West Winch Parish Council

Minutes of the ordinary meeting held on Tuesday 15th November 2022 at 7:30pm in the Village Hall, William Burt Centre, Watering Lane, West Winch.

Present
Cllr Mrs J Jackson (Chair), Cllr Mrs M Summers (Vice-Chair), Cllr P Jackson, Cllr D Skerritt, Cllr A Johnson, Cllr R Shearn, Cllr J Collier, Cllr Miss K Jackman, Cllr F Dutton, Cllr J Lamb, Mrs S Watts (Clerk), County Councillor Ms A Kemp, Borough Councillor P Gidney, a representative from UPP Fibre Broadband.

1. **Welcome from the Chair and to receive and consider Apologies for Absence.**
   Cllr Mrs J Jackson welcomes everyone to the meeting. Apologies for absence were received and accepted from Cllr B Thrower

   UPP representative – The company UPP has been around 2 years and are putting full fibre broadband across the East of England. The company is looking to work with communities and help with events. The representative will contact the Council again when the broadband service is up and running.

2. **To Approve and Sign the Minutes of the Ordinary Meeting held on Tuesday 18th October 2022.**
   It was proposed by Cllr Shearn and seconded by Cllr Mrs M Summers with all Councillors in favour that the minutes of the meeting held on Tuesday 18th October 2022 be signed as a true copy. The minutes were duly signed by the Chair

3. **To Receive Declarations of Interest in Items on the Agenda and consider any requests for dispensation.**
   There were no declarations of interest.

4. **To Receive Reports from County Councillor and Borough Councillors. (5 minutes each)**
   County Councillor Ms A Kemp – Cllr Ms A Kemp spoke about the West Winch Housing Access Road Consultation. The consultation dates are 23rd November and 4th January 4pm – 9pm at West Winch Primary School and on Saturday the 10th December in the Village meeting place at North Runcton 10am – 4pm
   Cllr Kemp has complained to the Borough Council regarding the local plan as there is no cap on the number of houses proposed to be built before the housing access road is built and operational.
   There is a statutory investigation for the flooding in West Winch this will take 12 – 16 weeks.
   Cllr Ms A Kemp also spoken about the Wisbech incinerator, Problems with NHS Dentistry, Mobile Library cuts decision will be made in December, and the County Council are running consultations for the Budget plans and the fire service.
   Cllr Colliers asked if there was any update on the Library move – There will be a meeting at the end of November regarding this.
   Cllr Skerritt asked if there was any update on the ownership of the open culvert at Watering Lane – Highways were going to clear the culvert and put a grate across the opening. Clerk to contact highways
   Borough Councillor P Gidney – Cllr Gidney spoke about Climate change, new building regulations and the Borough Council port evo project.
   Cllr Collier asked Cllr Gidney to contact the Borough Council regarding the overgrown car park at Leete Way.

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5. Open Forum for Public Participation: an opportunity to hear from members of the public

There was no Public Participation.

6. To Report on Items not on the agenda from the last meeting: Clerks Report (information only)

- The Jubilee trees will be collected on Saturday 14th January
- The clerk has received an email from Bidwell regarding Zurich's land behind the playing field. CGM are going to clear the scrub to ground level across the area and work will be commencing on 21 November.
- The work to replace the tennis court fencing will start on Wednesday 16th November
- Westcotec came to look at the street lighting around the field and car park but there is still an ongoing problem.

7. Agenda Items

a) To update on the progress of the West Winch Play Facility. – Cllr Mrs M Summers

The final report for the FCC Communities Foundation has been submitted. The official opening will take place on Saturday 26th November at 11am. Lola and Avia will officially open the area and will cut a ribbon. A press release will be sent to the papers after the event. The tennis court fencing which has also been funded by a CIL grant will hopefully be completed before the opening and we can also thank the Borough Council for that grant. With the remaining money we are hoping to buy some more seats and a table tennis table.

Cllr Miss K Jackman has been asked to communicate the need for a bike rack, flood lighting and the possibility of advertising for donations to help with maintenance of the track. These will be considered once all payments have been completed.

b) To update on the progress of the Changing Rooms improvements. – Cllr Lamb

The Changing room project team are awaiting a response from the football club. A meeting will then be arranged.

c) To consider who will be on the Village Hall Working Group. – Cllr Mrs J Jackson

Cllr Jackson, Cllr Johnson, and Cllr Miss K Jackman will form the Village Hall working group. This was proposed by Cllr Collier and seconded by Cllr Mrs M Summers with all Cllrs in favour.

Accounts & Finance including:

a) To Note Balance of Account on Monday 7th November 2022

Community Account	£ 6,847.80
Business Saver Account	£ 80,151.95
	£ 86,999.75

The balance was noted

b) To consider the payments for November

OL22/89-OL22/91	Groundsman, Handyman and Clerks November Salary	**£1,384.43**
DD	HMRC – PAYE November	**£121.32**
OL22/92	Mrs S Watts – Clerk Expenses	**£151.31**
DD	N Power – October Elec usage	**£117.26**
OL22/93	CGM – Grass Cutting October	**£184.60**
OL22/94	William Burt Social Club – Car Park Elec Sept 22	**£116.33**
OL22/95	V & J Knitwear – handyperson clothing	**£39.72**
OL22/96	Gallagher – Insurance	**£1,362.01**
OL22/97	Village Hall – Hall hire 2022	**£216.00**
OL22/98	CPRE – Annual Membership	**£36.00**
OL22/99	Clark Kent – pump track	**£34,008.00**
OL22/100	Petty Cash top up	**£70.98**
OL22/101	Bin Buster – Bin cleaning	**£20.00**
Ch 104129	Poppy wreath	**£25.00**
DD	Anglian Water – Aug- Nov	**£452.90**
OL22/102	Westcotec – SL Maintenance November	**£120.92**

It was proposed by Cllr Skerritt and Seconded by Cllr Dutton with all Cllrs in favour that the above invoices are paid.

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c) To Note money received

01/11/22	Barclays – Interest	**£0.64**
31/10/22	Social Club – Ground Rent Oct 22 – inv 22/10 - Bacs	**£307.00**
12/10/22	Junior Football Club – pitch hire – inv	**£429.00**
21/10/22	Norfolk County Council – Cllr Kemp tree payment	**£61.17**

The monies received were noted

d) To Note Petty Cash Spent

17/10/22	Printer ink	**£46.98**
18/10/22	Bituman	**£24.00**

8. Planning Consultations

a) New Planning Application Consultations received from Borough Council/NCC

- 22/01949/F – proposed residential dwelling – land between 48 and 49 Coronation Avenue, West Winch
- 22/01910/F – Proposed rear extension, reroofing of the attached garage, construction of a garden room in the rear garden Little Lanterns, 33 Fir Tree Drive, West Winch, PE33 0PR.

b) Notices of Decision by Borough Council and County Council

- 22/01444/F – Garage loft conversion – 23 Southfield Drive, West Winch, PE33 0PF – PC Supported - BC Permitted

9. Working Group Reports

a) The Planning Chair to give a report
The inspectors report of the Local plan has brought up a lot of the points that the planning working group commented on. The planning working group has written a statement to be considered at the inquiry

b) The Finance Chair to give a report
The was nothing to report

c) The Street Lighting Chair to give a report
There are still problems with the street lighting around the playfield and car park.

d) The Playing Fields and Maintenance Chair to give a report
Cllr Collier is putting together a new inspection report for the Tennis court, Zip line and pump track.

10. To receive Items for the next meeting agenda by Thursday 5th January 2023.

11. To confirm the date of the next meeting of the Parish Council scheduled for Tuesday 17th January 2023 at 7:30pm in West Winch Village Hall

12. Close of Open Meeting – 20:45

13. Closed Session

a) To consider Quotes for the new playground gate.
The Clerk informed the council of the three quotes received. It was proposed by Cllr Miss K Jackman and seconded by Cllr Johnson with all Cllrs in favour that the self-closing gate is purchased.

Signed: _____ Dated: _____

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