



## WEST WINCH PARISH COUNCIL

28 Oak Avenue, West Winch, King's Lynn PE33 0QJ

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**I hereby give you notice** that an Ordinary Meeting of the West Winch Parish Council will be held at West Winch Village Hall, Watering Lane, West Winch on Tuesday 21<sup>st</sup> September 2021 at 7.30pm. All members of the council are hereby **summoned** to attend for the purpose of transacting the following business.

West Winch Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates. This meeting will be recorded.

### Agenda

1. Welcome from the Chair and to receive and consider Apologies for Absence.
2. To Approve and Sign the Minutes of the Ordinary Meeting held on Tuesday 20<sup>th</sup> July 2021.
3. To Receive Declarations of Interest in Items on the Agenda and consider any requests for dispensation.
4. To Receive Reports from County Councillor and Borough Councillors. (5 minutes each)
5. Open Forum for Public Participation: an opportunity to hear from members of the public
6. To Report on Items not on the agenda from the last meeting: Clerks Report (information only)
7. Agenda Items
  - a) To Co-opt a new member.
  - b) To update on the progress of the West Winch Play Facility. – Cllr Mrs M Summers
  - c) To update on the progress of the Changing Rooms improvements. – Cllr Lamb
  - d) To consider and resolve obtaining a flagpole. – Cllr Thrower and Cllr Skerritt
  - e) To consider if there is anything the Parish Council wants to use the Parish Partnership Bid 2022/23 for. – Cllr Thrower
  - f) To consider another councillor joining the planning working group and finance working group. – Cllr Mrs J Jackson
  - g) To adopt a co-option policy - Clerk
  - h) To consider putting up an explanatory notice for the Pound. – Cllr M Summers
  - i) To consider the Parish Councils involvement in Remembrance Day. – Cllr Skerritt
  - j) To consider how the Minutes should be archived – Cllr Mrs J Jackson
  - k) To consider recording and carry out safety inspection on all Parish Trees and adoption of tree safety policy – Cllr Mrs J Jackson
  - l) To consider which Councillor will volunteer to represent the Parish Council at the Hall Committee meetings. – Cllr Mrs J Jackson
  - m) To consider the work needed to the tree on Coronation Avenue and the oak tree at the entrance of the William Burt complex. – Cllr Mrs J Jackson
  - n) To adopt a Field Hire Agreement policy – Cllr Mrs J Jackson

8. Accounts & Finance including:

- a) To Note Balance of Account on Monday 13<sup>th</sup> September 2021
- b) To consider payments for September
- c) Payment agreed in August
- d) To Note money received
- e) Play Facilities donations
- f) To Note Petty Cash Spent

9. Planning Consultations

- a) New Planning Application Consultations received from Borough Council/NCC
  - 21/01460/ F – Retention of timber outbuilding as craft/hobby room incidental to the residential use of the dwelling – 5 Birch Grove, West Winch, PE33 0PG.
  - 21/01630/F – Extension and alterations – 7 Pine Tree Chase, West Winch, PE33 0QQ
  - 21/01634/F – To erect home office garden building – The Gables, 35 Gravelhill Lane, West Winch, PE33 0QG.
- b) Notices of Decision by Borough Council and County Council
  - FUL/2020/0044 - Middleton: Land at Mill Drove, Mill Drove, Blackborough End, PE32 1SW: Proposed change of use of former quarry to proposed inert waste recycling facility with associated access and ancillary infrastructure including a workshop, hardstanding, car parking, storage areas, an office, weighbridge and access.: NB Construction UK Limited – NCC Refused
  - 21/0996/F – Retrospective application – erection of a gazebo garden shelter – Wilton Lodge, 214A Main Road, West Winch, PE33 0NP – PC No Objection – BC Permitted
  - 21/01205/F – Rear extension and alterations – 11 Beech Crescent, West Winch, PE33 0PZ – PC No Objection – BC Permitted
  - 20/00783/F Conversion, extension, and alterations to existing barn – Woodside Barn, Lynn Road, Setchey, PE33 0BD – PC no Objection – BC Permitted
  - 21/01414/F – Proposed extension and alterations – 2 Birch Grove, West Winch, PE33 0PG – PC No Objection – BC Permitted
  - 21/01332/F – Variation of condition 2 attached to planning permission 18/00995/F: Proposed development of three dwellings – Millers Chicken Farm, 80 Main Road, West Winch, PE33 0LY – PC No Comment – BC Permitted.
  - 21/00548/F - Variation of Condition 1 and Removal of Condition 8 of Planning Permission 19/00435/F: APPLICATION FOR A VARIATION OR REMOVAL OF CONDITION 2 OF PLANNING PERMISSION 13/00853/F: Alterations to the existing building to accommodate increased sales floorspace, creation of offices, cafe, bar and lounge seating with associated external landscape works - B E Beers of Europe, Garage Lane, Setchey, PE33 0BE – PC no further comments - BC Permitted
  - 21/01460/F – Retention of timber outbuilding as craft/hobby room incidental to the residential use of dwelling - 5 Birch Grove, West Winch, PE33 0PG – PC No objection – BC Permitted

10. Working Group Reports

- a) Planning
- b) Finance
- c) Street Lighting
- d) Playing Fields and Maintenance

11. To receive Items for the next meeting agenda by Thursday 7<sup>th</sup> October 2021.

12. To confirm the date of the next meeting of the Parish Council scheduled for Tuesday 19<sup>th</sup> October 2021 at 7:30pm in West Winch Village Hall

13. Close of Open Meeting

14. Closed Session

Signed: Sarah Watts Parish Clerk

Dated:15<sup>th</sup> September 2021