



West Winch Parish Council

Minutes of the ordinary meeting held on Tuesday 19th April 2022 at 7:30 in the Village Hall, William Burt Centre, Watering Lane, West Winch.

Present

Cllr Mrs J Jackson (Chair), Cllr P Jackson, Cllr D Skerritt, Cllr J Collier, Cllr B Thrower, Cllr Miss K Jackman, Cllr F Dutton, Cllr J Lamb, Mrs S Watts (Clerk), Borough councillor P Gidney, Borough Councillor S Nash, County Councillor Ms A Kemp and three members of the public

1. Welcome from the Chair and to receive and consider Apologies for Absence.

Cllr Mrs J Jackson welcomed everyone to the meeting. Apologies were received and accepted from Cllr Mrs M Summers, Cllr Johnson, and Cllr Shearn

2. To present the Stephen Walker Cup

Cllr Mrs J Jackson presented the Stephen Walker Cup to Duncan and Margaret Garford.

The work undertaken by Mr & Mrs Garford is legendary within our community. Although their numerous community activities are church based, a large proportion of their good work also benefits the residents of this parish. I refer of course to the publication of the Parish Magazine where Duncan is the chief architect, the logistical operation of the churchyard maintenance and his membership and leadership of St Mary's Parochial Church Council. Maggie is also a leading player within the St Mary's hierarchy. Annually she grows plants to sell to help raise funds for the upkeep of our church. She is active in the organisation of fetes to raise funds for the church. She is also a member of the church choir. She is instrumental in organising functions from which residents of this parish benefit, and additionally, raises funds for the church.

To my knowledge, Mr and Mrs Garford have never received any accolade or reward for their truly outstanding contributions that they have made to this community over a long, long period of time. The award of the Stephen Walker Cup would therefore be a fitting tribute and a well-deserved award for their outstanding contribution to this community.

Duncan and Margret thank the Council for the award.

3. To Approve and Sign the Minutes of the Ordinary Meeting held on Tuesday 15th March 2022.

It was proposed by Cllr Skerritt and seconded by Cllr Jackson with all councillors in favour that the minutes of the meeting held on Tuesday 15th March 2022 be signed as a true copy. The minutes were duly signed by the Chair.

4. To Receive Declarations of Interest in Items on the Agenda and consider any requests for dispensation.

Cllr Thrower declared an interest in item 9c and item 15c on the agenda against JBT Electrical Ltd.

Cllr Mrs J Jackson, Cllr Jackson and Cllr Skerritt declared an interest in item 9c, the rabbit netting invoice due to them all being members of the Bowls Club

5. To Receive Reports from County Councillor and Borough Councillors. (5 minutes each)

County Councillor Ms A Kemp – spoke about a motion that has been brought to the County Council against the Incinerator at Wisbech. The Borough Council has been contacted regarding the playground at Leete Way and the possibility of reusing the Parish Council play equipment. They have refused due to health and safety issues. Highways have been contacted regarding the potholes at the top of Long Lane and Anglian Water have been contacted regarding the sunken manhole cover on the corner of Hall Lane and Watering Lane. The streetlights along the A10 are on continuously, this is due to a technical fault, but highways are aware of it.

Borough Councillor P Gidney – Spoke about the Town deal, the mayor's design awards, The Queens Jubilee celebrations, The South Gates master plan update and the bin rota will be changing, a leaflet will be sent out to inform residents. Cllr Mrs J Jackson asked Cllr Gidney to pass on the comments to the

Borough Council that there are no buses running on Bank Holidays so it could be difficult for residents to get to the Jubilee Celebrations.

Borough Councillor S Nash – spoke about his trouble with the Borough Council including the planning committee, Code of conduct complaints and the amount of time the Borough Council take to deal with a complaint, the persistent complainant’s policy, and the Guildhall Trust.

There was an accident at the location of the speed camera at the beginning of April.

6. Open Forum for Public Participation: an opportunity to hear from members of the public

There was no public participation

7. To Report on Items not on the agenda from the last meeting: Clerks Report (information only)

The new Dog bin has been installed at the corner of the playing field, the work to the oak tree is due to be done on Tuesday 3rd May, at the last meeting it was suggested that the clerk contact the Borough Council to find out if they would be interested in putting the play equipment that will be removed from the field onto the park at Leete Way. The Clerk contacted them, but they have declined. The finances will be going to the internal auditor on Tuesday 26th April and the VAT claim for 2021/22 has been submitted. The Clerk has contacted the company who the flag was purchased from regarding the damage and unfortunately, they are not going to replace the flag because it was still flying during the high winds. Cllr Skerritt is going to try and get the flag repaired.

8. Agenda Items

- a) To update on the progress of the West Winch Play Facility.
Work to the new pump track is due to start on the 20th June 2022
- b) To update on the progress of the Changing Rooms improvements. – Cllr Lamb
There are currently three funding application being completed. The FA, The FCC, and the National Lottery. It is agreed that Cllr Lamb will be the official signatory for all funding application. There is still a lot of work to be done on these applications and the closing date is the beginning of June. The sport England funding application will also be opening soon. With the estimated costings of the project there could still be a short fall in the funds required.
- c) To consider the football club using the playing field for a fundraising day.
It is agreed to let the football club use the playing field on Saturday 26th June 2022. This is proposed by Cllr Lamb and seconded by Cllr Thrower with all Councillors in favour. *The Clerk will inform the football club.*
- d) To consider the type of memorial bench that should be used for future applications.
Cllr Skerritt researched different memorial benches. It is agreed to use a three-seater recycled plastic memorial bench with a plaque included. It is proposed by Cllr Skerritt that two benches are purchase one for the Pound which the Plymouth Brethren have agreed to contribute too and one for the new play area subject to them being sponsored. This is seconded by Cllr Collier with all Councillors in favour. A memorial bench policy will be put together for the next meeting.

9. Accounts & Finance including:

a) To Note Balance of Account on Monday 11th April 2022

Community Account	£ 18,847.66
Business Saver Account	<u>£ 88,147.86</u>
	£106,995.52

As the precept for this year has been received from the Borough Council £22,000 was transferred from the Community Account to the Business Saver Account.
The balance was noted

b) To note the quarterly financial projections

The quarterly financial projections are noted.

c) To consider payments for April

OL22/01	Rappa – Rabbit Netting for Bowls Green	£441.86
OL22/02- OL22/03	Casual Handyman and Clerks April Salary	£936.53
DD	HMRC – April PAYE	£76.60
OL22/04	Mrs S Watts – Clerk Expenses	£391.42
OL22/05	Casual Handyman Travel Claim	£3.60

OL22/06	Westcotec – Street light maintenance April 2022	£120.92
OL22/07	William Burt Social Club – Elec usage – 04/02/22 – 01/03/22	£50.39
OL22/08	William Burt Social Club – Elec usage – 01/03/22 – 31/03/22	£41.39
OL22/09	NCC – Gritting Feb 22	£454.36
OL22/10	CGM – Grass cutting March 22	£152.45
OL22/11	Norfolk Parish Training and support – Annual subscription	£311.64
OL22/12	Norfolk ALC – Annual subscription	£492.45
DD	N Power – Jan, Feb & Mar 22	£406.28
OL22/13	BCKLWN – Annual waste collection	£1377.91
OL22/14	NCC – Parish Partnership bid contribution	£1047.00
OL22/15	JBT Electrical Ltd – Call out for showers in changing rooms	£60.00

It was agreed to pay all the above invoices. This was proposed by Cllr Miss Jackman and Seconded by Cllr Thrower with all councillors in favour.

d) To Note money received

01/04/22	Interest	£0.56
31/03/22	Social Club – Ground rent – inv 21/08	£280.50
07/04/22	BCKLWN - Precept	£31,164.00
11/04/22	Social Club – Gritting	£126.21

Monies received were noted

e) To Note Petty Cash Spent

29/03/22	Petrol	£10.38
29/03/22	White Line paint	£11.52

Petty cash spent was noted

f) Planning Consultations

a) New Planning Application Consultations received from Borough Council/NCC

- 22/00477/F – Proposed new access and parking arrangements – 70 Coronation Avenue, West Winch, PE33 0NU
- 21/02227/F – Proposed new access road – Land West of A10, Lynn Road, Setchey
- 22/00478/F – Retrospective Planning for installation of a 12-panel ground mount solar PV system within garden to rear of listed asset – The Old Bull Inn, Lynn Road, Setchey, PE33 0BD
- 22/00597/F – Proposed storage building – Land S of 86 Hall Lane, West Winch,
- 21/01332/NMA_2 – Non- material amendment to planning consent 21/01332/F: Variation of condition 2 attached to planning permission 18/00995/F: Proposed development of three dwellings – Millers Chicken Farm, 80 Main road, West Winch, PE33 0LY

b) Notices of Decision by Borough Council and County Council

- 20/01858/F – Replacement of conifers with fencing and extension to existing drop kerb – 31 Westland Chase, West Winch, PE33 0QH – PC Objected – BC Permitted
- 21/02363/F – Rebuilding of original Carrstone wall in connection with planning application 20/00303/FM – Deerfield's, Lynn Road, Setchey, PE33 0BD – PC Objected – BC Permitted
- 22/0158/F – Proposed extensions and alterations including refurbishment (redesign). Proposed link and extension to outbuilding. – Oakanash, Lynn Road, Setchey, PE33 0AZ – PC No Objection – BC Permitted

10. Working Group Reports

- The Planning Chair to give a report
Nothing to report
- The Finance Chair to give a report
Cllr Lamb would like to see the updated reserve policy ready for the grant applications.
- The Street Lighting Chair to give a report
Westcotec have repaired the streetlights along the playing field. Cllr Jackson will check they are all working ok.

- d) The Playing Fields and Maintenance Chair to give a report
Cllr Thrower will contact the company that the flag was purchased from regarding the damage. The union Jack flag will fly for the Queen's Birthday on the 21st April. Cllr Collier have recorded and numbered all the trees around the field. During the Easter holidays some poles were removed from the railings around the skate park. Cllr Thrower and Cllr Collier will repair these.

11. To receive Items for the next meeting agenda by Thursday 5th May 2022.

12. To confirm the date of the Annual General Meeting of the Parish Council scheduled for Tuesday 17th May 2022 at 7:30pm in West Winch Village Hall

13. To confirm the date of the next meeting of the Parish Council scheduled for Tuesday 17th May 2022 at 8:00pm in West Winch Village Hall

14. Close of Open Meeting – 20:40

15. Closed Session

- a) Update on Part-time handy person and grounds person positions.
The Casual handyman has been given the position of Handy person and the grounds person position has been filled.
- b) To consider Quotes for pest control services
Netting has been purchased for the Bowls Club to protect the green from the rabbits.
It is agreed to organise a meeting with the new ZAL representative to discuss options for the waste land at Watering Lane where the rabbits are coming from.
- c) To consider Quote for additional CCTV Camera
Cllr Thrower left the room while this was discussed. It is proposed by Cllr Miss K Jackman and seconded by Cllr Jackson with all Councillors in favour of purchasing the additional CCTV camera for the play area.

16. Close of closed session – 20:55

Signed: _____

Dated: _____