WEST WINCH PARISH COUNCIL

28 Oak Avenue, West Winch, King's Lynn PE33 0QJ

Email: clerk.westwinchpc@gmail.com

I hereby give you notice that the Annual General Meeting of the West Winch Parish Council will be held at West Winch Village Hall, Watering Lane, West Winch on Tuesday 17th May 2022 at 7.30pm. All members of the council are hereby **summoned** to attend for the purpose of transacting the following business.

West Winch Parish Council welcomes the public and press to its meetings. The law does not permit members of the public and press to take part in the debates.

AGENDA

1. **To elect the Chair**
2. **Signing of the Acceptance of Office**
3. **To receive and accept apologies for absence**
4. **To elect a Vice-Chair**
5. **Signing of the acceptance of office of the Vice-chair and Councillors.**
6. **To approve and sign the minutes of the Annual Meeting held on Wednesday 5th May 2021**

7. **To appoint four Councillors (including a chair) onto each of the following Parish Council working groups**
   a) Planning Working Group
   b) Finance Working Group
   c) Street Lighting Working Group
   d) Playing Fields and Maintenance Working Group

8. **To appoint Parish Representatives onto the following groups**
   a) Hall Management Committee
   b) Internal Drainage Board
   c) Neighbourhood plan representative. (2 representatives)
   d) Housing and transport steering group (2 representatives)

9. **To approve the Annual Governance Statement 2021/22.**
10. **To approve the Accounting Statements 2021/22.**
11. **Close of Annual Parish Council Meeting**

Signed: *Sarah Watts* Parish Clerk Dated: 11th May 2022