



West Winch Parish Council

Minutes of the ordinary meeting held on Tuesday 17th November 2020 at 7:30 in a virtual meeting room

Present

Cllr J Lamb, Cllr T Gibson, Cllr D Skerritt, Cllr B Thrower, Cllr R Shearn, Cllr Mrs M Summers (arrives 20:10), Cllr P Jackson, Cllr Mrs J Jackson, Mrs J Leamon, Miss K Jackman, Mrs S Watts (Clerk/RFO), Borough Councillor S Nash, Borough Councillor Peter Gidney, County Councillor Ms A Kemp and 1 member of the public.

1. To Receive Reports from County Councillor and Borough Councillors. (5 minutes each)

County Councillor Ms A Kemp – The plans for the Chapel Lane Drainage Scheme to drain the standing water off the top of Chapel Lane are being signed off and the work will hopefully be completed before Christmas. Highways are going to build a attenuation drain under the road which will flow to a private ditch this will have a larger capacity to disperse the water. The Watering Lane drainage Scheme has been completed. Highways have also been made aware of problems with drainage on Eller Drive in the summer when there were heavy downpours. In the Skate Holder meeting the Borough Council planning officer clearly said they are prepared for 250 homes to be built on the Hopkins site and perhaps another 750 and 500 in the middle of the village before the relief road is built. Considering West Winch was told no development without the bypass, this is clearly unacceptable. There is also no proper surface water drainage connection from that site, which is not far from Chapel Lane which has existing problems with flooding. County Councillor Ms A Kemp has looked into why the Local Lead Flood Authority have lifted the 7 year holding objection this was lifted because the Borough Council asked them too. The Applicate had said that there was an Anglian Water Drain to the north west of the Hardwick Narrows Estate but this is a very long way from the Hopkins site. Anglian Water has now advised the applicate to talk to the Internal Drainage Board. There is a County Budget consultation which will close 16th December.

Borough Councillor P Gidney – CIL will only be given for self build projects so this does not include the development at West Winch. Cllr Gidney has been to a meeting about Giki (Get informed and know your impact) he will pass this information on to the Council.

Borough Councillor S Nash – Cllr Nash wants to remind the Council that the 6 month rule for attending meeting still applies.

2. Open Forum for Public Participation: an opportunity to hear from members of the public

There was no Public Participation

3. To Receive Apologies for Absence

No apologies were received

4. To Receive Declarations of Interest in Items on the Agenda and consider any requests for dispensation.

Cllr Mrs J Jackson declares an interest in item 8c, The Royal British Legion

Cllr Skerritt declares an interest in item 8d, The VJ Day photos and Frames

5. To Approve and Sign the Minutes of the Ordinary Meeting held on Tuesday 20th October 2020.

It was proposed by Cllr Thrower and seconded by Cllr Shearn that the minutes of the meeting held on Tuesday 20th October 2020 be signed as a true copy. This was agreed by all. The minutes were duly signed by the Chairman.

6. To Report on Items not on the agenda from the last meeting: Clerks Report (information only)

A letter has been sent out to 35 Haulage companies asking for their opinion on the proposed development before the road is built.

The Bike rack has been ordered and should be here within the next couple of weeks

If there are any big purchases or projects that the Council would like considered for next year's budget can they let the Clerk know by 11th December.

The Streetlighting and grass cutting tenders are up for renewal in March. If anyone has any names of any companies, they would like to consider can they let the Clerk know by 18th December.

Superintendent District Briefing on Thursday 17th December. Two councillors can attend so please let the Clerk know if you wish to attend.

Area inspector briefing on the Monday 23rd November at 7pm if you would like to attend this please let the Clerk know by Thursday 19th November.

7. Agenda Items

a) To update on the progress of the Play area improvements

The Clerk reported on the results of the Play Area survey that was completed by the resident of West Winch.

b) To update on the progress of the Changing rooms improvements

The proposed plans have been received from the architect. The working group will review the plans and discuss any changes that need to be made.

c) To consider if there is something to use the Parish Partnership fund on

After considering all suggestions it is concluded that this year there is nothing that the Parish Council would like to spend the Parish Partnership fund on.

d) To consider putting a Wild Flower corridor along the edges of the car park

Instead of putting rubber matting or gravel around the edges of the car park the Parish Council could consider putting a wild flower seed mix. This should be sown around March if it is something we would like to go ahead with. To be considered and resolved in January.

e) To consider and resolve allowing a Pizza Van to use the car park.

This will be discussed in closed session

8. Accounts & Finance including:

a) To Note Balance of Account on Monday 9th November 2020

Community Account	£ 7,507.33
Business Saver Account	<u>£ 84,445.48</u>
	£ 91,952.81

The Balance of accounts if noted.

b) To consider payments for November

Handyman, Groundsman, Casual Groundsman and Clerks November Salary	£1214.57
HMRC – November PAYE	£52.20
Mrs S Watts – Clerk Expenses	£143.02
Casual Handyman Travel Claim	£9.00
Westcotec – Street light maintenance November 2020	£120.92
E-on – November 2020	£126.55
William Burt Social Club - Electricity recharge - 30/09/20 – 30/10/20	£41.10
NALC – Budgeting Course – Cllr Gibson	£36.00
ICO – Annual Fee	£40.00
NALC – Time Management Course – Clerk	£48.00
Bin Buster – Cleaning the bin outside the Village Hall	£20.00
Heritage Tree Specialists – Trimming trees at Coronation Avenue	£540.00
Royal British Legion – Poppy Wreath	£35.00
Anglian Water – Water usage 09/05/20 – 08/11/20	£476.24
CGM – Vertidrain both football pitches	£1020.00

Cllr Mrs M Summers arrives 20:10

It is proposed by Cllr Mrs J Jackson and seconded by Cllr Lamb with all Councillors in favour that the above invoices be paid.

c) To Note money received

01/11/20	Interest	£0.74
22/10/20	Social Club – August Ground Rent	£207.38
22/10/20	Social Club – September Ground Rent	£207.38
30/10/20	NCC – Recycling Credit	£134.29
03/11/20	Social Club – October Ground Rent	£207.38

It is proposed by Cllr Gibson that while we are in lockdown and the Social Club is not able to open, we allow them a payment holiday. This is seconded by Cllr Lamb with all Councillors in favour

d) To Note Petty Cash Spent

16/10/20	VJ Day pictures and frames	£57.97
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Petty Cash spent is noted

e) To agree that the Finance Working Group can authorise payment of invoices for December in the absence of a Parish Council meeting.

This is agreed

9. Planning Consultations

a) New Planning Application Consultations received from Borough Council/NCC

There have been no new planning applications

b) Notices of Decision by Borough Council and County Council

- 20/01321/F – Variation of condition 2 of planning permission 19/00687/F – Elbri, 29 Westland Chase, West Winch – PC Support - BC Permitted

10. Working Group Reports

a) Planning

Nothing to report

b) Finance

Nothing to report

c) Street Lighting

The sticker on the street lights need to be replaced. Cllr. P Jackson dealing.

d) Consultation

The Borough Council runs a help service called Lily (Living Independently in Later Years) there is information on their website about companies that can deliver groceries.

e) Playing Fields and Maintenance

The no parking signs are now in place.

The position of the kick wall has been marked out and will be put in place very soon.

The storage container will be put in to place as soon as Carters can source the matting to enable the lorry to drive onto the field.

The Oak sapling on the playing field has died. Cllr Mrs J Leamon has a sapling to donate to the Council

The playing field working group would like to purchase a leaf blower. – It is agreed to purchase a leaf blower.

f) Health and Wellbeing

Nothing to report

11. To Receive items for the next meeting agenda by Thursday 7th January 2020.

12. To Confirm the Date of Next Meeting of the Parish Council scheduled for Tuesday 19th January 2021 at 7:30pm to be held through a Virtual Meeting.

Cllr Ms A Kemp informs the Parish Council that the boundary commission recommended that West Winch and Setchey stay in Kings Lynn South together. However, a group of Councillors at County Council are recommending that Setchey should separate from West Winch and should be put with Gayton and Nar Valley. Cllr Ms A Kemp has been advised by democratic services to write to the boundary commission if this is something that we do not want to happen.

13. Close of Open Meeting The open meeting closes at 20:34

14. Closed Session

a) To consider and resolve allowing a Pizza Van to use the car park.

After discussion it is resolved not to allow the Pizza Van to use the car park, and to amend the Village Rules to reflect this decision for the future.

15. Close of closed session 20:55

Signed _____

Dated _____