



West Winch Parish Council

Minutes of the ordinary meeting held on Tuesday 16th March 2021 at 7:30 in a virtual meeting room

Present

Cllr T Gibson (Chairman), Cllr Mrs J Jackson (Vice Chair), Cllr J Lamb, Cllr D Skerritt, Cllr B Thrower, Cllr R Shearn, Cllr Mrs M Summers, Cllr P Jackson, Cllr Miss K Jackman, Cllr F Dutton, Cllr Mrs T Pratt, Mrs S Watts (Clerk/RFO), Borough Councillor P Gidney, County Councillor Ms A Kemp and 4 members of the public.

As The County Council elections are in May Cllr Gibson reminds everyone that under Purdah regulations no discussion of any political issues can or will be permitted

1. To Receive Reports from County Councillor and Borough Councillors. (5 minutes each)

County Councillor Ms A Kemp – The County Council set this year's budget at £439 million for the service budget and £407 million for the capital budget. Cllr Ms A Kemp presented an amendment to the budget for the County Council to put £10 million towards the West Winch Housing access road to cover the shortfall which could not come from government funding. This was rejected. The strategic business case has costed the road at £64 million. The developers are likely to need to make a profit before the road is built meaning 350 houses could be built on the A10 with a roundabout before the Access road is built. The Atkins report which has been submitted for the applicant is deficient as is show by the Parish Council's own independent report. The speed camera's two alternative locations are still being considered. The County Council budget included £1.5 million for extra flood resistance. There have recently been problems on Commonsie with flooding due to a ditch being filled in and Anglian Waters drains blocked with mud. The County Council has removed its flood objection on the Hopkins Homes site.

Cllr Dutton asked if average speed cameras could be installed instead of just one at Garage Lane. Cllr Ms A Kemp replies that she has written to Highways regarding this, but this is not currently something highways will consider.

Borough Councillor P Gidney – There is a planning application for 2 semi-detached bungalows behind the Esso garage this was turned down by the committee due to it unsafe entry on to the A10. The CIL grants have now been set up and the first grants are expected in April.

2. Open Forum for Public Participation: an opportunity to hear from members of the public

There was no Public Participation.

3. To Receive Apologies for Absence

Apologies were received and accepted from Borough Councillor S Nash

4. To Receive Declarations of Interest in Items on the Agenda and consider any requests for dispensation.

Cllr Mrs J Jackson declared an interest in item 8b.

5. To Approve and Sign the Minutes of the Ordinary Meeting held on Tuesday 16th February 2021.

It was proposed by Cllr Shearn and seconded by Cllr Skerritt that the minutes of the meeting held on Tuesday 16th February 2021 be signed as a true copy. This was agreed by all. The minutes were duly signed by the Chairman.

6. To Report on Items not on the agenda from the last meeting: Clerks Report (information only)

The Village Rules will be moved to next month agenda, The Village sign is now back in place. The wall at the pound is now rebuilt. The work still to be carried out at The Pound is the laying of the membrane and shingle and the post to be put in front of the wall. The Parish Councils zoom subscription expires on the 1st April. The clerk will renew the subscription for 1 month by which time further guidance should have been given on whether virtual meeting can continue. The Clerk thanks the Council for her new laptop. The Clerk reminds the everyone of the annual residents meeting on Tuesday 23rd March at 7:30pm

7. Agenda Items

- a) To update on the progress of the West Winch Play Facility.
Please see attached report
- b) To update on the progress of the Changing Rooms improvements.
The Plans have been sent to the Borough Council ready for planning permission. After the plans were submitted there was a change to the plans from the FA to comply with their regulations. New plans will need to be drawn and submitted to planning. Cllr Lamb would like the Parish Council to consider approving a further £1,000 for new plans to be drawn up and resubmitting the plans to the Borough Council. This is Proposed by Cllr Mrs J Jackson and seconded by Cllr Shearn with all Councillors in favour.
- c) To consider traffic calming measures.
Cllr Thrower would like the Parish Council to consider putting a village gate on the roadsides at the entrance to Setchey. This could be considered under the Parish Partnership grant. The Clerk is to arrange a meeting with Highways for costings.
- d) To consider if anything should be done to the area of the playing field between the bowls club and Hall Lane.
The area is very untidy with old branches and hedging. Cllr Gibson suggests turning it in to a wildlife area. Cllr Mrs J Jackson suggests clearing the area and then planting wildflower seeds. It is agreed to talk to the new owners of the bungalow behind the area.
- e) To consider the football club using the container purchased by the Parish Council.
The football club currently train at Tottenhill over the winter and would like to move their storage container that is currently near the play area to Tottenhill. The cabin that has been purchased by the Parish Council will be delivered very soon. The Parish Council will use the cabin for storage until the Football Changing rooms have been built after which it will be considered again if the football club can use the Parish Councils storage container.

8. Accounts & Finance including:

a) To Note Balance of Account on Monday 8th March 2021

Community Account	£ 2,796.41
Business Saver Account	<u>£ 74,447.31</u>
	£ 77,243.72

The Balance is noted

b) To consider payments for March

Handyman, Groundsman, Casual Groundsman and Clerks March Salary	£1239.54
HMRC – March PAYE	£34.80
Mrs S Watts – Clerk Expenses	£183.01

Handyman Travel Claim	£1.80
Casual Handyman Travel Claim	£9.00
Westcotec – Street light maintenance March 2021	£120.92
E-on – March 2021	£114.30
William Burt Social Club - Electricity recharge – 29/01/21-27/02/21	£49.14
BCKLWN – Dog bin emptying – 02/03/20-28/02/21	£1036.46
Judy Jackson Expenses	£97.73
Bin Buster – cleaning bin at Village Hall	£20.00
Norfolk PTS – Annual Subscription	£308.61
NCC – Feb gritting	£1446.98
Create Consulting engineers – Transport report	£1040.00
Ecs Computers – Clerks new laptop	£936.80

With the addition of three invoices NCC, Create Consulting engineers and ECS computers it is proposed by Cllr Mrs M Summers and seconded by Cllr Thrower with all Councillors in favour that the above invoices are paid

c) To Note money received

01/03/21	Interest	£0.57
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Monies received are noted

d) To Note Petty Cash Spent

23/02/21	Bin Liners	£5.25
27/02/21	Petrol	£11.69
26/02/21	Duct tape	£11.99

Petty cash spent is noted

9. Planning Consultations

a) New Planning Application Consultations received from Borough Council/NCC

- 21/00352/F - Removal of variation of condition 11 of planning permission 18/00157/F: Variation of condition 2 of planning permission 15/01053/FM – Land to the rear of the Winch, 70 Main Road, West Winch.
- 20/02072/F – A log cabin to be erected in the south west corner of the garden – 34 Back Lane, West Winch

b) Notices of Decision by Borough Council and County Council

- 20/01840/F – Demolition of existing bungalow and garage and construction of a new bungalow and patio area (as amended) – Magdalene, 61 Archdale Close, West Winch – PC Objected – BC Permitted

10. Working Group Reports

- Planning – The transport consultant has been asked to contact Ian Parkes at Norfolk County Council and liaise on the outcomes of the independent survey.. They have also been asked if they would consider working with five Parish Council's, Castle Rising, North Wootton, South Wootton, North Runcton and West Winch to carry out a traffic review of the whole area.
- Finance – Nothing to report
- Street Lighting – Nothing to report
- Consultation – Nothing to report
- Playing Fields and Maintenance – The wildflower seeds have been delivered. The matting around the Kick wall can be done when the weather improves. The First Aid kit will soon be out of date and needs to be replaced. The Village sign is now in place.
- Health and Wellbeing – Nothing to report

11. To Confirm the date of the Annual Parish Residents Meeting scheduled for Tuesday 23rd March at 7:30pm to be held through a virtual meeting.

12. To Receive items for the next meeting agenda by Thursday 8th April 2021.

To add possibly obtaining a flagpole to the next meeting's agenda.

13. To Confirm the Date of Next Meeting of the Parish Council scheduled for Tuesday 20th April 2021 at 7:30pm to be held through a Virtual Meeting.

14. Close of Open Meeting – 20:30

15. Closed Session

- a) To consider and resolve Streetlighting tender for the next 3 years.
The two streetlighting tenders were considered and it was proposed by Cllr Jackson and seconded by Cllr Miss K Jackman with all Councillors in favour to use Westcotec Ltd for our Street lighting Maintenance.
- b) To consider and resolve pay increase for the Groundsman, Handyman and Casual Handyman
It was agreed to give the Groundsman, Handyman and Casual Handyman a pay increase
- c) To consider and resolve matter relating to Operation London Bridge
It is resolved that in the event of Operation London Bridge Cllr Gibson would write a message of regret for the website and the Parish Council would direct people to the Borough Council if the wish to sign a book of condolence.

16. Close of Closed session – 20:40

Signed _____

Dated _____

Agenda Item 7a) To update on the progress of the West Winch Play Facility.

Report for the parish council 16.3.2021

1. the go fund me page is up and running with 845 pounds raised in the first 12 days. I have personally thanked every donor through the page.
2. Judy's quiz is up and running. It is very popular. Thank you, Judy,
3. great publicity for our two superstars Eva and Lola running and shooting hoops. Lynn news today. Your local paper Friday. Several mentions on West Norfolk radio.
4. the winners of the drawing competition have been chosen and have received their prizes and certificates.
5. the project group has been meeting. It's great to have them on board.
6. we've found someone to donate a banner and posters. We will put them up at the playground as there are still quite a lot of people who are unaware of the plans.
7. the FCC communities grant was uploaded to the portal. We had over 170 pages of evidence to submit.
8. other grants are proving more problematic due to various restrictions. One of the most common is that we have to be a registered charity or CIC (community Interest Company) to qualify for some grants.
9. John kindly suggested that we apply for a sports England return to play community asset fund grant. However, they have changed the criteria so that you can only apply if your project is aimed at returning to play within six weeks of restrictions lifting in your area.
10. I have been pursuing the idea of the Cil grant. However, the Cil officer has gone AWOL and it is incredibly difficult to get any information from the borough council. I am continuing to pursue this with the intention of applying for the grant.
11. Jo one of our project group members has been looking further into funding.
12. We had by now intended to approach local businesses and Frank has been busy drawing up a list. However, the send out has been delayed by sarah's computer more or less grinding to a halt. However now she has her new super-fast one we're going to learn how to Mail merge and the letters will be going out
13. Finally, a big thank you to everyone who's helped so far and while we're not expecting you to donate, we would hope that you feel able to share the links to the fundraising page far and wide amongst your acquaintances and loved ones thank you