/2020	Interest	£21.50
20/05/2020	Social Club – Feb Gritting – inv 19/28	£184.66
20/05/2020	Social Club – Oct & Nov Gritting – inv 19/22	£54.33
20/05/2020	Social Club empty recycling bin inv 20/05 +£20 overpayment	£77.41
03/06/2020	NCC – Recycling credit – Bacs	£118.12

Monies received is noted

d) To Note Petty Cash Spent

06/06/20	B&Q – Compost	£8.49
06/06/20	Baytree – Rose	£9.99
28/05/20	Downham home and garden - 2 x roses	£19.98

Petty cash is noted

10. Planning Consultations

a) New Planning Application Consultations received from Borough Council/NCC

b) Notices of Decision by Borough Council and County Council

- **20/00290/A** – Proposed 1x non-illuminated fascia sign at plot at grid: 563096.99 – 31366.86 W of travelling crane, Garage Lane, Setchey. PC Support – BC Permitted.
- **20/00291/F** – Proposed office unit at plot at grid: 563096.99 – 31366.86 W of travelling crane, Garage Lane, Setchey. PC Support – BC Permitted
- **20/00374/O** – Proposed change of use of agricultural storage land to residential including the development of part of the land for two houses at land east of Ivy Farm 32 Hall Lane, West Winch – PC Support – BC Permitted
- **20/00608/F** – Proposed extension and alterations at Sandrane, 1 Hall Lane, West Winch – PC Support – BC Permitted

11. Working Group Reports

a) Planning

Nothing to report

b) Finance

Nothing to report

c) Street Lighting

Nothing to report

d) Consultation

Nothing to report

e) Playing Fields and Maintenance

The goal mouths have been patched up. The grass matting for the front of the Memorial peace garden needs to be order by the Clerk.

f) Health and Wellbeing

Nothing to report

12. To Receive items for the next meeting agenda by Thursday 16TH July 2020.

13. To Confirm the Date of Next Meeting of the Parish Council scheduled for Tuesday 21st July 2020 at 7:30pm to be held through a Virtual Meeting.

14. Close of Open Meeting

Close of open meeting 21:15

15. Closed Session

.Close of closed session 21:25

Signed _____

Dated _____